

**Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053**

Draft Minutes of the February 1, 2017 Regular Selectboard Meeting

Present: Sheila Hopkins (Selectboard Member), Frank Perron (Selectboard Member), Melanie Williams, (Selectboard Member), Emily Grube (Selectboard Member), Art Lewin, Sr. (Road Foreman), Jonathan Williams (Assistant to the Selectboard), Betsy Siebeck, and Bob Coates

1. Call to Order: Frank Perron called the meeting to order at 7:03pm.
2. Public Comment: (audio 0:34) There was no public comment.
3. Review of Agenda: (audio 0:45) ‘Reserve Accounts’ was added to the agenda.
4. Review, Discussion, and Approval of Minutes (1/18/17, 1/24/17): (audio 3:15) Sheila Hopkins moved, and Melanie Williams seconded, to approve the 1/18/17 Regular and Special Selectboard meeting minutes and the 1/24/17 Special Selectboard meeting minutes as written and prepared. The Board unanimously approved the motion.
5. Treasurer’s Report: (audio 3:58)
 - (a) Warrants for Payment (1) Accounts Payable (2) Payroll: Melanie Williams moved, and Sheila Hopkins seconded, to approve the warrants #16055, and #16057 with the exception of the Cargill bill for \$4,401.38 as it appears that they have overcharged the town. There was discussion. The Board unanimously approved the motion.
6. Delinquent Tax Collector’s Report: (audio 08:51) The Delinquent Tax Collector was not present at the meeting. An email written by the Delinquent Tax Collector containing her report was read aloud. The upcoming tax sale was discussed.
7. Road Foreman’s Report: (audio 09:40)
 - (a) General Update: D&D has started hauling sand in. A second round of salt was delivered. A few issues have arisen with some of the trucks (brake brackets, computer shutdown mode) – the newer truck was towed to Burlington for repairs (broken wire, plugged filter). The new truck’s ongoing repairs were discussed by the Selectboard. An email from the State of VT concerning road striping was discussed. Acts 64/110 ‘the Municipal Roads General Permit’ was discussed.
 - (b) FY18 Better Roads Grant Application: (audio 19:57) The Assistant to the Selectboard briefed the Board on this item and there was discussion. Road

inventory was discussed. Previous road and culvert inventories were discussed.

8. Gramling Road Driveway Permit: (audio 28:30) The Road Foreman briefed the Board on this item. Mr. Gramling's suggestions for the revision of the permit and the proposed work were discussed. He would like to move his access a specified number of feet down the hill to the location of a current water cutout on Graves Road. He is willing to move the cutout up the hill above his driveway, at his expense, which will allow drainage water to run down onto his property which will eventually migrate into a pond on his land. The Selectboard unanimously approved the initial proposal at the 1 Feb 2017 regular meeting on the condition that the move will not affect line of sight. The proposed 18 inch culvert on the original driveway permit will still be necessary. Frank Perron moved, and Sheila Hopkins seconded, to approve the revised permit with revisions as discussed. The Board unanimously approved the motion.
9. Hazard Mitigation Plan Adoption: (audio 32:30) The Hazard mitigation plan was discussed and the Certificate of Adoption letter was read aloud. Emily Grube moved, and Frank Perron seconded, to adopt the 2016 Pomfret Hazard Mitigation Plan and to have the Selectboard Chair Michael Reese and another Selectboard member sign the document. There was discussion. The Board unanimously approved the motion.
10. Fire Protection Agreement: (audio 40:48) Frank Perron briefed the Board on this item and there was discussion by the Selectboard regarding the Fire Protection Agreement. This item was added to the Second February Regular Selectboard meeting as an agenda item.
11. Act 46 Presentation and Discussion: (audio 56:44) Bob Coates briefed the Selectboard on this item and there was discussion by the Selectboard and the public. There will be an Act 46 Community Forum – Thursday, February 16 at 7:00pm at the Prosper Valley School and an Act 46 Pomfret Informational Meeting – Thursday, March 2 at 7:00pm at the Pomfret Town Hall.
12. Town Hall Committee Formation: (audio 1:13:33) Sheila Hopkins briefed the Board on this item and there was discussion. The draft Town Hall Committee Mission Statement and its corresponding explanation were read aloud, and there was further discussion. Potential committee members were proposed. Frank Perron moved, and Melanie Williams seconded, to approve the formation of a Pomfret Town Hall Committee for the purposes laid out in its mission statement. There was discussion. The Board unanimously approved the motion.
13. Set Date for Budget Informational Meeting: (audio 1:23:21) Frank Perron briefed the Board on this item and there was discussion. The Budget Informational Meeting shall be held at the next Regular Selectboard meeting on February 15.

The Assistant to the Selectboard shall include a special announcement notifying Pomfret residents of the Budget Informational Meeting when the next Regular Selectboard meeting's agenda is distributed on the town listserv.

14. Liquor License Renewal – Teago Store: (audio 1:26:21) Frank Perron briefed the Board on this item and there was discussion. Frank Perron moved, and Sheila Hopkins seconded, to approve and sign the Teago General Store liquor license renewal. The Board unanimously approved the motion.
15. Hiring of Attorney for ZBA in Chipper: (audio 1:28:30) Frank Perron briefed the Board on this item and there was discussion. Sheila Hopkins moved, and Frank Perron seconded, to hire Jim Barlow as the attorney to advise the ZBA concerning the Chipper's case, and to authorize Michael Reese as Chair to sign the engagement letter. The Board unanimously approved the motion.
16. Reserve Accounts: (audio 1:31:12) Frank Perron briefed the Board on this item and there was discussion by the Selectboard.
17. Selectboard Correspondence: (audio 1:51:10) There was correspondence received concerning the 2020 census. There was correspondence received from TRORC concerning paving/project prioritization. The Selectboard Assistant received correspondence concerning parcel data mapping.
18. Next Meeting's Agenda: (audio 1:53:30) 'The Budget Informational Meeting', 'Road Striping', 'Better Roads Grant Application', and the 'Fire Protection Agreement' were items scheduled for the second February Regular Selectboard meeting.
19. Closing Public Comments, Review of Assignments: (audio 1:55:36) There was a public comment from the Road Foreman concerning the creation and implementation of a 'Sand Use Policy.' There was discussion.
20. Adjournment: Melanie Williams moved, and Frank Perron seconded, to adjourn the meeting at 9:06pm. The Board unanimously approved the motion.

Date: 02/03/2017

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at _____ Meeting