

Town of Pomfret
 5218 Pomfret Road
 North Pomfret, VT 05053
 Agenda for June 3, 2015 Regular Selectboard Meeting
 7:00pm at the Pomfret Town Offices

Agenda Item	Presenting Individual	Timeframe
1. Call to Order	Chair	7:00pm-
2. Public Comment	Chair	7:00-7:15pm
3. Review of Agenda	Chair	7:15-7:20pm
4. Recurring items, including items for possible vote:		
a. Review, discussion (if any) & approval of May 19 th and May 20 th meeting minutes	Chair	7:20-7:25pm
b. Review of Treasurer's Report	Treasurer	7:25-7:40pm
i. Warrants for Payment (<i>see attached</i>)		
iii. Addendum to Town Report		
iv. New computer for Assistant Treasurer/Clerk		
c. Review of Road Foreman's Report	Road Foreman	7:40-7:55pm
i. General update		
ii. New Tractor and Mower		
iii. Paving bids		
iv. Traffic Speed Study (<i>see attached</i>)		
5. Business items for possible vote:		
a. Appointments:	Chair	7:55-8:00pm
i. Alternate Representative, Greater Upper Valley Waste Management District		
ii. Library Trustee, Abbott Memorial Library		
b. Town Hall Rental Agreement (<i>see attached</i>)	Michael Reese	8:00-8:05pm
c. Late filing penalty for Homestead Declaration forms	Phil Dechert	8:05-8:15pm
d. EC Fiber proposed Agreement for "Hub" at Town Offices	Phil Dechert	8:15-8:20pm
e. Windsor County Sheriff's Department Law Enforcement Services Contract (<i>see attached</i>)	Chair	8:20-8:25pm
6. Business items for discussion:	Chair	
a. Special Town Meeting Preparation		8:25-8:40pm
i. Set up Town Hall		
ii. Selectboard Budget Narrative		
b. Selectboard correspondence		8:40-8:55pm
7. Closing public comments & adjournment	Chair	8:55-9:00pm

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
DESMEULES, ELLEN C.	831.92	0.00	15.88	19.35	51.58	12.06	7.69	0.00	0.00	327.30	429.82	0.00	9664
FIELDER, REBECCA L.	831.92	0.00	0.00	93.78	51.58	12.06	25.92	0.00	0.00	0.00	648.58	0.00	9665
LEWIN, ARTHUR J., SR	2002.50	80.10	0.00	227.77	124.16	29.04	58.39	0.00	0.00	50.06	1513.08	0.00	9666
SAWYER, KEVIN A.	1600.00	64.00	0.00	206.11	99.20	23.20	52.77	0.00	0.00	40.00	1178.72	0.00	9667
WEGLARZ, SALLY R.	242.25	0.00	0.00	0.00	15.02	3.51	0.00	0.00	0.00	0.00	223.72	0.00	9668
	5508.59	144.10	15.88	547.01	341.54	79.87	144.77	0.00	0.00	417.36	3993.92	0.00	

To the Treasurer of TOWN OF POMFRET

Selectboard

we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***3,993.92
 Let this be your order for the payments of these amounts.

