

**Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053**

Draft Minutes of the December 6, 2017 Regular Selectboard Meeting

Present: Michael Reese (Selectboard member), Scott Woodward, (Selectboard Member), Emily Grube (Selectboard Member), Frank Perron (Selectboard member), Art Lewin Sr. (Road Foreman), Jonathan Williams (Assistant to the Selectboard), Neil Lamson, Curt Peterson (Vermont Standard),

1. Call to Order: Frank Perron called the meeting to order at 7:03pm.
2. Public Comment: There was a public comment complimenting the Selectboard regarding their transparency. A question was posed about the budget and its drafting/printing schedule. A public comment was made concerning the personnel policy and overtime issues.
3. Review of Agenda: ‘NEMRC Cloud Discussion’ was added to the agenda. ‘Fire Alarm Ordinance’ and ‘Hartford Ambulance/Fire Agreement’ were removed from the agenda due to John Peter’s absence. Frank Perron moved, and Michael Reese seconded, to approve the agenda as amended. The Board unanimously approved the discussion.
4. Executive Session- Employee Review: Scott Woodward moved, and Emily Grube, seconded, that the board enter into executive session for the purposes of the employment or evaluation of an employee pursuant to 1 VSA § 313(a)(3). There was discussion. The Board unanimously approved the motion and entered into executive session at 7:12 pm. Jonathan Williams and Art Lewin Sr. were invited to be present for the executive session.

Frank Perron moved, and Michael Reese seconded, to exit executive session at 8:10pm. The Board unanimously approved the motion. No decision was made during executive session at this time.
5. New England Forestry Foundation: Emily Grube briefed the Selectboard on this item, and there was discussion. Questions were posed to the Road Foreman concerning use of the stump dump, and there was further discussion. Emily Grube and Frank Perron will continue to work out the details of the New England Forestry Foundation’s temporary right-of-way agreement with that group.
6. Review, Discussion, and Approval of Minutes (11/08, 11/15, 11/21, 11/29): Approval of the draft 11/29 minutes was postponed until the next regular meeting. Michael Reese moved, and Frank Perron seconded, to approve the 11/08, 11/15, and the 11/21 minutes as written. The Board unanimously approved the motion.

7. Review, Discussion, and Approval of Various Municipal Reports: There was discussion concerning the various reports received. Frank Perron moved, and Michael Reese seconded, to approve the various municipal reports received, as written. The Board unanimously approved the motion. The Selectboard Assistant will work to set up a shared Calendar on Outlook for the Selectboard's use, and will populate it with scheduled meetings, etc.
8. Warrants for Payment (1) Accounts Payable (2) Payroll: The warrants for payment were reviewed and discussed. Scott Woodward moved, and Michael Reese seconded, to approve AP warrant #17055, which includes reimbursement for Mr. Roger Amato in the amount of \$7,017.71. There was discussion concerning Mr. Amato's payment and potential reimbursement from FEMA for the work involved (armoring a culvert, etc.). The Board unanimously approved the motion. Scott Woodward moved, and Frank Perron seconded, to approve payroll warrants #17049 and #17056. The Board unanimously approved the motion.
9. Transportation Items
 - (a) Road Commissioner Update: Scott Woodward briefed the Selectboard on a call pertaining to Joe Ranger Road and concern over its ditches. The road crew has been engaged in winter prep (chains, blades, plows, etc.). Frank Perron has met with the contractor awarded the bid re: the slide bid. A pre-construction site visit was held. Sites to dump fill need to be approved by VTrans; two sites being proposed are on Handy Road and Sugarhouse Road.
 - (b) FEMA & FHWA Reimbursement Update: Scott Woodward briefed the Board on this item. Scott met with a representative from VTrans on 12/6/17 and the FEMA program manager and discussed where the town is in the FEMA process. The town has finalized its disaster inventory. There was further discussion. 13 Separate work locations in Pomfret will be considered 1 project according to FEMA. Scott informed FEMA that the town would like to be reimbursed in FY18.
10. Act 46 School Deed Transfer Update: Frank Perron briefed the Selectboard on this item and there was discussion. Planning for the town warning language was considered. There was further discussion about the property under consideration. Frank Perron will follow up with this issue.
11. NEMRC Cloud Update: Scott Woodward updated the Selectboard on this item and there was discussion. There was some confusion concerning municipal use of NEMRC cloud. The costs were higher than initially supposed, at \$90 a month. Scott Woodward has indicated to NEMRC that this cost is too much for the town.
12. Selectboard Policies Review: Scott Woodward briefed the Selectboard on various policies he would like the Selectboard to review at future meetings.

13. Review of Assignments/Selectboard Correspondence: Review of a driveway was discussed by the Selectboard. Scheduling future special selectboard meetings was considered.

There was discussion of a letter from Brook Field Service for maintenance of the generator. Frank Perron moved, and Michael Reese seconded to contract with Brook Field Service for program #1 for \$1,103.00 or \$1,048.00 if paid for by December 18, 2017. The Board unanimously approved the motion.

Road speed limits on Pomfret Road in South Pomfret were discussed.

14. Public Comment: There was none.

15. Adjournment: Frank Perron moved, and Scott Woodward moved, to adjourn. The Board adjourned at 9:22pm.

Date: 12/08/2017

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at _____ Meeting