

NOTICE

ABBOTT MEMORIAL LIBRARY TRUSTEES MEETING 7 P.M. JANUARY 15TH, AT THE LIBRARY—OPEN TO ALL

Abbott Memorial Library AGENDA FOR JANUARY 15, 2018

Approve Agenda

Approve Minutes of December 18, 2017 meeting

Reports

Librarian
Building & Grounds
Treasurer
Development
Outreach
Chair

Old Business

Website
Continue work on Winter Speakers Series
Dell computer and Quikbooks program for Treasurer

New Business

Outline approach to Long Range Plan work

From January Trustees' Calendar:

Submit financial data to Town Auditors – Treasurer
Establish our goals for the coming year
Annual Librarian Evaluation (Chair plus one or two others)

Next meeting: February 19th, 2018 (Anne out of town)

Adjournment