

Town of Pomfret

5218 Pomfret Road
North Pomfret, VT 05053

Draft Minutes of the September 16, 2015 Regular Selectboard Meeting

Present: Eric Chase (Selectboard Member), Phil Dechert (Selectboard Member), Michael Reese (Selectboard Member), Arthur Lewin, Sr. (Road Foreman), Ellen DesMeules (Treasurer), Greg Tuthill, Melanie Williams, Sherman Kent, Laura Kent and Emily Grube.

1. Call to Order: The Chair called the meeting to order at 7:01pm.
2. Public Comment: None.
3. Review of Agenda: Michael Reese moved, and Phil Dechert seconded, to add the following items to the agenda: 1. Add review of a FEMA grant from Vermont Department of Public Safety, Project Certification Report; and 2. Update on Constable activities. The Board unanimously approved the additions to the agenda.
4. Minutes of Prior Meetings: Eric Chase moved, and Phil Dechert seconded, to approve the draft minutes of the September 2, 2015 meeting. The Board unanimously approved the motion.
5. Treasurer's Report:
 - (a) Warrants for Payment:
 - i. Phil Dechert moved, and Eric Chase seconded, that the Board approve payroll warrant number 15018 in the amount of \$5,035.03. The Board unanimously approved the motion.
 - ii. Michael Reese moved, and Phil Dechert seconded, that the Board approve warrant number 15019 in amount of \$1,526,764.33 The Board unanimously approved the motion.
 - (b) Other Issues:
 - i. The Treasurer has been struggling to receive a response from the accountant, which is necessary to close out the fiscal year. She will seek assistance if she does not hear from him shortly.
 - ii. Next meeting's warrant will likely include allocations to the highway, library and cemetery funds.
6. Road Foreman's Report:
 - (a) General Update:
 - i. In the last two weeks, the road crew has smoothed about one-half the roads with the scraper truck and re-chlorided them.
 - ii. Also, they have been identifying water bars and cleaning out culverts.
 - (b) Tractor and Roadside Mower Purchase: The Road Foreman suggested the Board defer its decision on the tractor and roadside mower this season and re-evaluate our needs over the wintertime.
 - (c) State of Vermont Standard Grant Agreement Agreement # P01614 (paving grant): Michael Reese moved, and Phil Dechert seconded, to authorize the Chair to sign the grant agreement for \$175,000 for paving. The Board unanimously approved the motion.

- (d) FEMA grant from Vermont Department of Public Safety, Project Certification Report: Michael Reese moved, and Phil Dechert seconded, to authorize the Road Commissioner (Eric Chase) to sign the project certification report. This document relates to tree work caused by last winter's storm damage for which the Town will be reimbursed \$4,434.75.
 - (e) Sand and Cracksealing RFP Status: Michael Reese will finalize these RFP's shortly.
7. Fire Truck RFP: The fire chief and consultant are still working on the fire truck RFP.
 8. Administrative Assistant Job Description: The Board and members of the public discussed the options for tasks to be performed. The Board will review revised job descriptions at the next meeting.
 9. Town Rights Relating to Teago Community Hall Association Building: Phil Dechert moved, and Eric Chase seconded, that the Chair sign the proposed Quitclaim Deed releasing all of the Town's interests relating to the property. The Board approved the motion with Phil Dechert and Eric Chase voting yes, and Michael Reese voting no.
 10. Budget Planning: Phil Dechert presented a written plan for preparation of the FY2017 budget. The Board made changes to the draft.
 11. Delinquent Tax Collection: The Board will continue to follow up with the delinquent tax collector.
 12. Constable Update: Phil Dechert reported that Ona Chase has been successful in encouraging many residents to register their dogs. She will continue this process. She is also seeking arrangements to enforce Town ordinances at the municipal court in White River Jct..
 13. Correspondence Received:
 - (a) Request from Nancy and Fred Doton relating to speed limits on Cloudland Road; and
 - (b) John Moore correspondence relating to the tractor and roadside mower.
 14. Public Comment: Melanie Williams asked about the status of snowplowing at the school. Phil Dechert replied that he is waiting for a response from School Board Chair Greg Greene.
 15. Adjournment: Phil Dechert moved, and Eric Chase seconded, to adjourn the meeting. The Board unanimously approved the motion at 8:54pm.

Date: 9/17/2015

Respectfully Submitted,

Michael Reese