

**Town of Pomfret  
5218 Pomfret Road  
North Pomfret, VT 05053**

Draft Minutes of the October 18, 2017 Regular Selectboard Meeting

Present: Frank Perron (Selectboard Member), Michael Reese (Selectboard member), Scott Woodward, (Selectboard Member), Emily Grube (Selectboard Member), John Peters (Selectboard Member), Jonathan Williams (Assistant to the Selectboard), Curt Peterson, John Moore, Carol Monroe (EC Fiber), Pam Pickett, Betsy Siebeck, Bob Merrill, Sherman Kent, and Laura Kent

1. Call to Order: Frank Perron called the meeting to order at 7:00pm.
2. Public Comment: None.
3. Review of Agenda: 'Irving Fuel Negotiations' was added under 'review of assignments' 'Salt RFP Generation' and 'Personnel Policy Issues' were added under 'Items for Discussion.' Michael Reese moved, and Scott Woodward seconded, to approve the changes to the agenda. The Board unanimously approved the motion.
4. Elect Selectboard Chair: Frank Perron briefed the Selectboard on this item and there was discussion. Scott Woodward moved, and Michael Reese seconded, to nominate Frank Perron as the Chair of the Selectboard. The Board unanimously approved the motion. There was further discussion. Frank Perron moved, and Emily Grube seconded, to appoint Michael Reese as Vice-Chair of the Selectboard. The Board unanimously approved the motion.
5. Review, Discussion, and Approval of Minutes (10/04): Scott Woodward moved moved, and Michael Reese seconded, to approve the 10/04/17 Special and Regular Meeting minutes as written. The Board unanimously approved the motion.
6. Review, Discussion, and Approval of Various Municipal Reports: The Selectboard Assistant briefed the Selectboard on this item and there was discussion. Frank Perron moved, and Michael Reese seconded, to accept the Municipal Reports as written. The Selectboard Assistant shall collect all materials (slideshows, approved policy, etc.) generated from the VLCT Town Fair and submit them to the Selectboard.
7. Warrants for Payment (1) Accounts Payable (2) Payroll: Scott Woodward moved, and Michael Reese seconded, to approve warrants #17036, #17037, and \$17038, and #17039. There was discussion. The Board unanimously approved the motion.

8. Transportation Items: (audio 49:13)
  - (a) Historic Artifacts Trailer Location: John Peters briefed the Selectboard on this agenda item. This item shall be added to the next regular Selectboard meeting.
  - (b) Teago Intersection: Frank Perron briefed the Selectboard on this item and there was discussion. Frank had spoken with Rita Seto of Two Rivers Ottawaquchee Regional Commission – she stated that a traffic flow study is not necessary, however she will talk to the state and request a road safety audit. There was discussion with the Selectboard and members of the public. Safety issues in the area were discussed. Traffic/speed enforcement was discussed. This item shall be added to the next regular Selectboard meeting’s agenda.
  - (c) Grant Applications: The Assistant to the Selectboard briefed the Selectboard on this item and there was discussion. This item will be added to the next regular Selectboard meeting’s agenda.
  - (d) Tire Chains Purchase: Frank Perron briefed the Selectboard on this item. Scott Woodward moved, and Frank Perron seconded to authorize the purchase of chains from B & B at a price of \$11,704 on the basis that B & B is the lowest of the three quotes that the Road Foreman obtained, as well as the comment from the Road Foreman that he has had a good history with B & B. The Board unanimously approved the motion.
  
9. Suicide Six Act 250 Permit Application: Scott Woodward briefed the Selectboard on this item and there was discussion by the Selectboard and John Moore, Planning Commission member. Emily Grube moved, and Michael Reese seconded, to have the Selectboard ask for a hearing on the Act 250 permit, and that Scott Woodward and Michael Reese generate a letter making the request and detailing the criteria of concern. There was discussion. The Act 250 Criteria were discussed. Certain criteria were considered: Impact of growth, cost of scattered development, impact on additional public investments, settlement patterns, and the burden on the municipality in providing governmental services. The motion was subsequently amended to the above. Michael Reese noted a potential conflict of interest and there was discussion. The Board unanimously approved the motion.
  
