

**Town of Pomfret  
5218 Pomfret Road  
North Pomfret, VT 05053**

Draft Minutes of the October 19, 2016 Regular Selectboard Meeting

Present: Michael Reese (Selectboard Member), Sheila Hopkins (Selectboard Member), Frank Perron (Selectboard Member), Melanie Williams, (Selectboard Member), Emily Grube (Selectboard Member), Art Lewin, Sr. (Road Foreman), Ellen DesMeules (Treasurer), Becky Fielder (Town Clerk) John S. Moore, Laura Kent, Lt. Jenkins (Vermont State Police), Sgt. French (Vermont State Police), Jonathan Williams (Assistant to the Selectboard), and Jonathan Vass

1. Call to Order: Michael Reese called the meeting to order at 7:16pm.
2. Public Comment: (audio 0:30) There was no public comment.
3. Review of Agenda: (audio 0:45) The ‘State Police Coverage’ agenda item was moved to an earlier time on the agenda. ‘Access Permits’ was added to the agenda. The Board approved the agenda by consensus.
4. State Police Coverage: (audio 2:00) Sheila Hopkins briefed the Board on this item and Lt. Jenkins and Sgt. French of the Vermont State Police fielded questions from the Selectboard and the public and briefed the Board on what state police coverage could offer the town of Pomfret and its residents, as well as associated costs: the state police coverage rate is \$68.35 an hour. As an example contract: 6 months at 10 hours a month of coverage (average 2.5 hours a week) would be \$4,442.75.  
The State Police also requested that residents of Pomfret call and register their home security alarm systems with the State Police on their website or call at 802-241-5351 as many systems in town are currently unregistered.
5. Review, Discussion, and Approval of Minutes (10/05): (audio 24:13) Frank Perron moved, and Melanie Williams seconded, to approve the 10/05/16 Regular Selectboard meeting minutes as written. The Board unanimously approved the motion. Frank Perron moved, and Melanie Williams seconded to approve the 10/05/16 Special Selectboard Meeting minutes as written. The Board unanimously approved the motion.
6. Treasurer’s Report: (audio 24:40)
  - (a) Warrants for Payment (1) Accounts Payable (2) Payroll: Michael Reese moved, and Sheila Hopkins seconded, to approve the warrants (#16026, #16027) as read. The Board unanimously approved the motion. The Treasurer briefed the Board on an email concerning reserve accounts and there was discussion.

7. Delinquent Tax Collector's Report: (audio 28:40) The Delinquent Tax Collector was not present at the meeting but Frank Perron briefed the Board on the Delinquent Tax Collector's ongoing efforts.
8. Road Foreman's Report: (audio 29:15)
  - (a) General Update: The Road Foreman briefed the Board on ongoing grading and ditching work. Drainage was put in for the stone wall on Pomfret Road. Leaf blowing work was discussed. The sand screen is  $\frac{3}{4}$  finished. Advertising for the Road Crew employee position was discussed. Michael Reese also briefed the Board on oil-water separators and changing laws concerning compliance.
  - (b) Caper Street Intersection VTrans Report: Frank Perron briefed the Board on the report provided by VTrans, its recommendations concerning the Caper Street Intersection and there was discussion by the Board and the public. Frank Perron moved, and Emily Grube seconded, to accept the VTrans Report's signage improvement suggestions. The Board unanimously approved the motion.
  - (c) Highway Help: (audio 49:27) Michael Reese briefed the Board on this item and there was discussion by the Board and the Road Foreman. An advertisement shall be drafted and posted in various media by the Assistant to the Selectboard. The position will be open until filled. The composition of the advertisement was discussed.
  - (d) Tree Removal: (audio 54:31) Frank Perron briefed the Board on this item and there was discussion. Michael Reese moved, and Melanie Williams seconded, to have Frank Perron coordinate with Art to remove the tree under discussion on Hewitt Hill Road. The Board unanimously approved the motion.
  - (e) Town Chipper: (audio 57:00) The Road Foreman briefed the Selectboard on this item and there was discussion by the Selectboard and the public.
  - (f) Tractor Update: (audio 1:03:00) Frank Perron briefed the Board on ongoing efforts to sell the old tractor and there was discussion. Two offers have been made and a third offer is expected.
9. Fuel Bids Opening: (audio 1:06:00) The Fuel bids were opened and read aloud. Irving heating oil \$2.01 per gallon. Irving propane \$1.212 per gallon fixed rate for 3,500 gallons of propane as requested. Irving variable diesel \$1.8838 per gallon on October 18. Santa Buckley Energy (based in Bridgeport, CT) requested in three separate letters that a bid package be furnished for each type of fuel. Sheila Hopkins moved, and Frank Perron seconded, to accept all three bids from Irving for oil, propane, and diesel. The Board unanimously approved the motion. The Assistant to the Selectboard shall contact Irving and work out the details.

