

**Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053**

Draft Minutes of the April 20, 2016 Regular Selectboard Meeting

Present: Eric Chase (Selectboard Member), Michael Reese (Selectboard Member), Sheila Hopkins (Selectboard Member), Art Lewin, Sr. (Road Foreman), Ellen DesMeules (Treasurer), Jonathan Williams (Assistant to the Selectboard), Phil Dechert (Planning Commission), Ona Chase, William Emmons (Planning Commission), John Moore (Planning Commission, by phone), Emily Grube, Kevin Rice (Fire Chief), Laura Kent (Auditor), Sherman Kent, Rico Maddamma, Mike Perigo. John Peters, and Karen Hewitt

1. Call to Order: Michael Reese called the meeting to order at 6:04pm.
2. Public Comment: None.
3. Review of Agenda: The tractor bid opening was moved to 7pm.
4. Town Plan Review & Discussion: Phil Dechert and William Emmons briefed the board on the draft Town Plan, and there was discussion and questions generated by the Selectboard. The Selectboard tentatively scheduled the hearing for the Town Plan for the next Regular Selectboard Meeting one month hence.
5. Tractor RFP Bid Opening: The Selectboard opened and read aloud the tractor bids. The received bids will be scanned and posted on the Pomfret town website.
6. Pomfret Selectboard Rules of Procedure Revote: Sheila Hopkins moved, and Eric Chase seconded that the Selectboard readopt the Pomfret Selectboard Rules of Procedure as amended. The Board unanimously approved the motion.
7. Review, discussion, and approval of minutes: 3/28, 4/06, 4/13: Eric Chase moved and Michael Reese seconded, to approved the draft minutes as submitted. The Board unanimously approved the motion.
8. Treasurer's Report
 - (a) Warrants for Payment (1) Accounts Payable (2) Payroll: Sheila Hopkins moved, and Michael Reese seconded, to accept the warrants (15076, 15075) as read. The board unanimously approved the motion.
 - (b) Budget Status Report: The Treasurer briefed the Board on the Budget Status Report, and there was discussion.
9. Road Foreman's Report:
 - (a) General Update: Half the town roads are leveled smooth, from Bunker Hill to Woodstock. The truck is back; the Road Foreman has pictures of the damage.

Parts and labor for the truck are covered. The road crew has started replacing the deck on trailer. The Road Foreman is having \$20,000 worth of sand hauled in (stockpiling). There was discussion by the Selectboard on how to fund/finance the tractor. The Speed limit ordinance is in effect and all the signs put up according to regulation. The Road Foreman is still working on the list of road name signs.

- (b) Paving RFP: The Selectboard reviewed the paving RFP document, and there was discussion. Michael Reese moved, and Eric Chase seconded to approve the Paving RFP as amended. The Board unanimously approved the motion.
 - (c) Cracksealing: The Road Foreman and the Selectboard discussed contracted cracksealing work.
 - (d) Better Roads Grant: Eric Chase briefed the Board on the Better Roads grant application process and his meeting and subsequent discussion with Todd Menees of ANR.
10. Fire Truck Purchase: Eric Chase and others briefed the board on the Fire Truck purchase, bids, specs, and report, and there was discussion by the Selectboard and comments provided by the public. Frank Perron moved, and Sheila Hopkins seconded that the Fire Truck Committee meet as needed and that the Selectboard review the numbers, vote on and approve one of the purchases at the next Regular Selectboard Meeting. After additional discussion Sheila Hopkins withdrew her second. Eric Chase then moved that the Selectboard approve a purchase tonight. There was no second. Michael Reese then moved that the Selectboard make request to the bidders that the town be given more time to make a decision. There was no second. Frank Perron then moved, and Michael Reese seconded, that the Selectboard vote on the purchase of a fire truck in two weeks time at the next Regular Selectboard meeting, that the fire truck committee may or may not meet, and that the Selectboard make a request to the bidders that they extend the bidding period. There were 3 votes in favor, and 1 opposed, and the motion carried.
11. Delinquent Tax Collector Position: There was review and discussion by the Selectboard on Karen Hewitt's application for the Delinquent Tax Collector position. Frank Perron moved, and Michael Reese seconded, that the Selectboard approve Karen Hewitt as the Pomfret Delinquent Tax Collector position. The Board unanimously approved the motion.
12. EC Fiber Governing Board Appointment: There was discussion by the Selectboard on the EC Fiber Governing Board appointments. Frank Perron moved, and Eric Chase seconded that Bob Merrill be the representative to the EC Fiber Governing Board with Alan Graham serving as the alternate. The Board unanimously approved the motion.
13. Capital Planning Committee Appointments: The Board discussed potential Capital Planning Committee appointments. Michael Reese moved, and Frank Perron seconded to appoint Scott Woodward, Nancy Griffin, and Sheila Hopkins to the Capital Planning Committee. The Board Unanimously approved the

motion.

14. Solid Waste District Alt Rep: Ratify Previous Appointment: Frank Perron briefed the Board on the Solid Waste District alternative rep item. Frank Perron moved, and Sheila Hopkins seconded that Doug Tuthill be ratified as the alternate representative to the solid waste district. The Board Unanimously approved the motion.
15. VT State Police Community Advisory Board: There was discussion regarding the VT State Police Community Advisory Board. The Board will follow up on finding a suitable appointment to the Advisory Board. The Board will also invite Lt. Jenkins to come and speak to the Selectboard on this item.
16. Annual Oil Contracts: Delegate Task Chair: Michael Reese briefed the Board on the Annual Oil Contracts item.
17. VLCT PACIF Equipment Grant: Frank Perron moved and Sheila Hopkins seconded to authorize the chair to approve and authorize the VLCT PACIF Equipment Grant application, pending submission of other town department requests. The Board unanimously approved the motion.
18. Zackathon Event: Michael Reese briefed the Board on the Zackathon Event and his correspondence with the organizers. Michael Reese moved and Sheila Hopkins seconded to approve the request for the Zackathon event to be held in town subject to a certificate of liability insurance, and that they will direct traffic as indicated and provide advance notification. The Board unanimously approved the motion.
19. Selectboard Correspondence: Frank Perron briefed the Board on a resident speaking to him about a violation to the junk ordinance, and there was discussion. Eric Chase received a letter from a town resident regarding safety at the Caper Street intersection, and there was discussion. There was also a letter received from the TRORC.
20. Next Meeting's Agenda: Items for the next Regular Selectboard meeting include: Employee Review, TAC Appointment. Town Hall Committee, Painting the Town Hall, Mileage Reimbursement, Town Plan Hearing, Job Description for Constable, and the Tractor.
21. Closing Public Comments & Adjournment: There was public comment on the tractor and the fire truck purchase items. Frank Perron moved, and Sheila Hopkins seconded to adjourn the meeting at 9:04pm. The Board unanimously approved the motion

Date: 03/21/2016

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at _____ Meeting