 Phil Dechert, Chair

 Michael Reese

 Eric Chase

Dept Employee	Sequence	PR	Ending	Amount	G/L	Account
Description	Units	Rate				
DESMELE	DESMEULES, ELLEN C.	00486	05/27/15			
G1:treasurer				831.92	100-7-10-15-110.000	Treas Sal (PR)
R1:misc expense				11.19	100-7-10-30-990.000	Misc Mun Office Exp
R3:reimburse po				4.69	100-7-10-30-531.000	Postage & Envelopes
D1:health care ins	Gross,Pd	\$ 327.3000		327.30	100-2-00-00-100.020	Health Ins Payable
FW:Federal Tax				19.35	100-2-00-00-100.000	FWT Payable
SW:VT State				7.69	100-2-00-00-100.005	SWT Payable
FI:FICA				51.58	100-2-00-00-100.010	FICA/MEDI Payable
FE:Employer FICA				51.58	100-7-10-25-220.000	Town's Cost SS & Med (PR)
MI:Medicare				12.06	100-2-00-00-100.010	FICA/MEDI Payable
ME:Employer MEDI				12.06	100-7-10-25-220.000	Town's Cost SS & Med (PR)
Total	Gross: 831.92	Reim: 15.88	Net: 429.82			
FIELDRE	FIELDER, REBECCA L.	00487	05/27/15			
G1:town clerk				831.92	100-7-10-10-110.000	Clerk Sal (PR)
FW:Federal Tax				93.78	100-2-00-00-100.000	FWT Payable
SW:VT State				25.92	100-2-00-00-100.005	SWT Payable
FI:FICA				51.58	100-2-00-00-100.010	FICA/MEDI Payable
FE:Employer FICA				51.58	100-7-10-25-220.000	Town's Cost SS & Med (PR)
MI:Medicare				12.06	100-2-00-00-100.010	FICA/MEDI Payable
ME:Employer MEDI				12.06	100-7-10-25-220.000	Town's Cost SS & Med (PR)
Total	Gross: 831.92	Net: 648.58				
LEWISR	LEWIN, ARTHUR J., SR	00488	05/27/15			
H1:SUMMER	80.00 Hrs	22.5000		1800.00	150-7-10-70-110.000	Gross Pay
OT:Overtime	6.00 Hrs	33.7500		202.50	150-7-10-70-110.000	Gross Pay
F2:RETIREMENT		4.0000%		80.10	150-7-10-70-230.000	Retirement Expense
D2:RETIREMENT	Gross,Pd	2.5000%		50.06	100-2-00-00-100.015	Retirement Payable
FW:Federal Tax				227.77	100-2-00-00-100.000	FWT Payable
SW:VT State				58.39	100-2-00-00-100.005	SWT Payable
FI:FICA				124.16	100-2-00-00-100.010	FICA/MEDI Payable
FE:Employer FICA				124.16	150-7-10-70-220.000	FICA- Social Security
MI:Medicare				29.04	100-2-00-00-100.010	FICA/MEDI Payable
ME:Employer MEDI				29.04	150-7-10-70-220.001	MEDI-Medicare Expense
Total	Hrs: 86.00	Gross: 2002.50	Fringes: 80.10	Net: 1513.08		
SAWYKE	SAWYER, KEVIN A.	00489	05/27/15			
H1:Summer	80.00 Hrs	20.0000		1600.00	150-7-10-70-110.000	Gross Pay
F2:Retirement		4.0000%		64.00	150-7-10-70-230.000	Retirement Expense
D2:Retirement	Gross,Pd	2.5000%		40.00	100-2-00-00-100.015	Retirement Payable
FW:Federal Tax				206.11	100-2-00-00-100.000	FWT Payable
SW:VT State				52.77	100-2-00-00-100.005	SWT Payable
FI:FICA				99.20	100-2-00-00-100.010	FICA/MEDI Payable
FE:Employer FICA				99.20	150-7-10-70-220.000	FICA- Social Security
MI:Medicare				23.20	100-2-00-00-100.010	FICA/MEDI Payable
ME:Employer MEDI				23.20	150-7-10-70-220.001	MEDI-Medicare Expense
Total	Hrs: 80.00	Gross: 1600.00	Fringes: 64.00	Net: 1178.72		
WEGLSA	WEGLARZ, SALLY R.	00490	05/27/15			
H1:Treas assist	10.25 Hrs	17.0000		174.25	100-7-10-15-110.005	Treas Asst

05/27/15

TOWN OF POMFRET Payroll

10:36 am

Posting Register Report

EDesMeules

All Employees By Employee, After Calculations

Dept Employee	Sequence	PR	Ending	Amount	G/L	Account
Description	Units	Rate				
H2:Clerk assist	4.00 Hrs	17.0000		68.00	100-7-10-10-110.005	Clerk Asst
FI:FICA				15.02	100-2-00-00-100.010	FICA/MEDI Payable
FE:Employer FICA				15.02	100-7-10-25-220.000	Town's Cost SS & Med (PR)
MI:Medicare				3.51	100-2-00-00-100.010	FICA/MEDI Payable
ME:Employer MEDI				3.51	100-7-10-25-220.000	Town's Cost SS & Med (PR)
Total	Hrs: 14.25	Gross: 242.25	Net: 223.72			

05/27/15

10:36 am

TOWN OF POMFRET Payroll

Posting Register Report

All Employees By Employee, After Calculations

Report totals		Hours Used
Gross income	5,508.59	
Fringe 2	144.10	
Reimbursement 1	11.19	
Reimbursement 3	4.69	
Deduction 1	327.30	
Deduction 2	90.06	
Federal withheld	547.01	
FICA withheld	341.54	
MEDI withheld	79.87	
State withheld	144.77	
State disab.	0.00	
Local taxes	0.00	
Employer FICA	341.54	
Employer MEDI	79.87	
Employer SUTA	0.00	
Employer FUTA	0.00	

