

**Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053**

Draft Minutes of the November 15, 2017 Regular Selectboard Meeting

Present: Michael Reese (Selectboard member), Scott Woodward, (Selectboard Member), Emily Grube (Selectboard Member), Frank Perron (Selectboard member), John Peters (Selectboard member), Ellen DesMeules (Treasurer), Art Lewin Sr. (Road Foreman), Jonathan Williams (Assistant to the Selectboard), Curt Peterson, Ona Chase, Nancy Matthews, Bob Coates, Steve Stitzel (by phone), Alan Graham, John McClain, Chris Pryor, and Betsy Siebeck

1. Call to Order: Frank Perron called the meeting to order at 7:04pm.
2. Public Comment: There was a public comment and subsequent discussion regarding the location of the Pomfret Historical Society's trailer. There was public comment regarding the mowing of Pomfret's cemeteries.
3. Review of Agenda: Scott Woodward moved, and Michael Reese seconded, to strike 'Personnel Policy – Payroll Discussion', 'Personnel Policy – Section 27 Overtime Discussion', and 'Historical Society Artifacts Trailer Location' from the agenda. There was discussion. The Board unanimously approved the motion.
4. Review, Discussion, and Approval of Minutes (10/31, 11/01): Michael Reese moved, and Frank Perron seconded, to approve the 10/31 and 11/01 special and regular meeting minutes as written. The Board unanimously approved the motion.
5. Review, Discussion, and Approval of Various Municipal Reports: Frank Perron moved, and Scott Woodward seconded to approve the municipal reports as submitted. There was discussion. The Board unanimously approved the motion.
6. Warrants for Payment (1) Accounts Payable (2) Payroll: Scott Woodward moved, and Frank Perron seconded, to approve payroll warrant #17046, acknowledging that a specific instance of overtime paid out was not done in accordance with the personnel policy and that the selectboard holds the employee harmless in the town paying him the full overtime, and to approve AP check warrant #17047. The issue concerning payroll and the Selectboard's decision shall be noted on the warrant and in the minutes. There was discussion concerning a payroll warrant and overtime. Scott Woodward amended his motion to the above. The Board unanimously approved the motion.
7. Roger Amato Reimbursement: Scott Woodward moved that the town reimburse Mr. Roger Amato \$7,017.71, for reimbursement for rip-rap placed on a culvert across from his property on Bunker Hill Road, pending reimbursement from FEMA. There was discussion regarding tonnage, loads of material delivered, and

weight. There was further discussion concerning the appropriate way to have the work paid for. Scott Woodward then withdrew the motion after public and board opposition to the motion. Michael Reese reintroduced the motion, and Frank Perron seconded that the town reimburse Mr. Roger Amato \$7,017.71, for reimbursement for rip-rap placed on a culvert across from his property on Bunker Hill Road, pending reimbursement from FEMA. There were four in favor and one abstention and the Board unanimously approved the motion.

8. Transportation Items:

(a) Grant Applications Review/Approval: The Selectboard Assistant briefed the Selectboard on multiple upcoming grant opportunities and there was discussion. Michael Reese moved, and Scott Woodward seconded to authorize the road commissioners to review, approve and submit a Transportation Alternatives grant with the Selectboard Assistant's help. The Board unanimously approved the motion.

Frank Perron moved, and Scott Woodward seconded, to approve and sign the Category A Better Roads grant application as written. There was discussion. The Board unanimously approved the motion. The Selectboard Assistant shall scan and submit the signed grant application.

9. Act 46 School Deed Transfer: Bob Coates briefed the Selectboard on this item and there was discussion. A call was placed to Steve Stitzel of Stitzel, Page, and Fletcher PC and there was further discussion concerning the acceptance of the conveyance of the deed and the town retaining ownership of the school and the property. The creation of a lease document between the town and the new unified district was discussed. The conveyance of the school building was discussed. Additional legal considerations were discussed at length. This item shall be addressed by the Selectboard in the future.

10. New England Forestry Foundation's Request: John McClain of New England Forestry Consultants and Chris Pryor of the New England Forestry Foundation briefed the Selectboard on this history of their request, and there was discussion. A possible timber harvest, a logging trail, and a temporary right-of-way agreement was discussed. Insurance and liability issues were considered. A legal review of any potential agreement and associated costs was discussed. John McClain will forward a temporary right-of-way agreement to the Selectboard for their review.

11. Fire Department Contract: Michael Reese briefed the Selectboard on this item and there was discussion. The Fire Department is not interested in pursuing the contract at this time. There was further discussion.

12. Wandering Steers Issue (Hutt Request): Emily Grube briefed the Selectboard on this issue and there was discussion. It has been determined that it is a civil issue. A notice of violation letter addressed to the steers' owners shall be drafted by Monday by the Selectboard Assistant.

13. NEMRC Cloud Subscription: Scott Woodward moved, and John Peters seconded, to have the town purchase a subscription to NEMRC Cloud. The cost is \$10 a month per user. There was further discussion. Cybersecurity issues were discussed and addressed by Scott Woodward. The connection to NEMRC Cloud is a secure connection. The Board unanimously approved the motion.
14. Fire Alarm Ordinance: John Peters briefed the Selectboard on this item and there was discussion. The draft fire alarm ordinance and its history were reviewed and discussed. John Peters shall continue to work on the draft ordinance.
15. Fire Agreement w/ Hartford re: North End of Town: This item was tabled.
16. Review of Assignments:
 - (a) Other Assignments: Nancy Matthews briefed the Selectboard regarding the Pomfret Annual Report Timeline and there was discussion. She requested that the Selectboard review the timeline's associated dates. Other assignments were discussed.
 - (b) Selectboard Correspondence: A report from Dr. Hermann was received and discussed. A home with several issues has been inspected by Dr. Hermann and Frank Perron.
17. Public Comment: There was public comment and discussion concerning worker's compensation issues and the cemetery commission.
18. Adjournment: Scott Woodward moved, and Emily Grube seconded to adjourn the meeting. The Board unanimously approved the meeting and the meeting was adjourned at 9:29pm.

Date: 11/17/2017

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at _____ Meeting