

**Town of Pomfret  
5218 Pomfret Road  
North Pomfret, VT 05053**

Draft Minutes of the December 6, 2016 Special Selectboard Meeting

Present: Sheila Hopkins (Selectboard Member), Frank Perron (Selectboard Member), Melanie Williams (Selectboard Member), Michael Reese (Selectboard Member), Emily Grube (Selectboard Member), Art Lewin Sr. (Road Foreman), Ellen DesMeules (Treasurer), Art Lewin Sr. (Road Foreman), Jonathan Williams (Assistant to the Selectboard – by phone), and Terri Chamberlin (Assistant Chief), Laura Kent, Scott Woodward,

1. Call to Order: Michael Reese called the meeting to order at 6:35pm.
2. Public Comment: There was a public comment related to discussing the Pomfret – Teago Volunteer Fire Department Budget.
3. Budget Review - Finalize Budget, General Fund Surplus, Reserve Accounts:

Michael Reese briefed the Board and the public on this item and there was discussion. The Board and the public discussed the Pomfret – Teago Fire Department budget, potential appropriations, insurance items, fire department fuel expenditures, and the VLCT insurance inquiry.

Laura Kent briefed the Board on various budget items, and there was discussion by the Board and the public concerning multiple line items including Reserve Funds, Emergency Services, FAST Squad, Communications Equipment, Non – Vehicle Reserve Funds, and other related items.

There was further discussion regarding the portions of the budget concerning law enforcement, Listers, building maintenance/insurance and various related line items (\$15K *Anticipated* Dorothy Moore Town Hall Fund, \$15K *Anticipated* Town Hall Reserve Fund for Town Hall Restoration). Highway Department materials (crushed stone), inventory, and highway equipment costs was discussed.
4. Generator Services Contract: Melanie Williams moved, and Frank Perron seconded, that the Board contract for the same services as in previous years: once a year maintenance for each of the three generators as per the contract document received from Brook Field Services. There was discussion by the Selectboard and the Road Foreman. The Board unanimously approved the motion.
5. Special Budget Meeting Scheduling: The Board tentatively agreed to schedule another Special Budget meeting concerning the Budget Review, including Addressing Surplus and Reserve Account Funding and Finalizing the Budget. The next Special meeting is tentatively scheduled for next Tuesday, December 13, 2016 at 6:30pm. The meeting shall also address the Selectboard Report and Budget Narrative.

6. Closing Public Comments and Adjournment: Emily Grube moved, and Sheila Hopkins seconded, that the board adjourn the special meeting. The Board unanimously approved the motion and the meeting was adjourned at 9:30pm.

Date: 12/09/2016

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at \_\_\_\_\_ Meeting