Net income	3,993.92	(5 checks 0 e-checks.)
	=====	
Total hours	180.25	
	=====	

TOWN OF POMFRET Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 06/03/15

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
1035	ALICE PECK DAY HOSPITAL	047715	05/29/15	06/03/15	01 112.37			
		150-7-10-70-230.010	Health Ins. - Town's Cost			112.37	0.00	0.00
1430	DEAD RIVER COMPANY	1/20/15 SVC	05/29/15	06/03/15	01 boiler annual main plan			
		100-7-30-40-624.000	Heating oil, Teago FD			256.95	0.00	0.00
		2015 SVC LP	05/29/15	06/03/15	01 Pomf FD boiler ann maint			
		100-7-30-40-623.000	Propane Pomfret Fire Dept			256.95	0.00	0.00
Total For DEAD RIVER COMPANY						513.90	0.00	0.00
1620	FASTENAL COMPANY	57785	06/01/15	06/03/15	01 shop tools			
		150-7-30-80-330.015	Shop, oil, small tools et			795.10	0.00	0.00
1755	GREEN MOUNTAIN POWER	MAY 28 2015	06/01/15	06/03/15	01 electric bills May, 2015			
		100-7-10-30-622.000	Town Office Electricity			126.68	0.00	0.00
		100-7-10-65-622.000	Electricity, Town Hall			34.73	0.00	0.00
		100-7-20-35-430.005	Brick Bldg Exp			19.69	0.00	0.00
		150-7-40-83-410.000	Garage Utilities			84.72	0.00	0.00
		100-7-30-40-530.015	Repeater expenses			29.81	0.00	0.00
Invoice MAY 28 2015 Total						295.63	0.00	0.00
1842	HENDERSON'S TREE AND GARD	6355	06/01/15	06/03/15	01 tree removal, Bunker Hill			
		300-7-94-00-430.000	General Maintenance			1,400.00	0.00	0.00
1910	IRVING OIL CORPORATION	852243	06/01/15	06/03/15	01 93.6 gal diesel			
		150-7-30-80-330.000	Diesel			222.13	0.00	0.00
2380	PIKE INDUSTRIES, INC.	800418	05/29/15	06/03/15	01 87.5 ton 3/4" cr stne			
		150-7-20-75-650.010	Crushed Stone			1,055.34	0.00	0.00
2701	TAD RICHARDSON	0001008	05/29/15	06/03/15	01 monthly server maint			
		100-7-10-30-641.040	Cloud backup & support			56.25	0.00	0.00
2812	TWIN STATE MEMORIALS	05272015	05/29/15	06/03/15	01 4 crnr posts "C"			
		300-7-94-00-440.000	Purchase of Corner Stones			100.00	0.00	0.00
3000	VLCT	16-RD152	06/01/15	06/03/15	01 VLCT annual dues			
		100-7-10-55-950.020	VLCT Dues			1,942.00	0.00	0.00
3040	VLCT EMPLOYMENT RESOURCE	18921-Q3	06/01/15	06/03/15	01 3rd qtr unemployment bill			
		150-7-15-85-520.025	Unemployment Insurance			462.00	0.00	0.00
Report Grand Total						6,954.72	0.00	0.00

Fund Totals Expenditures Dis-Encumbrance

06/01/15
02:32 pm

TOWN OF POMFRET Accounts Payable
Invoice Edit List-Current-Last-Next FY
Invoices Up To 06/03/15

Page 2 of 2
EDesMeules

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
150	2,731.66		0.00					
100	2,723.06		0.00					
300	1,500.00		0.00					
	6,954.72		0.00					

Town of
POMFRET, VERMONT

Addendum to
2014 ANNUAL REPORT

Prepared for the June 16, 2015
Special Town Meeting

WARNING – TOWN MEETING

The legal voters of the Town of Pomfret are hereby warned and notified to meet in the Pomfret, Vermont Town Hall on Tuesday, June 16, 2015 at 7:00 P.M. for the following purposes:

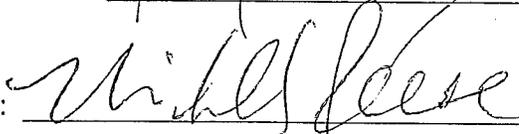
1. To elect the following Town officers:
 - Selectboard Member, 3 year term ending at Town Meeting 2018
 - Lister, 3 year term ending at Town Meeting 2018
 - Lister, 2 year term ending at Town Meeting 2017
 - Auditor, 3 year term ending at Town Meeting 2018
 - Trustee of Public Funds, 3 year term ending at Town Meeting 2018
2. Shall the Town approve the budget of \$1,421,461 for town and highway expenses as shown in the May 2015 Addendum to the 2014 Town Report?
3. Shall the voters approve a sum of \$930,762 to be raised in taxes as shown in the May 2015 Addendum to the 2014 Town Report?
4. Shall the voters of the Town of Pomfret require that taxes be paid in U.S. Funds in two installments? The first installment will be due and accepted at the Town of Pomfret Treasurer's Office on or before 2:30 p.m. September 11, 2015 and the balance will be due at the same location on or before 2:30 p.m. February 12, 2016. An official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month. All delinquent taxes will be subject to an 8% penalty after February 13, 2016 in accordance with Vermont Statutes.
5. To do any other proper and necessary business.

