

Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053

Draft Minutes of the January 17, 2018 Pomfret Selectboard Regular Meeting

Present: Frank Perron (Selectboard Member), Emily Grube (Selectboard Member), Scott Woodward (Selectboard Member), John Peters (Selectboard Member), Michael Reese (Selectboard Member), Curt Peterson, and Melanie Williams

1. Call to Order: Frank Perron called the meeting to order at 7:03pm.
2. Public Comment: None.
3. Minutes: Scott Woodward moved, and Frank Perron seconded, that the Board approve the minutes for December 19, 2017, December 20, 2017, January 3, 2018 (with addition to paragraph 8 as follows: [d]uring the discussion, two road crew members gave their resignations), January 9, 2018 and January 11, 2018. Following discussion, the Board unanimously approved the motion.
4. Municipal Reports: Frank Perron noted there were no reports, other than an email from the Treasurer.
5. Warrants for Payment: Scott Woodward moved, and Michael Reese seconded, that the Board approved accounts payable warrant 17069 in the amount of \$59,153.54 and payroll warrant 17068 in the amount of \$7,896.79. Following discussion about truck repairs and overtime, the Board unanimously approved the motion.
6. Road Commissioner Update: Frank Perron briefed the Board. Ice chunks flowed onto River Road and road was closed for a couple of days. No apparent damage to the road. Crew has been busy keeping up roads during snowstorms.
7. Selectboard Assistant Hire: Scott Woodward briefed the Board, which delegated Michael Reese to arrange for advertisements for the position.
8. School Property Transfer: Frank Perron briefed the Board on his recent communications with school board members.
9. Fire Alarm Ordinance: John Peters briefed the Board about the latest draft. He noted about one-half the calls were false alarms. The Board noted concerns about the enforcement and administrative issues. John will collect information on the process used by alarm companies to alert emergency services. The Board will review the draft ordinance at a subsequent meeting.
10. LaFlamme Property Purchase: Frank Perron briefed the Board After reviewing a contract draft, the LaFlamme's are researching encumbrances on the property and will follow up with Frank.
11. Zoning Administrator Consulting: Michael Reese briefed the Board on the positive benefits of Preston Bristow's on-going support of the Zoning Administrator.

12. Budget & Town Meeting Warning/Town Report: The board discussed the FY19 budget and Town Report issues.

13. Personnel Matters

- (a) Executive Session: Scott Woodward moved, and Frank Perron seconded, that the board enter into executive session for the purpose of discussing the employment or evaluation of employees. The board entered into executive session. Subsequently, Michael Reese moved, and Frank Perron seconded, to exit executive session. The board unanimously approved the motion at 10:15pm.
- (b) Scott Woodward, and Michael Reese seconded, moved that the Board issue a written notice to Dale Lewis. The Board unanimously approved the motion.
- (c) Scott Woodward moved, and Michael Reese seconded, that the Board make a management decision to change the structure of the highway department positions and move Arthur Lewin to the position of Highway Team Lead. The Board unanimously approved the motion. The Board unanimously approved the motion.
- (d) Scott Woodward moved, and Frank Perron seconded, that the Board issue a written notice to Art Lewin. The Board unanimously approved the motion.

14. Public Comment: None.

15. Adjournment: Emily Grube moved, and John Peters seconded, to adjourn the meeting. The board unanimously approved the motion at 10:22pm.

Dated: 1/23/2018

Respectfully Submitted,

Michael Reese, Clerk

Approved by the Board at _____ Meeting