

**Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053**

Draft Minutes of the September 21, 2016 Regular Selectboard Meeting

Present: Michael Reese (Selectboard Member), Sheila Hopkins (Selectboard Member), Frank Perron (Selectboard Member), Melanie Williams (Selectboard Member), Emily Grube (Selectboard Member), Art Lewin, Sr. (Road Foreman), Jonathan Williams (Assistant to the Selectboard) Ellen DesMeules (Treasurer), Karen Hewitt (Collector of Delinquent Taxes) Ona Chase (Constable), John Moore, Betsy Seibeck and Laura Kent

1. Call to Order: Michael Reese called the meeting to order at 7:04pm.
2. Executive Session: (audio 7:11)
 - (a) Sheila Hopkins moved, and Michael Reese seconded that the board enter into executive session for the purposes of pending or probable civil litigation or a prosecution, to which the public body is or may be a party pursuant to 1 VSA 313(a)(1)(E) AND for the purposes of the evaluation of an employee pursuant to 1 VSA 313(a)(3). There was discussion re: The Chipper's case. Sheila Hopkins amended her motion, that the board enter into executive session for the sole purpose of employee review pursuant to 1VSA 313(a)(3). Melanie Williams seconded the amended motion, and the Board unanimously approved the motion. Art Lewin Sr. and Jonathan Williams were present for part of the executive session.
 - (b) Sheila Hopkins moved, and Frank Perron seconded, that the Board exit Executive session. The Board unanimously approved the motion at 7:44pm. No action was taken during the executive session at this time.
3. Public Comment: (Second audio 0:37) none.
4. Review of Agenda: (audio 0:50) The Board added 'Road Permit application' as an item under the Road Foreman's Report.
5. Review, Discussion, and Approval of Minutes (9/07): (audio 1:40) Frank Perron moved, and Sheila Hopkins seconded, to approve the 9/07/16 Regular Selectboard Meeting minutes. The Board unanimously approved the motion.
6. Treasurer's Report: (audio 1:55)
 - (a) Warrants for Payment (1) Accounts Payable (2) Payroll: Phone service/rates for the municipal offices were discussed. Michael Reese moved, and Sheila Hopkins seconded, to approve the warrants (#16019, #16020) as read. There was discussion, and the Board unanimously approved the motion. The Treasurer briefed the Board on the reserves checking account funds and there was discussion. A 'reserve funds discussion' will be added to the next Regular Selectboard meeting agenda.

7. Delinquent Tax Collector's Report: (audio 8:35) The delinquent tax collector briefed the Board on her ongoing work and there was discussion by the Board. Conversation with an attorney and the tax sale discussion are ongoing.
8. Road Foreman's Report: (audio 11:46)
 - (a) General Update: The Road Foreman briefed the Selectboard on ongoing efforts at grading roads, roadside mowing, sand screen construction, and there was discussion. A town vehicle (the automatic) had a tie rod component replaced. The tractor is being prepared for mowing leaves. Speed limit radar signs and Joe Ranger Road ditching were discussed.
 - (b) Tractor(s) Discussion: The Road Foreman and the Selectboard discussed the sale of the current tractor. Determining the price(s) at which the town should sell the tractor and mower were discussed.
 - (c) Road Permit Application: The Road Foreman briefed the Board on this item and there was discussion. A site visit will be arranged.
9. Sand Bids Opening: (audio 28:47) The received sand bids were discussed, opened, and read aloud: D & D Excavating - 6500 tons (4545 yards) at \$9.51 a ton or \$13.60 a yard. BP Excavation, Logging, and Trucking - \$5 per ton plus \$6 per ton for trucking totaling \$11 a ton. Or \$6 per ton and \$6 per ton for trucking. Michael Reese moved, and Frank Perron seconded, that the town go with D & D Excavating at the quoted bid price. The Board unanimously approved the motion.
10. Transportation Alternatives Grant Discussion: (audio 38:25) The Assistant to the Selectboard briefed the Board on this item and there was discussion. Frank Perron moved and Melanie Williams seconded to authorize the Selectboard assistant to develop a Transportation Alternatives Scoping Study Grant application with Sheila Hopkins serving as a Selectboard liaison. The Board unanimously approved the motion.
11. Fuel Contracts: (audio 51:49) The Treasurer briefed the Board on this item and there was discussion by the Board, the Road Foreman, and the Treasurer. The Assistant to the Selectboard will work with the Treasurer on developing the three RFPs for the fuel contracts. 'Fuel Contract RFPs' will be added as an agenda item for next Regular Selectboard meeting.
12. Tree Felling: (audio 59:13) Frank Perron, Michael Reese, and John Moore briefed the Selectboard on this item and there was discussion by the Board and the public. Frank Perron will followup on determining the costs of the tree removal.
13. Constable Position: (audio 1:09:00) Sheila Hopkins and Michael Reese briefed the Board on this item and there was discussion. Michael Reese moved, and Frank Perron seconded, to ratify the decision regarding appointing Ona Chase as Pomfret's Constable from last regular Selectboard meeting: 'that the Board appoint Ona Chase as Constable and Animal Control Officer until the Second