Dated at Pomfret Vermont this 15th day of May, 2015.

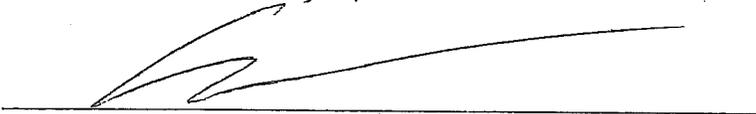
Philip Dechert, Chair:



Michael Reese:



Eric Chase:



Comparative Financial Statement
Fiscal Years 2013, 2014, 2015, 2016

	FY 2013 Actual	FY 2014 Budget - 6 mo	FY 2014 Actual - 6 mo	FY 2015 Budget	FY 2016 Budget	FY 2016 Budget
	1/1/13-12/31/13	1/1/14-6/30/14	1/1/14-6/30/14	7/1/14-6/30/15	proposed 3/3/15 7/1/15-6/30/16	proposed 6/16/15 7/1/15-6/30/16
Starting Cumulative Cash Bal.			\$702,612	\$429,665		\$236,545
TOWN REVENUE						
Taxes Current Year	845,972	0	20,194	804,009	1,060,326	930,762
Other Tax	306,215	15,000	37,772	292,172	292,172	272,472
Penalties & Interest--Tax	12,041	0	7,448	10,000	10,000	7,800
Earnings on Accounts	166	0	30	0	100	100
Income Accts	13,854	5,250	6,823	12,175	12,175	12,245
Town Permits	1,198	775	1,112	1,550	1,550	1,550
Misc Income	10,713	0	332	0	0	0
State Funds & Other Grants	163,960	5,000	6,194	5,800	5,500	0
Loans & Reimbursements	191,230	5,889	0	0	0	0
Transfers	100,032	0	13,600	15,062	32	32
Emergency Services	592	0	1,249	0	0	0
Subtotal Town Revenue	1,645,972	31,914	94,753	1,140,768	1,381,855	1,224,961
Town Use of Cash Reserves*		348,384	0			35,500
Total Town Revenue	1,645,972	380,298	94,753	1,140,768	1,381,855	1,260,461
TOWN EXPENDITURES						
Clerk	30,756	19,648	13,692	37,394	36,993	38,493
Treasurer	23,201	12,065	10,866	24,130	34,143	34,143
Listers	4,215	3,000	2,744	6,000	29,932	32,602
Other Officers	45,377	11,962	18,695	26,258	34,490	30,070
Municipal Office	61,391	10,895	17,140	25,230	23,144	22,394
Extraordinary Expenses	11,566	3,000	2,844	6,000	4,000	6,000
Assessments	28,227	0	1,867	27,710	33,966	33,966
Town Hall	9,751	6,302	8,980	10,152	8,750	9,250
General Expenses	30,549	3,600	3,268	5,131	31,782	26,882
Emergency Services	129,793	32,890	32,089	183,479	205,772	160,478
Municipal Special Projects	3,000	17,000	12,800	5,000	5,000	5,000
Voted Appropriations	51,114	2,500	2,500	53,814	59,583	59,583
Total Town Expenditures	428,940	122,862	127,484	410,298	507,555	458,861
HIGHWAY REVENUE						
State Aid to Highways	**	65,000	66,510	130,000	130,000	130,000
Other Income	**	3,000	9,931	246,000	6,000	6,000
Hwy Use of Cash Reserves		0	0	193,120	0	0
Vehicle Trade-in						25,000
Total Highway Revenue		68,000	76,440	569,120	136,000	161,000
HIGHWAY EXPENDITURES						
Personnel Costs & Insurance	220,857	138,241	135,711	247,760	261,000	256,000
Materials	201,485	108,850	87,244	267,020	251,250	242,250
Parts, Equip, Repairs	112,300	64,845	48,289	329,690	145,850	145,850
Garage, Bldg, Grounds	22,461	13,500	8,335	27,000	28,300	19,600
Special Projects & Contracts	31,680	0	1,750	235,000	298,900	273,900
Hwy Use of Cash Reserves*	0	0	0	193,120	0	0
New Vehicles	182,021	0	0	0	0	0
Reserve Funding	0	0	0	0	25,000	25,000
Total Highway Expenditures	770,804	325,436	281,328	1,299,590	1,010,300	962,600
TOTAL Town & Hwy Revenue	1,645,972	448,298	171,193	1,709,888	1,517,855	1,421,461
TOTAL Town & Hwy Expenses	1,199,744	448,298	408,812	1,709,888	1,517,855	1,421,461
Annual Gain or Loss	446,228	0	(237,619)	0	0	0
Transfer to Listers' Reserve Fund			(35,328)			
Est. Use of Town or Hwy Cash Res.				(193,120)		(35,500)
Year End Cumulative Cash Balance ***	\$702,612		\$429,665	\$236,545		\$201,045

* Cash reserves mentioned above in 2014 Actuals were intended for both town and highway use.

