

**Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053**

Draft Minutes of the November 9, 2016 Special Selectboard Meeting

Present: Michael Reese (Selectboard Member), Sheila Hopkins (Selectboard Member), Melanie Williams (Selectboard Member), Frank Perron (Selectboard Member), Emily Grube (Selectboard Member), Ona Chase (Constable), Jonathan Williams (Selectboard Assistant), Bruce Tuthill, and Kevin Rice (Fire Chief),

1. Call to Order: Michael Reese called the meeting to order at 6:38 p.m.
2. Public Comment: None.
3. Discussion of the Constable, Cemetery Commission, Selectboard Assistant, and Public Safety - to include Fire Department and Capital Plan-related budget items: There was discussion by the Board and the Constable pertaining to the constable budget line item. There was discussion by the Board and the Cemetery Commission members pertaining to the cemetery appropriation budget line item.

There was then discussion by the Selectboard and the Fire Chief pertaining to fire department and capital plan related budget items. The development of a contract between the town and the Pomfret-Teago Volunteer Fire Department was discussed. Funding and reserve funds were discussed.

Frank Perron briefed the Selectboard about the FAST Squad line items and there was discussion by the Selectboard.

There was discussion by the Selectboard regarding the communications and disaster budget line items.

There was discussion by the Selectboard and the Selectboard Assistant concerning the Selectboard Assistant's budget and expenses. The Selectboard Assistant shall add the 'Selectboard Assistant Computer+Software Purchase' and 'Phone Stipend' to the next Regular Selectboard meeting agenda. The Selectboard Assistant shall provide a list of costs for the purchase of needed computer and software.

4. Review and Adjustment of Upcoming Budget Meeting Agendas: The board discussed the agendas for the next several Special Selectboard budget meetings and made adjustments to the agendas: 11/15/16 at 6:30pm - Highway Capital Plan, Auditors, Listers, Library, Income. 11/22/16 at 6:30pm: Budget Reconciliation (Income vs. Expenses). Discussion of the Capital Plan Report and 'Tree Cutting' shall be added to the next Regular Selectboard meeting Agenda.

5. Closing Public Comments and Adjournment: There were no public comments. Sheila Hopkins moved, and Frank Perron seconded, to adjourn the meeting at 9:44 pm. The Board unanimously approved the motion.

Date: 11-11-16

Respectfully Submitted,
Jonathan Williams, Selectboard Assistant

Approved by the Board at _____ Meeting