selectboard meeting after the Annual Town Meeting in 2017.’ The Board unanimously approved the motion. The Constable spoke to the Board about her ongoing work, support from the Selectboard and there was discussion by the Board and the public.

14. Town Officer Health Insurance: (audio 1:17:40) Michael Reese briefed the Board on this item and there was discussion by the Board and several Pomfret municipal officials. This item will be added to the next Regular Selectboard meeting.
15. Chipper’s Case: (audio 1:41:55) Michael Reese briefed the Board on this item and there was discussion. The Board will hear from the attorney before the next Regular Selectboard meeting.
16. Painting of Town Office Porch/Building Maintenance: (audio 1:42:32) Sheila Hopkins briefed the Selectboard on this item and there was discussion. Michael Reese moved, and Sheila Hopkins seconded, to authorize Frank Perron to select a painter to complete all necessary work based on the received price quotes. The Board unanimously approved the motion.
17. Catering Permits: (audio 1:48:05) The Selectboard chair noted that the catering permits are located in the 9/21/16 Regular Selectboard meeting agenda with attachments document.
18. Budget Discussion: (audio 1:48:35) Frank Perron briefed the Board on this item and there was discussion by the Board.
19. NEMRC Read-Only Access: (audio 1:54:47) Michael Reese briefed the Board on this item and there was discussion.
20. Discussion of Consultant John Wood’s Report: (audio 1:55:40) This item was briefly discussed by the Selectboard and was tabled for the next Regular Selectboard meeting.
21. Road Commissioner Position: (audio 1:58:13) Michael Reese briefed the Board on this item and there was discussion.
22. Ratification of 25MPH Speed Limit: (audio 2:00:00) Michael Reese briefed the Selectboard on this item and there was discussion. The Board will seek out a legal opinion from VLCT regarding the ratification of the 25MPH speed limit.
23. Selectboard Correspondence: (audio 2:03:00) The Assistant briefed the Board on a letter received from the Nature Conservancy. Michael Reese briefed the Board on a complaint received from a resident regarding a logging truck.
24. Next Meeting’s Agenda: (audio 2:09:00) ‘Reserve Funds Discussion’, ‘Fuel Purchase RFPs’ ‘Town Officer Health Insurance’ ’Town Plan Approval by

TRORC' and 'Discussion of Consultant John Wood's Report' were placed on the agenda for the next Regular Selectboard meeting.

25. Closing Public Comments, Review of Assignments, & Adjournment: (audio 2:12:00) There was a public comment made related to the Town Plan's approval by TRORC. There was a public comment related to time management at Selectboard meetings. Melanie Williams moved, and Frank Perron seconded, to adjourn the meeting at 9:59pm. The Board unanimously approved the motion.

Date: 09/23/2016

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at _____ Meeting