** State Aid and other Highway income is included above under Town Revenue. As of 2014 Highway income was transferred to its own fund.

*** In FY15 & FY16 budgets, the cumulative cash balance is an estimate calculated by applying the budget's proposed use of cash reserves.

Town Operating Account
Revised Detail of Revenues, Expenditures, Budget
May 2015

	Budget FY 2014 (6-mo)	Actual FY 2014 (6-mo)	Budget FY 2015 (12-mo)	Budget FY - 2016 Proposed 3/3/15	Budget FY - 2016 Proposed 6/16/15
TOWN REVENUE					
Taxes Current Year					
Current Tax	0	20,341	804,009	0	930,762
Transfer From-To MM or CD	0	0	0	0	0
2014-15 Current Delinquent	0	0	0	0	0
School Tax Adjustment	0	0	0	0	0
School Tax Pd & Due to State	0	-148	0	0	0
Act 68 funds paid to State	0	0	0	0	0
Pre-pay 2013 Tax	0	0	0	0	0
School Tax Pd to School	0	0	0	0	0
Previous Year State Refund	0	0	0	0	0
Total Taxes Current Year	0	20,194	804,009	0	930,762
Other Tax					
Prior Years Delinquent	15,000	34,452	30,000	30,000	0
Appalachian Trail in Lieu	0	3,320	3,000	3,000	3,300
Current Use Reimbursement	0	0	255,000	255,000	265,000
VT State in Land in Lieu	0	0	4,172	4,172	4,172
Total Other Tax	15,000	37,772	292,172	292,172	272,472
Penalties & Interest--Tax					
Interest Current Year	0	1,204	2,000	2,000	1,800
Interest Prior Years	0	2,136	2,000	2,000	500
Late Penalty 8% Current Year	0	1,627	4,000	4,000	5,000
Late Penalty 8% Prior Years	0	2,481	2,000	2,000	500
Total Penalties and Interest	0	7,448	10,000	10,000	7,800
Earnings on Accounts					
Checking Acct Interest	0	30	0	100	100
Total Earnings on Accounts	0	30	0	100	100
Income Accts					
Ambulance Reimbursements	0	0	0	0	0
Recording	4,500	4,447	9,000	9,000	9,000
Copying	750	1,178	1,500	1,500	2,000
Landfill Coupons Rcpts	0	4,548	12,000	12,000	12,000
Landfill Coupons Cost	0	(4,888)	(12,000)	(12,000)	(12,000)
Marriage-CU License Rcpts	0	45	300	300	300
Marriage-CU Licenses-Cost	0	0	(300)	(300)	(300)
Dog License Rcpts	0	2,062	2,300	2,300	1,600
Dog Licenses Cost	0	(808)	(1,000)	(1,000)	(1,000)
Liquor Licenses	0	185	185	185	185
Auto Reg Fees	0	3	40	40	10
Rent Town Hall	0	50	150	150	300
Land Posting Fees	0	0	0	0	150
Total Income Accounts	5,250	6,823	12,175	12,175	12,245

