

**Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053**

Draft Minutes of the September 13, 2016 Capital Planning Committee Meeting

Committee members present: Sheila Hopkins, John Moore, Hunter Ulf, Scott Woodward
Others present: Jim and Loie Havill

The meeting commenced at 5:17pm. The committee first approved the August 23rd meeting minutes. The committee next held a discussion with Jim and Loie Havill.

The conversation with Jim and Loie focused on the condition of the Town Hall and what work has been done over the years. Following the discussion of the condition of the Town Hall, the committee performed a walk-around with Jim and Loie around the Old Town Clerk's building to get their assessment of the building. The committee noted that it will need to obtain quotes for both the roof and work to restore the foundation of the building. Jim suggested that the excavation work to install drainage around the building not cost somewhere between \$1-2,000. The costs to repair the slate roof and foundation could run into the several thousands of dollars. The committee noted that money in the FY17 budget (\$2,500) could be used to obtain quotes and estimates, should that become necessary.

The meeting adjourned at 7:04pm.

Date drafted: September 20, 2016
Date approved: TBD

Respectfully submitted,

Scott Woodward