

**Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053**

Draft Minutes of the December 20, 2017 Regular Selectboard Meeting

Present: Michael Reese (Selectboard member), Scott Woodward, (Selectboard Member-by phone), Emily Grube (Selectboard Member), Frank Perron (Selectboard member), John Peters (Selectboard member), Art Lewin Sr. (Road Foreman), Jonathan Williams (Assistant to the Selectboard), Neil Lamson,

1. Call to Order: Frank Perron called the meeting to order at 7:07pm.
2. Public Comment: There was a public comment requesting that the personnel policy be discussed at the next regular Selectboard meeting. This item shall be added to the next regular Selectboard meeting's agenda.
3. Review of Agenda: The Selectboard Assistant requested to be added to the agenda, as his issue shall be added to the executive session.
4. Review, Discussion, and Approval of Minutes (11/29, 12/06, 12/13): The draft minutes were discussed. Michael Reese moved, and John Peters seconded, to approve the 11/29, 12/06, and 12/13 minutes as written. The roll was called – Michael – aye, Scott – aye, John – aye, Emily – aye, and Frank aye, and the Board unanimously approved the motion.
5. Executive Session- Employee Review: Michael Reese moved, and Frank Perron, seconded, that the board enter into executive session for the purposes of the employment or evaluation of an employee pursuant to 1 VSA § 313(a)(3). There was discussion. The Board unanimously approved the motion and entered into executive session at 7:12 pm. The roll was called – Michael – aye, Scott – aye, John – aye, Emily – aye, and Frank aye, and the Board unanimously approved the motion. Jonathan Williams and Art Lewin Sr. were invited to be present for the executive session.

Emily Grube moved, and Frank Perron seconded, to exit executive session at 7:10pm. The roll was called – Michael – aye, Scott – aye, John – aye, Emily – aye, and Frank aye, and the Board unanimously approved the motion. Jonathan Williams and Art Lewin Sr. were invited to be present for the executive session.

6. Review, Discussion, and Approval of Various Municipal Reports: There was discussion concerning the municipal reports. Michael Reese moved, and Scott Woodward seconded, to accept the various municipal reports as submitted. The roll was called – Michael – aye, Scott – aye, John – aye, Emily – aye, and Frank aye, and the Board unanimously approved the motion.

7. Warrants for Payment (1) Accounts Payable (2) Payroll: Frank Perron moved, and Michael Reese seconded, to approve check warrant #17059 and payroll warrant #17058. The roll was called – Michael – aye, Scott – aye, John – aye, Emily – aye, and Frank aye, and the Board unanimously approved the motion.
8. Transportation Items
 - (a) Road Commissioner Update: Scott Woodward and Frank Perron briefed the Selectboard and the public on various road items. The water at the town garage will be tested as it is currently undrinkable. Cleaning up and replacing some drywall, and an office at the town garage was discussed. Recent Inclement weather was discussed. The Pomfret Road slope repair project was finished as of 12/20/17. The Road Foreman updated the Selectboard and members of the public on various issues. The Road Foreman noted that permission has been granted to cut down a dead maple tree at the end of Wild Apple Road; a road sign will be installed at that location. There was discussion concerning this issue. Paving Howe Hill Road and underlying issues concerning that roadway was discussed. Other areas of paving were considered.
9. School Property Transfer: Frank Perron briefed the Selectboard on this item and there was discussion. The School Board's next steps were discussed. Town facilities and various parcels were considered. Michael Reese moved, and Emily Grube seconded, to have Frank Perron sign and submit an official letter on behalf of the Pomfret Selectboard to the School Board advocating the position that the town voters be consulted on the school property transfer issue. There was discussion concerning the drafting of the letter. The option of holding a special town meeting was discussed. The roll was called – Michael – aye, Scott – aye, John – aye, Emily – aye, and Frank aye, and the Board unanimously approved the motion.
10. Catering Permits: Approval: Michael Reese briefed the Selectboard on this item and there was discussion. A catering permit has been issued to Belly Up LLC (The Barnard Inn Restaurant) for an event at the Grange Theatre (ArtisTree) on Monday December 18th. The Selectboard discussed resuming responsibility for issuing catering permits, and the legal requirements surrounding this issue. The Selectboard will work with Becky to resume its responsibilities in issuing permits. Scott Woodward will talk with Becky.
11. Emergency Services Policy: Scott Woodward briefed the Selectboard about this issue and there was discussion. Modifying the Emergency Services Policy was discussed. This item will be discussed at a future Selectboard meeting.
12. Runamuck 50K Application Review: The Selectboard discussed the Runamuck 50K Race's application and there was discussion of the race and associated issues. Road closures were discussed. Michael Reese moved, and Frank Perron seconded, to approve the permit for the Runamuck 50K race with

the stipulation that the race's organizers shall not put motorized vehicles on closed roads, and that the race's organizers provide an insurance permit naming Pomfret as an insured party. The roll was called – Michael – aye, Scott – aye, John – aye, Emily – aye, and Frank aye, and the Board unanimously approved the motion.

13. Joe Ranger Road Easement: Emily Grube briefed the Selectboard on this item. Logging would only occur during the winter for the next two winters. Removal of gates was discussed. The stump dump was considered. The signing of the temporary right of way agreement was discussed. The agreement was amended to state that the grantee shall provide a certificate naming the Town of Pomfret as an additional insured (#10). Michael Reese moved, and John Peters seconded, to approve and authorize the Selectboard chair to sign the amended Right-of-Way agreement. The roll was called – Michael – aye, Scott – aye, John – aye, Emily – aye, and Frank aye, and the Board unanimously approved the motion.
14. Fire Alarm Ordinance: John Peters briefed the Selectboard on this item and there was discussion. John briefed the Board on his proposed revisions. John shall continue incorporating his edits into the most recent draft. Charges for registering alarms were considered, and there was further discussion. This item shall be considered at a subsequent meeting.
15. Hartford Fire/Ambulance Agreement: This item shall be tabled until a subsequent meeting.
16. Review of Assignments/Selectboard Correspondence: A holiday card addressed to the Selectboard was received and reviewed. The issue of wandering steers and Selectboard followup was discussed.
17. Public Comment: There was none.
18. Adjournment: Emily Grube moved, and Frank Perron seconded, to adjourn. The Board adjourned at 9:12pm. The roll was called – Michael – aye, Scott – aye, John – aye, Emily – aye, and Frank aye, and the Board unanimously approved the motion.

Date: 12/21/2017

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at _____ Meeting