



Town of Pomfret
 Attn: Chair, Pomfret Selectboard
 5218 Pomfret Road
 N. Pomfret VT 05053

July 13, 2016
 Customer#: 014275-000

2016-2017 Proposal for Purchase of Road Salt

<u>Source of Supply</u>	<u>Delivered Price/Ton (USD)</u>
W. Lebanon NH	\$76.79 per ton

- Please note the rock salt we furnish is produced in the United States with American labor and is treated with anti-caking agent.
- Delivered Pricing is based on full truckload quantity for delivery, normally 30-35 tons (22 ton minimum) and/or weight dependent on local regulations.
- Normal delivery is 3 to 5 working days after receipt of order and is subject to availability.
- Payment Terms are NET 30 days from shipment date after which interest will accrue at 2% per month. No orders will be accepted until account is brought up to date.
- This Quotation is limited to your 2016-2017 Estimated Tonnage as listed below through 5/31/17 and is subject to availability.
- This quote must be accepted and acknowledged within 15 days from the date of this proposal. Quote will not be accepted and will be considered invalid after that date.
- Orders may be placed by calling our toll-free number (888) 762-7258. Normal hours of operation are from 7:30am to 4:30pm. American Rock Salt has made available a website for placing orders on-line, call for details!

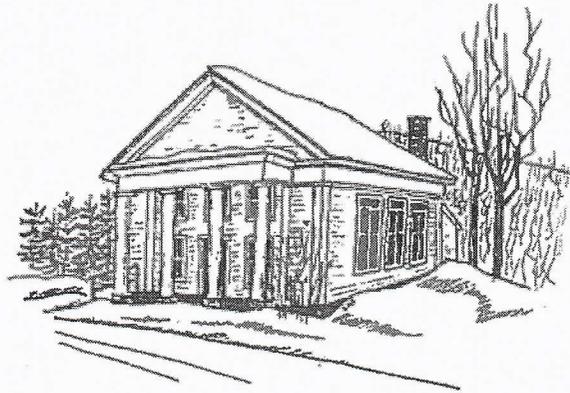
Thank you for the opportunity to submit our quotation. We look forward to doing business with you during the 2016-2017 season.

Sincerely,

Jamie A. McClain
 Marketing Manager
 Phone: (888) 762-7258
customerservice@americanrocksalt.com

ACKNOWLEDGEMENT: PLEASE COMPLETE THE INFORMATION BELOW AND FAX TO (585) 243-7676. YOU MAY ALSO E-MAIL YOUR RESPONSE TO CUSTOMERSERVICE@AMERICANROCKSALT.COM . THIS INFORMATION MUST BE FILLED OUT AND RETURNED BACK BEFORE WE CAN PLACE AN ORDER FOR YOU.	
2016-2017 Estimated Tonnage: 1000 TONS	Name:
Signature:	Title:
Phone:	Date:
Fax:	Mobile #:
Email Address:	

Town of Pomfret, Vermont



REQUEST FOR PROPOSALS Purchase of Road Salt July 7, 2016

Proposals due by Noon, July 20, 2016

Mail responses to:
Town of Pomfret
Attn: Chair, Pomfret Selectboard
5218 Pomfret Road
North Pomfret, VT 05053

Contact Information:
Michael Reese, Chair, Pomfret Selectboard
michael.reese@pomfretvt.us
(802) 457-4770

James A. McLean
7/13/16

Introduction

The Town of Pomfret, Vermont, ("Town") is accepting proposals for written quotes for the ordering, from time to time, and purchasing of road salt to be delivered to the Pomfret Town Garage and used by the Town's road crew for snow and ice traction control primarily on its class 2 paved roads. In prior years, the Town has purchased about 1,000 tons and is expected to purchase a similar amount during the 2016-2017 snow and ice season. If prices are proposed in cubic yards, then the estimated price in tonnage should also be included in the bid.

Although the Town is not seeking proposals for a guaranteed bulk purchase for a specific amount of material, it is willing to consider exceptions to the bid which requires purchasing a specific quantity. Please note in any submitted proposal whether or not the town is required to purchase a specific quantity of material. If not, please note whether or not availability of said materials is guaranteed.

The Town is exempt from the Vermont State Sales Tax.

All pricing shall be good through the 2016-2017 snow and ice season.

Proposal Schedule

Activity	Date
RFP Issue & Publication	07/07/16
Proposals Due	07/20/16
Selectboard Decision (anticipated)	07/20/16

Instructions to Bidders

A. Delivery of Bids

As required by the Town of Pomfret Purchasing Policy, *all bids must be submitted in sealed envelopes, addressed to the Town in care of the Selectboard, and plainly marked with the name of the bid and the time of the bid opening. Bid proposals will be dated stamped on the outside of the envelope immediately upon receipt. Any bid may be withdrawn in writing prior to the schedule time for the opening of bids. Any bids received after the time and date specified shall not be considered and shall be returned. Bidders shall bid to specifications and any exceptions must be noted. A bidder shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or any kind with any other bidder for the same work, and that the bidder is competing solely on his/her/its behalf without connection with or obligation to any undisclosed person or firm.*

Sealed proposals, clearly marked "Salt Proposal" on the outside, must be received no later than Noon, July, 20 2016 at the following address: Pomfret Town Offices, attn.: Pomfret Selectboard, 5218 Pomfret Rd., North Pomfret, Vermont 05053. Proposals shall be opened at a subsequent Selectboard meeting.

B. Evaluation of Bids

As provided by the Town's Purchasing, *in evaluating bids, the selectboard will consider the following criteria:*

1. *Price;*
2. *Bidder's ability to perform within the specified time limits;*
3. *Bidder's experience and reputation, including past performance for the Town;*
4. *Quality of the materials and services specified in the bid;*
5. *Bidder's ability to meet other terms and conditions, including insurance and bond requirements;*
6. *Bidder's financial responsibility;*
7. *Bidder's availability to provide future service, maintenance, and support;*
8. *Nature and size of bidder; and*
9. *The degree to which the proposals respond to all requirements of the requested specifications.*

The selectboard reserves the right at its sole discretion to reject any and all bids, wholly or in part, to waive any informalities or any irregularities therein, to accept any bid even though it may not be the lowest bid, to call for rebids, to negotiate with any bidder, and to make a n award which in its sole and absolute judgment will best serve the Town's interest. The selectboard reserves the right to investigate the financial responsibility of any bidder to determine its ability to assure service throughout the term of the contract.

C. Change Orders

As provided in the Town's Purchasing Policy, if specification changes are made prior to the close of the bid process, the Request for Bids will be amended and notice shall be sent to any bidder who already submitted a bid and a new bid process will be initiated. Once a bid has been accepted, if changes to the specifications become necessary, the selectboard will prepare a change order specifying the scope of the change. Once approved, the contractor and an authorized agent of the Town must sign the change order.

D. Delivery

The road salt shall be delivered to the Town Garage, Pomfret, Vermont.

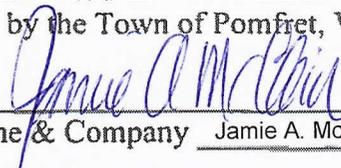
E. Specifications

The Town may review the quality and suitability of the road salt prior to approval of quotes.

F. Compliance with Instructions

I have read the above Instructions it its entirety and fully understand all the requirements requested by the Town of Pomfret, Vermont.

Signature



Date July 13, 2016

Print Name & Company Jamie A. McClain - Marketing Manager American Rock Salt