

**Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053**

Draft Minutes of the July 20, 2016 Regular Selectboard Meeting

Present: Michael Reese (Selectboard Member), Sheila Hopkins (Selectboard Member), Frank Perron (Selectboard Member), Melanie Williams, (Selectboard Member), Art Lewin, Sr. (Road Foreman), Karen Hewitt (Collector of Delinquent Taxes), Jonathan Williams (Assistant to the Selectboard), Emily Grube, Sherman Kent, Orson St. John, and Sue Buckholz,

1. Call to Order: Michael Reese called the meeting to order at 7:12pm.
2. Public Comment: (audio 0:37) None.
3. Review of Agenda: (audio 0:50) Michael Reese moved, and Sheila Hopkins seconded, to approve the agenda as written. The Board unanimously approved the motion.
4. Consideration of Appointment of New Selectboard Member: (audio 1:25) Michael Reese briefed the Board on this item, and there was discussion. No new nominations were provided.
5. Review, Discussion, and Approval of Minutes (7/6, 7/12): (audio 2:10) Sheila Hopkins moved, and Frank Perron seconded, to approve the 7/6/16 and 7/12/16 minutes. The Board unanimously approved the motion.
6. Treasurer's Report: (audio 2:25)
 - (a) Warrants for Payment (1) Accounts Payable (2) Payroll: Frank Perron moved, and Sheila Hopkins seconded, to approve the warrants (#16006, #16005) as read. There was discussion, and the Board unanimously approved the motion.
7. Delinquent Tax Collector's Report: (audio 5:11) Karen Hewitt briefed the Board on delinquent tax collection efforts, and there was discussion.
8. Road Foreman's Report: (audio 7:32)
 - (a) General Update: The Road Foreman briefed the board on town wide roadside mowing efforts, and efforts to train the new employee on roadside mowing. A culvert has had a header affixed to it. All Guardrails slated to have been replaced have been replaced. Road crew employees attended a flagging course this past week. The batteries were replaced on the grader as one of them blew out - \$800 bill. The Road foreman briefed the Board on a request from a taxpayer, concerning the purchase of chloride from the town, and there was discussion. There were questions from the Board concerning erosion/problem

spots on town roads.

- (b) Caper Street Intersection: (audio 15:32) The Assistant to the Selectboard briefed the Board on this issue and the TRORC request to VTrans made on behalf of the town for a road safety audit. There was discussion by the Selectboard and the public.
 - (c) Speed Limit Petition: (audio 23:45) Michael Reese and the Road Foreman briefed the Board on this item, and there was discussion by the Selectboard. The Selectboard agreed to have Melanie Williams respond to the petitioners.
 - (d) Transportation Grants (Ongoing, Upcoming): (audio 28:45) The Assistant to the Selectboard and the Road Foreman briefed the Board on this item, and there was discussion by the Board.
 - (e) Guardrails: Caper Street & Below Sugarhouse Road: (audio 35:36) Michael Reese briefed the Board on this item and there was discussion by the Selectboard and the Road Foreman. Board members agreed to hold off on any decisions at this time relating to the hazardous intersections, speed limit changes, and guardrails, hoping the road safety audit will offer guidance.
9. Fire Services Study Update: (audio 46:00) Michael Reese and Melanie Williams briefed the Board on this issue, and a conference call was conducted with Mr. John Wood regarding the services he can provide, the process, clarification of billing and payment, and other items related to the study.
10. Pomfret Slope Project: (audio 1:10:30) The assistant to the Selectboard briefed the Board on this issue and there was discussion. Sheila Hopkins moved, and Frank Perron seconded, to approve VTrans Addendum 1 dated 7/14/16 for the D4-FAS 0166-60 project commonly known as the 'Pomfret Slope Project' noting that the question period ends at 3pm July 27, 2016, and that sealed bids shall be accepted until 6pm prevailing time August 3rd, 2016 at the Pomfret town offices. The Board unanimously approved the motion.
11. Salt Purchase/Bids: (audio 1:20:30) Michael Reese briefed the Board on this item and the bids were opened and read aloud. Morton Salt: \$88.48 per ton, 20-ton minimum per dump truck delivery. Apalachee Salt: \$83 per ton, 32-ton minimum order. Cargill: \$78.54 per ton, 25-ton minimum per dump truck delivery. American Rock Salt: \$76.79 per ton, 22-ton minimum per dump truck delivery. There was discussion by the Selectboard and the Road Foreman. No decision was made at this time. The Board plans to consider the bids at its August 3rd meeting.
12. Planning Commission and Zoning Board of Adjustment Appointments: (audio 1:29:27) Michael Reese briefed the Board on this item and there was discussion. Michael Reese moved, and Frank Perron seconded, to reappoint William 'Bill' Emmons for another 4-year term to the Planning Commission. The Board unanimously approved the motion. Michael Reese moved, and Sheila Hopkins seconded, to reappoint Shaun Pickett to the Zoning Board of Adjustment for a three-year term. The Board unanimously approved the motion.

13. Motion for Stay by Chippers: (audio 1:35:00) Michael Reese briefed this Board on this item and there was discussion by the Selectboard and the public. Sheila Hopkins moved, and Frank Perron seconded, to authorize Michael Reese to contact a lawyer - the same lawyer used in a prior case - to have them define the town's role regarding defending the ordinance in an environmental court. The Board unanimously approved the motion.
14. Sheriff's Contract Update: (audio 1:49:30) Melanie Williams briefed the Board on this item, and there was discussion. The contract has been signed and the services have continued.
15. Road Commissioner Position: (audio 1:50:27) Melanie Williams briefed the Board on this item. It is currently an unfilled position. There was discussion by the Selectboard and the Road Foreman.
16. State Representative Candidate Sue Buckholz: (audio 1:53:20) Michael Reese briefed the Board on this item, and State Representative Candidate Sue Buckholz introduced herself and spoke to the Board and the public, and there was discussion.
17. Sheila Hopkins moved, and Melanie Williams seconded, to modify the agenda to include the '3862 Pomfret Road Hazard Mitigation' item, including a possible vote. The Board unanimously approved the motion.
18. 3862 Pomfret Road Hazard Mitigation: (audio 2:06:57) Frank Perron briefed the Board on this item, and there was discussion by the Selectboard and the Road Foreman. No action was taken at this time.
19. Selectboard Correspondence: None.
20. Next Meeting's Agenda: '3862 Pomfret Road Hazard Mitigation', 'Opening of Bids for the Pomfret Slope Project', 'Chippers Case' and 'Salt Purchase Decision' were items placed on the agenda for the next Regular Selectboard meeting.
21. Closing Public Comments, Review of Assignments, & Adjournment: Melanie Williams moved, and Sheila Hopkins seconded, to adjourn the meeting at 9:49pm. The Board unanimously approved the motion.

Date: 07/21/2016

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at _____ Meeting