Town Operating Account
Revised Detail of Revenues, Expenditures, Budget
May 2015

	Budget FY 2014 (6-mo)	Actual FY 2014 (6-mo)	Budget FY 2015 (12-mo)	Budget FY - 2016	Budget FY - 2016
Town Permits					
Access	25	0	50	50	50
Building	350	762	700	700	700
Excess Weight	175	320	350	350	350
Ridgeline	125	0	250	250	250
Zoning & Subdivision	100	30	200	200	200
Total Town Permits	775	1,112	1,550	1,550	1,550
Miscellaneous Income					
Donations	0	0	0	0	0
Misc Selectmen	0	300	0	0	0
Misc Town Clerk	0	32	0	0	0
Total Miscellaneous Income	0	332	0	0	0
State Funds & Other Grants					
Municipal Fines	0	0	300	0	0
Funds for Reappraisal	0	0	5,500	5,500	0
Reimburse Listers	0	5,805	0	0	0
Listers Ed Reimb	0	389	0	0	0
Planning Commission Grant	0	0	0	0	0
NVRC&D Grant	0	0	0	0	0
Crime Victims' Service	0	0	0	0	0
Base Station Grant	0	0	0	0	0
Generator Grant	0	0	0	0	0
SCBA and Gas Meter Grant	0	0	0	0	0
VBB Grant for Cloudland Road	1,000	0	0	0	0
VBB Grant Culvert Inventory	4,000	0	0	0	0
2014-15 VTrans Grant Reim	0	0	0	0	0
Total State Funds & Other Grants	5,000	6,194	5,800	5,500	0
Loans & Reimbursements					
FEMA Reimbursements	0	0	0	0	0
FEMA Reim for 2013 Storm	5,889	0	0	0	0
Total Loans & Reimbursements	5,889	0	0	0	0
Transfers					
From LaBounty Fund	0	13,600	15,062	32	32
Total Transfers	0	13,600	15,062	32	32
Emergency Services					
From Fire Equip Reserve	0	0	0	0	0
Donations for Emer Services	0	0	0	0	0
Insurance Reimbursement	0	1,249	0	0	0
Total Emergency Services	0	1,249	0	0	0
SUBTOTAL TOWN REVENUE	31,914	94,753	1,140,768	321,529	1,224,961
Town Use of Cash Reserves	348,384				35,500
TOTAL TOWN REVENUE	380,298	94,753	1,140,768		1,260,461

Town Operating Account
Revised Detail of Revenues, Expenditures, Budget
May 2015

	Budget FY 2014 (6-mo)	Actual FY 2014 (6-mo)	Budget FY 2015 (12-mo)	Budget FY - 2016	Budget FY - 2016
TOWN EXPENDITURES					
Clerk					
Clerk Salary	10,815	10,815	21,630	24,000	24,000
Clerk Asst	250	0	500	1,000	2,500
Clerk Health Ins	5,965	1,988	11,929	6,143	6,143
Reim by Clerk	0	0	0	0	0
Copier	0	0	0	0	0
Land Record Books	0	0	700	3,000	3,000
Clerk Gen Expense	18	44	35	250	250
Book Restoration	1,000	845	1,000	1,000	1,000
Book Binding	1,600	0	1,600	1,600	1,600
Total Clerk	19,648	13,692	37,394	36,993	38,493
Treasurer					
Treasurer Salary	10,815	10,815	21,630	24,000	24,000
Treasurer Asst	250	0	500	3,500	3,500
Treasurer Health Ins	1,000	0	2,000	6,143	6,143
Reim by Treasurer	0	0	0	0	0
Treasurer Gen Expense	0	51	0	500	500
Total Treasurer	12,065	10,866	24,130	34,143	34,143
Listers					
Listers Payroll	2,500	2,494	5,000	9,962	10,982
Listers Education & Dues	250	250	500	680	680
Lister Mileage	0	0	0	140	140
Listers Gen Expense	250	0	500	0	0
Reserve for Reappraisal	0	0	0	15,000	15,000
Tax Mapping	0	0	0	2,000	2,000
Computer IT	0	0	0	0	0
Lister Hardware	0	0	0	2,150	2,150
Lister Software: Proval	0	0	0	0	1,650
Total Listers	3,000	2,744	6,000	29,932	32,602
Other Officers					
Board of Selectmen	1,500	1,550	3,000	3,000	3,000
Selectmen Gen Expense	550	263	500	500	500
Admin Asst	0	0	0	8,840	4,420
Board of Auditors	2,750	3,264	6,500	6,500	6,500
Auditors Gen Expense	0	500	0	0	0
Constable & Expense	750	1,181	1,250	1,250	1,250
Delinquent Tax Collector	1,250	0	2,500	2,000	2,000
Zoning Administrator	1,500	1,680	3,000	3,000	3,000
Trustees Public Funds	0	0	0	600	600
Town's Cost SS & Med (PR)	0	2,456	4,500	4,500	4,500
Pub Officials Liability Ins	2,852	2,853	2,852	3,000	3,000
Town's Cost Retirement	450	178	1,150	0	0