10. Health Insurance Policy Review: (audio 1:16:00) Emily Grube, Michael Reese, and the Treasurer briefed the Selectboard on this item and there was discussion by the Board. Frank Perron recused himself from discussion of this issue. Melanie Williams moved, and Sheila Hopkins seconded, that the Selectboard continue the health benefits for the town clerk and the town treasurer in the new budget being put forward as they have been in the current fiscal year. There was further discussion. The motion passed.
11. Driveway Permits Approval: (audio 1:24:00) Michael Reese briefed the Board on the two applications: 1) Williams on Skyline Drive and 2) Barger on High Pastures Road. Site visits with the Road Foreman and Selectboard members shall be arranged.
12. Intersection Widening: Clifford Road and Caper Street: (audio 1:26:22) Frank Perron briefed the Board on this item and there was discussion. Frank Perron is meeting with the resident who brought this issue to the Selectboard.
13. Fire Department Updates: (audio 1:31:55) The Treasurer and the Assistant to the Selectboard briefed the Selectboard on this item and there was discussion concerning insurance coverage and the town/fire department liaison.
14. Town Insurance: (audio 1:38:12) The Treasurer briefed the Board on this item and there was discussion.
15. Runamuck 50K Event: (audio 1:42:00) Michael Reese and Jonathan Vass briefed the Board on the Runamuck 50K race event and there was discussion by the Board and the public. Michael Reese moved, and Frank Perron seconded, to approve the application for the Runamuck 50K Event subject to the town receiving documentation listing the town of Pomfret as a name ensured and that traffic shall not be stopped. The Board unanimously approved the motion.
16. Budget Meeting Schedule: (audio 1:50:00) The Board discussed available budget meeting dates; Special Selectboard Meeting dates to discuss the budget were set for: 10/25/16 at 6:30pm, 11/01/16 at 6:30pm, and 11/09/16 at 6:30pm. The Assistant to the Selectboard shall gather budget information from the library trustees and the cemetery commission.
17. Selectboard Correspondence: (audio 2:09:00) Michael Reese briefed the Board on the correspondence received and there was discussion. A site visit on River Road was discussed. Frank Perron updated the Board on a listers discussion/meeting in November as well as NEMRC town budget reports/handouts.
18. Next Meeting's Agenda: (audio 2:19:30) 'Highway Equipment Inventory' 'Town Officials Payment Policy', 'Traffic Ordinance Ratification' and 'Driveway Permits' was scheduled for the First November Regular Selectboard meeting. The Capital Planning Commission's presentation is also scheduled for the first

November Regular Selectboard meeting. Several Budget Special Selectboard Meetings were scheduled.

19. Closing Public Comments, Review of Assignments: (audio 2:26:00) None.

20. Adjournment: Melanie Williams moved, and Frank Perron seconded, to adjourn the meeting at 9:42pm. The Board unanimously approved the motion.

Date: 10/21/2016

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at \_\_\_\_\_ Meeting