

**Town of Pomfret  
5218 Pomfret Road  
North Pomfret, VT 05053**

Draft Minutes of the September 20, 2017 Regular Selectboard Meeting

Present: Frank Perron (Selectboard Member), Michael Reese (Selectboard member), Scott Woodward, (Selectboard Member), Emily Grube (Selectboard Member, Ellen DesMeules (Treasurer), Art Lewin, Sr. (Road Foreman), Jonathan Williams (Assistant to the Selectboard), John Peters, Doug Azar, Alan Graham, Curt Peterson (Vermont Standard), and Neil Lamson

1. Call to Order: Frank Perron called the meeting to order at 7:03pm.
2. Public Comment: None.
3. Review of Agenda: ‘Teago Intersection’ and ‘Approval of Agricultural Access Permit’ were items added under the transportation section. ‘Chief Rice’s Submitted Letter’ was moved under ‘Approval of Minutes’. Under Assignments was added ‘Fire Department Contract Status’. Frank Perron moved, and Michael Reese seconded, to modify the agenda as stated. The Selectboard unanimously approved the motion.
4. Selectboard Vacancy: The Selectboard vacancy was discussed. Frank Perron moved, and Michael Reese seconded to appoint John Peters for the open Selectboard seat/vacancy, to serve beginning at tonight’s meeting until Town Meeting day. Emily Grube opted not to participate in the discussion as John Peters is her son-in-law. There was discussion regarding this relationship. John Peters spoke to his desire to serve the community, relations with the Pomfret – Teago Volunteer Fire Department, and other issues. Questions were posed by the Selectboard and answered by Mr. Peters. Potential Conflicts of Interest were discussed. The Board unanimously approved the motion with Emily Grube abstaining. The oath of office was administered.
5. Pomfret Historical Society Request: Alan Graham briefed the Selectboard on a request submitted in the previous week to move the Historical Society’s trailer to another location. There was discussion. Potential new locations for the trailer were considered. John Peters will contact the fire department to see if they have space for the trailer.
6. Review, Discussion, and Approval of Minutes (9/06): Frank Perron addressed the attachment of Chief Rice’s letter to the 9/06 draft minutes and there was discussion. Emily Grube moved, and Michael Reese seconded, to approve the draft 9/06 minutes as the Selectboard Assistant submitted them, and that Chief Rice’s letter be filed as Selectboard correspondence. There was discussion. The Board unanimously approved the motion.

7. Review, Discussion, and Approval of Various Municipal Reports: The Selectboard Assistant briefed the Selectboard on his report, and there was discussion.
8. Warrants for Payment (1) Accounts Payable (2) Payroll: Michael Reese moved, and Scott Woodward seconded, to approve warrants #17022, #17023, #17026, #17027, and #17028. There was discussion. The Board unanimously approved the motion. 'Address Laboury Trust Issues' shall be added to the next regular agenda. Questions were asked of the Treasurer and were answered.
9. Transportation Items: (audio 49:13)
  - (a) Road Discontinuance: Doug Azar and Emily Grube briefed the Selectboard on this item and there was discussion.
  - (b) Teago Intersection: Frank Perron updated the Selectboard on this item and there was discussion. A road safety audit was considered. An informal group looking at this issue was discussed.
  - (c) Approval of Agricultural Access Permit: Frank Perron briefed the Selectboard on this item and there was discussion. Frank Perron and Emily Grube inspected the site on Cloudland Road. A tree will be removed and a berm will be cut off. No culvert is necessary. Frank Perron moved, and Michael Reese seconded to approve the Agricultural Access Permit, under the conditions that the specified berm (from the pink house down to the tree line of the Lila Sears property) be removed, and that no culvert be installed, and that the work be done in compliance with town ordinance. The Board unanimously approved the motion.
10. Amendment to Personnel Policy Review and Possible Adoption: Scott Woodward briefed the Selectboard on this item and there was discussion. Overtime and holiday time was discussed. The policy amendments shall be submitted to John Peters the new Selectboard member for review and shall be added to the next regular Selectboard meeting agenda.
11. Fuel RFP Opening/Bid Selection: The Selectboard Assistant briefed the Selectboard on this item and there was discussion. No bids were received on the RFP. Michael Reese and the Selectboard Assistant shall follow up and obtain quotes from various vendors.
12. Introduction of Social Service Organization Appropriation Policy and Possible Adoption: Scott Woodward briefed the Selectboard on this item and there was discussion. The draft policy shall be submitted to John Peters the new Selectboard member for review and shall be added to the next regular Selectboard meeting agenda.
13. Conflict of Interest Policy Amendments Review: Frank Perron briefed the Selectboard on this item and there was discussion. The policy shall be

submitted to John Peters the new Selectboard member for review and shall be added to the next regular Selectboard meeting agenda.

14. Selectboard Correspondence – Catering Permits: Catering Permits have been issued for the Catering permits have been issued to Belly Up LLC (The Barnard Inn Restaurant) for the following events:
  - (a) Gallery opening on Friday September 22
  - (b) Performances of “Godspell” September 14,15,16,17,21,22,23,24,28,29,30 & October 1
  - (c) Performances of “The Marvelous Wonderettes” October 5,6,7,8,12,13,14,15,19,20,21,22
15. Budgeting Strategic Planning: Scott Woodward briefed the Selectboard on this item and there was discussion. Planning for the upcoming budget season was discussed by the Selectboard and other municipal officials.
16. Employee Evaluations: The scheduling of employee evaluations was discussed by the Selectboard and other municipal officials. An executive session for the Road Foreman’s employee evaluation shall be scheduled as a special meeting at 6pm before the first October Selectboard meeting.
17. Closing Public Comments, Review of Assignments: Compensation for Road Commissioners shall be added to the next regular Selectboard meeting’s agenda. Better audio records were discussed. Town correspondence from VLCT was reviewed; an FCC licensing document was reviewed. The Selectboard Assistant shall work to get John Peters set up with a Selectboard email account.

A dog bite has occurred in town and was referred to the Town Health Officer.
18. Adjournment: Scott Woodward moved, and Emily Grube seconded, to adjourn the meeting at 9:14pm. The Board unanimously approved the motion.

Date: 09/22/2017

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at \_\_\_\_\_ Meeting