Town Operating Account
Revised Detail of Revenues, Expenditures, Budget
May 2015

	Budget FY 2014 (6-mo)	Actual FY 2014 (6-mo)	Budget FY 2015 (12-mo)	Budget FY - 2016	Budget FY - 2016
Town's Cost Health Ins	0	0	0	0	0
Workers Comp	210	205	206	0	0
Admin Asst Exp	0	0	0	500	500
ZBA & Admin Exp	150	65	300	300	300
Planning Comm Exp	0	0	500	500	500
Plan Comm Sp Projects	0	4,500	0	0	0
Total Other Officers	11,962	18,695	26,258	34,490	30,070
Municipal Office					
Cleaning	350	300	700	1,800	1,800
Town Office Building Main	350	220	700	1,000	1,000
Insurance	2,195	2,195	2,195	2,200	2,200
Telephone-Internet	1,000	669	2,000	1,600	1,600
Postage & Envelopes	750	160	1,500	1,500	1,500
Town Offices: Supplies	1,000	1,050	1,500	1,500	1,500
Town Office Electricity	650	852	1,300	2,000	2,000
Propane	1,000	1,627	2,000	2,275	2,275
Computer IT (Manage serv)	0	92	2,500	4,000	2,500
Computer (Program) Support	0	0	0	0	0
Gen New Computer Equip	0	402	0	0	0
New PC (Auditors & Lister)	0	0	1,000	0	0
New Laptop (Listers)	0	0	0	0	0
NEMRC Support	0	1,254	550	2,000	2,000
Proval	0	0	1,650	0	0
Office 365 Software	0	0	1,400	1,400	1,400
Cloud Backup & Support	3,600	7,293	4,200	0	750
Maine Host & Web Hosting	0	61	300	50	50
New Website	0	40	0	0	0
New Website	0	0	35	119	119
Other New Equip/Copier Lease	0	866	1,500	1,500	1,500
Professional Audit	0	0	0	0	0
Misc Mun Office Exp	0	60	200	200	200
Total Municipal Office	10,895	17,140	25,230	23,144	22,394
Extraordinary Expenses					
Legal & Prof Fees	500	758	1,000	4,000	6,000
Accounting Support	2,500	2,086	5,000	0	0
Fee For Bank Acct Protection	0	0	0	0	0
McCosker Bridge Settlement	0	0	0	0	0
Total Extraordinary Expenses	3,000	2,844	6,000	4,000	6,000
Assessments					
Windsor County Tax	0	0	13,241	19,328	19,328
GUVSWMD Waste Dues	0	0	11,436	11,436	11,436
VLCT Dues	0	1,867	1,867	2,000	2,000
Two Rivers	0	0	1,166	1,202	1,202
Total Assessments	0	1,867	27,710	33,966	33,966

Town Operating Account
Revised Detail of Revenues, Expenditures, Budget
May 2015

	Budget FY 2014 (6-mo)	Actual FY 2014 (6-mo)	Budget FY 2015 (12-mo)	Budget FY - 2016	Budget FY - 2016
Town Hall					
Misc & Cleaning, Town Hall	50	0	100	150	150
Repairs & Maintenance, TH	500	395	2,000	0	500
Insurance, Town Hall	3,452	3,452	3,452	3,500	3,500
Electricity, Town Hall	500	632	1,000	1,000	1,000
Propane, Town Hall	50	0	100	100	100
Fuel Oil, Town Hall	1,750	4,501	3,500	4,000	4,000
Total Town Hall	6,302	8,980	10,152	8,750	9,250
General Expenses					
Grounds Maintenance	700	225	1,000	1,000	1,000
Brick Bldg Exp	750	1,474	1,500	1,500	1,500
Town Buildings Reserve Fund	0	0	0	25,000	20,000
LaBounty Funds	0	32	32	32	32
Town Reports	1,000	1,180	1,000	1,000	1,000
Notices	150	0	300	700	700
Ed Conferences/Mileage	750	335	800	2,000	2,000
Signs & Posts (911)	0	22	0	50	150
Tax Abatement Exp	0	0	0	0	0
Misc Gen Exp	250	0	500	500	500
Total General Expenses	3,600	3,268	5,132	31,782	26,882
Subtotal Town Expenses		80,095	168,006	237,200	233,800
Emergency Services					
Protective Clothing-Emg s	0	0	0	0	0
EMS vests	0	0	0	0	0
Ambulance Service Assessment	0	0	26,216	27,120	27,120
Unpaid Ambulance Bills	0	0	5,000	5,000	4,000
Buildings Maintenance - FD	0	0	0	500	500
Command Ctr at Town Office	0	0	2,560	0	0
Insurance	11,000	10,182	16,146	16,393	16,393
Sheriff's Patrol	11,000	9,405	22,000	15,000	15,000
Telephones	0	764	0	0	0
Pomfret FD Phones	0	0	0	1,750	1,750
Teago FD Phones	0	0	0	1,490	1,490
Communications Supplies	0	0	0	0	0
Communications Equip Res	0	0	6,000	10,000	5,000
Repeater Expenses	0	0	0	0	400
Emerg Mgt Training	600	429	0	3,380	2,000
FAST Squad: Conf, Train, Mileage	0	0	0	0	0
Supplies	0	0	0	0	0
Emerg Vehicle Gasoline	0	0	0	1,000	1,000
FD Operating Expenses	9,290	84	62,157	0	0
Vehicle Maintenance	0	0	0	7,500	7,500
Emergency Reporting	0	1,416	0	1,500	1,500
Administration	0	7	0	200	200

