

**Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053**

Draft Minutes of the June 1, 2016 Regular Selectboard Meeting

Present: Michael Reese (Selectboard Member), Melanie Williams, (Selectboard Member), Frank Perron (Selectboard Member), Sheila Hopkins (Selectboard Member), Art Lewin, Sr. (Road Foreman), Ellen DesMeules (Treasurer), Jonathan Williams (Assistant to the Selectboard), Kevin Rice (Fire Chief), Scott Woodward, Laura Kent (Auditor), Karen Hewitt (Collector of Delinquent Taxes), John Moore, Sue Sellew, Betsy Seibeck, and Neil Lamson

1. Call to Order: Michael Reese called the meeting to order at 7:02pm.
2. Public Comment: None.
3. Review of Agenda: John Moore to address concern related to State Transportation Rules. The Board approved the change to the agenda by consensus.
4. Consideration of Appointment of New Selectboard Member: The Selectboard hasn't heard from anyone and encourages interested parties to contact the Board.
5. Review, discussion, and approval of minutes: Sheila Hopkins moved, and Melanie Williams seconded, to approve the 5/18/16 draft minutes as submitted. The Board unanimously approved the motion.
6. Treasurer's Report
 - (a) Warrants for Payment (1) Accounts Payable (2) Payroll: Michael Reese moved, and Sheila Hopkins seconded, to approve the warrants (15086, 15089) as read. The board unanimously approved the motion. The Treasurer also briefed the Board on the warrants, the listers, and the subject of mileage reimbursement, and there was discussion.
 - (b) Separate Public Safety into separate fund (Auditor Recommendation): Michael Reese, Laura Kent, and the Treasurer briefed the board on separating the public safety line items into a separate fund, and there was discussion. Sheila Hopkins moved, and Michael Reese seconded, to move the public safety items into a separate fund. There was discussion on this action and the other auditors' recommendations. The Board unanimously approved the motion.
 - (c) Selectboard Appointment to meet with School board/Supervisory Union: There was discussion by the Selectboard. No action was taken.

7. Delinquent Tax Collector's Report: Karen Hewitt briefed the Selectboard on her report. A delinquent tax collection policy has been drafted and was discussed by the Board. The Delinquent Tax Collector has collected \$2,000 dollars so far. Letters will be soon be distributed.
8. Road Foreman's Report:
 - (a) General Update: The Road crew has started roadside mowing. The new road signs arrived today: 41 road signs in total. The town needs more brackets for signs; brackets are \$18.41 a piece. The signs need to be up by 2018. Money for brackets could be put in next town budget. Brackets for signs and the signs were discussed. Scraper truck repair and the repair process were discussed. The truck should be ready this Friday June 3rd. The Road Foreman met with the new State River Management person, Scott Jensen. They talked about the Millbrook Bridge project. Authorization to conduct next flood measures was granted. The Board and the Road Foreman discussed the Millbrook Bridge project. The River Road culvert project was discussed. The Hydraulic study for the Cloudland Road Culvert was discussed. The issue of fallen trees in town was discussed.
 - (b) Paving Contract: Authorize Representative: Michael Reese briefed the Board on the item, and there was discussion. Melanie Williams moved, and Sheila Hopkins seconded to authorize Michael Reese as the representative on behalf of the town regarding the paving contract. The Board unanimously approved the motion.
 - (c) Tractor/Mower Purchase Update: Frank Perron briefed The Board on the tractor/mower purchase, and there was discussion at length with the Road Foreman and the public. Sheila Hopkins moved, and Melanie Williams seconded to ask Frank Perron to look into rescinding the purchase order, reverting it to a 6110 as originally agreed based on new information. There was public comment. There were 3 yeas and 1 nay, and the motion passed.
 - (d) Legal Trail #1 (off Twin Pond Road): Sue Sellew briefed the Board on the Legal Trail #1 (off Twin Pond Road) issue, and there was discussion. Michael Reese moved, and Sheila Hopkins seconded, to authorize John Moore as a general partner of an abutting property, to make Legal Trail #1 passible for recreational use per the legal trail policy. There was discussion by the Board and the public. The Board unanimously approved the motion.
 - (e) State Transportation Rules: John Moore briefed the Board on the state transportation rules issue and his conversation with Rita Seto, and there was discussion.
9. Kenyon Hill Road Driveway Access Permit: Frank Perron moved, and Melanie Williams seconded, to approve the Kenyon Hill Road Driveway Access permit, based upon the standards outlined in the application form and that there be a

requirement of a minimum 15-inch culvert. There was discussion, and Michael Reese noted that a site visit was conducted yesterday. The Board unanimously approved the motion.

10. Town Offices Painting: Frank Perron noted that he and John Moore are continuing to work on the issue of painting the town office.
11. Relationship between Fire Department and Town: Melanie Williams briefed the Board on a meeting she and Frank Perron attended in Weathersfield concerning fire departments in Vermont and the '2016 Fire Services Evaluation for the Ascutney and West Weathersfield Volunteer Fire Departments Final Report', and there was discussion. Sheila Hopkins moved, and Melanie Williams seconded, that the Selectboard get in touch with John Wood and get additional information on what the process for generating such a report for Pomfret is and what it costs. There was discussion by the Board and the public. Michael Reese asked Kevin Rice to take back some of what the Selectboard discussed at tonight's meeting, and the Weathersfield Final Report, to the fire department. The Board unanimously approved the motion. The Board noted that Melanie Williams will get in touch with John Wood.
12. Town Hall Painting/Upgrades: Frank Perron briefed the Board on the painting issue, and there was discussion.
13. Mileage Reimbursement: The item was tabled for a subsequent meeting.
14. False Alarm Ordinance: The item was tabled for a subsequent meeting.
15. 2016 LEOP: Michael Reese moved, and Frank Perron seconded, to accept the Local Emergency Operations Plan for 2016. The Board unanimously approved the motion.
16. Capital Plan Committee Update: Scott Woodward briefed the Board on the Capital Plan Committee, and there was discussion.
17. Selectboard Correspondence: Michael Reese noted that the town received a request from Vermont 100, a racing/run group.
18. Next Meeting's Agenda: Topics include the other auditors' recommendations, mileage reimbursement, the false alarm ordinance, An update on John Wood contact re: Fire Department report, and the Pomfret Slope Project.
19. Closing Public Comments & Adjournment: There was public comment regarding the purchasing process, and there was discussion. Frank Perron moved, and Michael Reese seconded to adjourn the meeting at 9:40pm. The Board unanimously approved the motion.

Date: 06/02/2016

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at _____ Meeting