10. Address Laboury Trust Issues: Scott Woodward and Michael Reese briefed the Selectboard on this item and there was discussion about options for removing the probate court’s jurisdiction over this trust in order to reduce administrative costs. Michael Reese and the Selectboard Assistant shall follow-up on this item.
  
11. Budgeting Meeting Scheduling: Frank Perron briefed the Selectboard on this item and there was discussion by the Selectboard. Last year’s budget schedule was considered. There was discussion by the Selectboard and the members of the public. Dates were decided on: 10/31, 11/8, 11/20, 12/06, and 12/13, each at 6:00pm. The Selectboard Assistant shall generate one notice and a standing agenda for all of these meetings – the Selectboard shall provide the categories to the Selectboard Assistant in advance of the meetings.

12. Update on FD Contract Talks: Michael Reese briefed the Selectboard on this item and there was discussion. The Purchasing Policy and the ongoing working group meetings between Nancy Matthews, John Moore, and Michael Reese for proposing revisions to the Purchasing Policy were discussed. Deadlines were considered. This item shall be added to the next regular Selectboard meeting agenda.
13. Transfer of School Property: Frank Perron briefed the Selectboard on this item and there was discussion. The School Board's position on this item was inquired after. The hiring of an attorney was discussed. Frank Perron shall make inquiries regarding the School Board's position, and Michael Reese and Frank Perron will inquire of attorney's costs/fees for this work if the School Board appears interested in moving forward on the transfer. This item shall be added to the next Regular Selectboard meeting agenda (under assignments).
14. VLCT PACIF Insurance Application Submission: Scott Woodward briefed the Selectboard on this item and there was discussion. Frank Perron will ask the Treasurer if the application has been submitted.
15. Barber Hill EC Fiber ROW Permit: Scott Woodward briefed the Selectboard on this item and there was discussion by the Selectboard and members of the public. Agreements and communications with property owners were discussed. The permit itself was discussed. The permit has identical conditions as the previous one. The work was described. A site inspection was discussed. Scott Woodward moved, and John Peters seconded, to approve the permit of installation of Barber Hill Road to Cloudland Road. There was discussion. The Board unanimously approved the motion.
16. Review of Assignments:
  - (a) Michael Reese briefed the Selectboard on obtaining quotes and entering into an agreement with Irving for all three types of fuels: heating oil, propane, and diesel.
  - (b) Signing of Approved Policies: The amended Personnel policy, the Conflict of Interest Policy, the Website policy, and the Social Service Appropriations policies were signed by Selectboard members. The Selectboard Assistant shall scan and post the signed policies.
  - (c) Selectboard Correspondence: Frank Perron briefed the Selectboard on correspondence received from the Vermont State Police regarding enforcement efforts. A notice from VLCT (Vermont League of Cities and Towns) was also received regarding dues. A Roadside mowing advertisement was received. Frank Perron will follow-up on the previously discussed dog ordinance violation issue. An email concerning the gating of a road was discussed.
  - (d) Personnel Policy Issue: An issue concerning vacation/sick time accrual was discussed. This item shall be added to the next regular selectboard meeting's agenda.

- (e) Salt RFP generation: Emily Grube moved, and Frank Perron seconded that the Selectboard Assistant generate and distribute a new Salt Purchase RFP with new dates. There was discussion. The Board unanimously approved the motion.
17. Closing Public Comments: There were none.
18. Adjournment: Scott Woodward moved, and Michael Reese seconded, to adjourn the meeting at 9:06pm. The Board unanimously approved the motion.

Date: 10/20/2017

Respectfully Submitted,

Jonathan Williams, Assistant