

**Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053**

Draft Minutes of the August 17, 2016 Regular Selectboard Meeting

Present: Michael Reese (Selectboard Member), Sheila Hopkins (Selectboard Member), Frank Perron (Selectboard Member), Melanie Williams (Selectboard Member), Emily Grube (Selectboard Member), Art Lewin, Sr. (Road Foreman), Ellen DesMeules (Treasurer), Jonathan Williams (Assistant to the Selectboard), John Moore, Orson St. John, Doug Tuthill, William B. Emmons, Sue Buckholz

1. Call to Order: Michael Reese called the meeting to order at 7:02pm.
2. Public Comment: (audio 0:01) none.
3. Review of Agenda: (audio 01.15) The Board approved the agenda with Town Plan 2016 Approval as a possible action item.
4. Public Hearing: Town Plan: (audio 02:46) Michael Reese and John Moore briefed the Selectboard on this item, and there was discussion by the public and the Selectboard. Revisions and changes were discussed, as was the approval process. The public hearing was subsequently closed.
5. Review, Discussion, and Approval of Minutes (8/03): (audio 50.40) Sheila Hopkins moved, and Frank Perron seconded, to approve the 8/03/16 Special Meeting minutes. The Board approved the motion with one abstention. Michael Reese moved, and Melanie Williams seconded, to approve the 8/03/16 Regular Meeting minutes as amended. The Board unanimously approved the motion.
6. Treasurer's Report: (audio 55:00)
 - (a) Warrants for Payment (1) Accounts Payable (2) Payroll: Michael Reese moved, and Sheila Hopkins seconded, to approve the warrants (#16011, #16012) as read. There was discussion, and the Board unanimously approved the motion. The Treasurer briefed the Board on last year's financial reports and the budget and there was discussion. A special meeting to discuss the budget was proposed. Frank Perron to followup on the budget process item.
7. Delinquent Tax Collector's Report: (audio 1:02:00) The delinquent tax collector could not attend this evening's meeting but noted in an email that there was nothing new to report.
8. Road Foreman's Report: (audio 1:02:50)
 - (a) General Update: The Road Foreman briefed the Selectboard on ditching, the culverts replaced on Sugarbush and River Roads, as well as ongoing efforts at roadside mowing and hauling material around town. The steel for the sand-screen was delivered on 8/17/16. Roadside mowing to finish by 8/18/16.

- (b) River Roads/Better Roads Culvert: (audio 1:07:00) The Road Foreman and the Assistant to the Selectboard briefed the board on this item, and there was discussion. Work has concluded on the culvert replacement. Melanie Williams moved, and Sheila Hopkins seconded to authorize Michael Reese the Selectboard Chair to sign the Better Roads grant agreement. The Board unanimously approved the motion, and Michael Reese signed the document.
 - (c) Sand Purchase RFP: (audio 1:11:00) The Road Foreman briefed the Board on this item, and there was discussion. The Assistant to the Selectboard shall draft an RFP and confer with the Road Foreman.
 - (d) Pomfret Slope Project: (audio 1:16:00) Michael Reese moved, and Sheila Hopkins seconded, to award the bid to the lowest bidder (Mosher Excavating for \$72,451) as directed by VTrans. The Board unanimously approved the motion.
9. Salt Purchase Decision: (audio 1:18:00) The Assistant to the Selectboard and the Road Foreman briefed the Board on this item and there was discussion. Frank Perron moved, and Melanie Williams seconded, to have the town of Pomfret purchase the salt from Cargill at \$78.54 a ton, availability guaranteed, as quoted on 7/14/16. The Board unanimously approved the motion.
 10. Property Parcel Mapping: (audio 1:22:00) Michael Reese and the Treasurer briefed the Board on this item and there was discussion by the Selectboard and the public. The Assistant to the Selectboard shall attend a Parcel Data Standard Update Focus Group meeting in Montpelier.
 11. Town Plan 2016 Approval: (audio 1:31:22) Sheila Hopkins moved, and Frank Perron seconded, to approve the 2016 Pomfret Town Plan as amended. The Board unanimously approved the motion.
 12. Stage Road Speed Limit Petition: (audio 1:31:26) Melanie Williams briefed this Board on this item and there was discussion by the Selectboard and the public. Based on available data, the Selectboard felt the current 35 mph speed limit is appropriate and there was discussion about trying to increase enforcement in that area.
 13. Budget Tracking Discussion Date/Setting: (audio 1:40:00) Melanie Williams and Frank Perron briefed the Board on this item, and there was discussion.
 14. Update on Fire Services Study: (audio 1:42:00) Melanie Williams briefed the Board on this item, and there was discussion by the Selectboard. A report is expected to be ready by September 15, 2016.

15. Selectboard Correspondence: None.

16. Next Meeting's Agenda: 'Town Hall Painting', was placed on the agenda for the next Regular Selectboard meeting.

17. Closing Public Comments, Review of Assignments, & Adjournment: There was public comment related to the town plan and the Caper Street intersection. There was another comment made related to new town signs being stolen. Melanie Williams moved, and Sheila Hopkins seconded, to adjourn the meeting at 9:26pm. The Board unanimously approved the motion.

Date: 08/18/2016

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at _____ Meeting