

Town of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053

Draft Minutes of the January 6, 2016 Regular Selectboard Meeting

Present: Eric Chase (Selectboard Member), Phil Dechert (Selectboard Member), Michael Reese (Selectboard Member) Art Lewin, Sr. (Road Foreman) Ellen DesMeules (Treasurer), Laura Kent (Auditor), Melanie Williams, Scott Woodward, Sherman Kent and Emily Grube

1. Call to Order: The Chair called the meeting to order at 7:10pm.
2. Executive Session:
 - (a) Phil Dechert moved, and Eric Chase seconded, that the board enter into executive session for the purposes of the employment of an employee pursuant to 1VSA 313(a)(3). The Board unanimously approved the motion. Art Lewin, Sr. and Jonathan Williams were present for the executive session.
 - (b) Phil Dechert moved, and Eric Chase seconded, that the board exit Executive session. The Board unanimously approved the motion. No action was taken relevant to the executive session at this time.
3. Public Comment: None.
4. Review of Agenda: Michael Reese requested that the traffic notice of ordinance amendment be added to the agenda, and its addition was approved by consensus. The public raised the topic of missed deadlines, and its addition was approved by consensus.
5. Approval of Minutes: Phil Dechert moved, and Eric Chase seconded, to approve the draft minutes of the 12/2/15, 12/8/15, 12/16/15, and 12/21/15 Selectboard meetings. The Board unanimously approved the motion
6. Treasurer's Report:
 - (a) Warrants for Payment Phil Dechert moved, and Michael Reese seconded, that the Board approve the following warrants. The Board unanimously approved the motion:
 - i. 15049 accounts payable in the amount of \$2,840.09
 - ii. 15048 payroll in the amount of \$8,190.71
 - iii. 15046 accounts payable in the amount of \$52,109.25
 - iv. 15044 payroll in the amount of \$1,120.00
 - v. 15043 payroll in the amount of \$10,335.42

(b) General Discussion

- i. There was discussion on time sheets, the completion of the December financial reports, payroll, and working with the auditors, as well as other miscellaneous items.

7. Road Foreman's Report:

- (a) General Update: There have been two ice storms, one snowstorm since the last Selectboard meeting. Road crews are plowing, and roads are rough; there are washboards everywhere. Some ice in places needs rectifying.
- (b) 150 tons of salt brought in to refill shed. Still hauling sand in.
- (c) Talked to Bridgewater mutual agreement for Wayside Road: they will take care of in exchange for two loads of sand. There was discussion of other mutual agreements with neighboring towns.
- (d) Five Applicants have applied for road crew worker position.
- (e) Complaints on Hemlock tree leaning over Pomfret road, south of Rudge Road; town employees are watching the tree and it is healthy and doesn't appear to be moving; there is no problem yet.
- (f) There was additional discussion concerning the trees on King's Highway, sand dropping, and overtime for road crew employees.

8. Missed Deadlines: There was a discussion prompted by the public on missed deadlines, including Public Safety Capital Equipment Plan, the budget, and other items. These items were discussed.

9. Assistant to Selectboard: Welcome and discussion of tasks, etc.: Assistant was welcomed by board, general public. There was a review of the list of ongoing work items for the assistant. Compensation for use of cellular phone, laptop was considered.

10. Fire Truck Addendum: The Technical specifications of the addendum were discussed, including the tilt table. Phil Dechert moved, and Michael Reese seconded, to distribute the addendum to vendors and post on Pomfret website. The Board unanimously approved the motion.

11. Evaluation Process for Fire Truck Bids: The evaluation process was discussed, in particular the use of guides and the development of a Matrix/document for the evaluation process and the utility of forming a committee. No action was taken.

12. Options for Delinquent Tax Collection: The issues of compensation for Delinquent tax collector, whether the position be appointed by the Selectboard rather than elected, and flexibility on penalties were discussed. The assistant to the Selectboard was tasked with following up with The Vermont League of Cities and Towns on this issue.

13. Selectboard Report: The Selectboard Report was reviewed and discussed, and edits were suggested. Michael Reese moved, and Eric Chase seconded to approve the edits to the report. The Board unanimously approved the motion.
14. Budget: The town budget was discussed. A Special Budget meeting was scheduled for Monday, January 11 at 7pm. The Assistant to the Selectboard was tasked with drafting an Agenda and the Warning for the meeting.
15. Selectboard correspondence: The Board received:
(a) VTrans Annual Mileage Certificate
16. Next Meeting's Agenda: Possible Items include the VTrans Annual Mileage Certificate.
17. Closing public comments & adjournment: Eric Chase moved, and Phil Dechert seconded, to adjourn the meeting. The Board unanimously approved the motion at 9:23pm.

Date: 01/10/2016

Respectfully Submitted,

Michael Reese

Approved at _____ Meeting