Town Operating Account
Revised Detail of Revenues, Expenditures, Budget
May 2015

	Budget FY 2014 (6-mo)	Actual FY 2014 (6-mo)	Budget FY 2015 (12-mo)	Budget FY - 2016	Budget FY - 2016
Electricity--Pomfret FD	0	7,375	0	1,526	1,526
Electricity--Teago FD	0	0	0	1,152	1,152
Propane Pomfret Fire Dept	0	471	0	8,807	3,500
Heating Oil, Teago FD	0	648	0	9,807	5,300
Equip (Hose, Tools, etc)	0	0	0	90	90
SCBA & Gas Meter	0	0	0	33,680	33,680
Traffic Control Devices	0	836	0	600	600
Turnout Gear	0	0	0	5,982	5,982
Fire Equipment Reserve Fund	0	0	35,000	25,000	0
Comm Equip Res Fund	0	36	0	0	0
Operating Expenses-FAST Squad	1,000	386	4,000	3,500	2,500
FAST Squad Supplies	0	0	0	5,000	2,500
Fast Squad Equipment Res	0	0	4,400	4,400	4,400
Membership/Subscriptions	0	50	0	735	735
Total Emergency Services	32,890	32,089	183,479	191,112	145,818
Fire Department - Additional					
FD Diesel Fuel	0	0	0	1,200	1,200
FD Septic Systems	0	0	0	300	300
FD Training	0	0	0	2,000	2,000
FD Alarm Systems	0	0	0	500	500
FD vehicle purchase	0	0	0	0	0
FD Res: Non-Apparatus Equip	0	0	0	10,660	10,660
Subtotal Fire Department - Add'l				14,660	14,660
Subtotal Emergency Services/FAST/Fire, etc.		32,089		205,772	160,478
Municipal Special Projects					
Abbott Library Build. Res	0	0	3,000	3,000	3,000
Town Hall Roof	15,000	12,800	0	0	0
Town Buildings Improvements	2,000	0	2,000	2,000	2,000
Total Municipal Special Projects	17,000	12,800	5,000	5,000	5,000
Voted Appropriations					
Abbott Memorial Library	0	0	36,935	37,754	37,754
Cemetery Appropriation	2,500	2,500	5,000	9,500	9,500
Emergency Services Approp	0	0	0	0	0
Visiting Nurses of VT and NH	0	0	3,950	3,950	3,950
Mental Health	0	0	0	0	0
Council on Aging	0	0	2,500	2,500	2,500
Woodstock Area Job Bank	0	0	300	300	300
HCRS	0	0	979	979	979
Ottauquechee Comm Partners	0	0	2,500	2,500	2,500
Spectrum Teen Center	0	0	750	750	750
Pentangle	0	0	900	950	950
WISE of Upper Valley	0	0	0	400	400
Total Voted Appropriations	2,500	2,500	53,814	59,583	59,583
Total Town Expenditures	122,862	127,484	410,299	507,555	458,861

Town Operating Account
Revised Detail of Revenues, Expenditures, Budget
May 2015

	Budget FY 2014 (6-mo)	Actual FY 2014 (6-mo)	Budget FY 2015 (12-mo)	Budget FY - 2016	Budget FY - 2016
Highway Income					
Town Taxes	0	0	0	0	0
State Aid - Highways	65,000	66,510	130,000	130,000	130,000
Bridge & Culvert Grants	0	0	175,000	0	0
Traffic Fines	3,000	2,211	6,000	6,000	6,000
NVRC&D Grant	0	0	0	0	0
VBB Grant Cloudland Road	0	1,714	1,000	0	0
VBB Grant Culvert Inventory	0	4,000	4,000	0	0
FEMA Reim for 2013 Storm	0	0	60,000	0	0
From LaBounty Fund	0	0	0	0	0
From Bridge Fund	0	0	0	0	0
From Equipment Reserve Fund	0	0	0	0	0
Vehicle Trade Income	0	0	0	0	25,000
Highway Use of Cash Reserves		0	193,120		0
Subtotal Highway Revenue	68,000	74,434	569,120	136,000	161,000
Highway Misc Revenue	0	2,007	0	0	0
Total Highway Revenue	68,000	76,440	569,120	136,000	161,000
Highway Expenditures					
Labor and Benefits					
Gross Pay	83,000	83,492	166,000	170,000	165,000
Part Time Labor	0	0	0	0	0
FICA-Social Security	5,145	5,176	10,126	10,500	10,500
MEDI-Medicare Expense	1,200	1,211	2,324	2,400	2,400
Retirement Expense	3,320	3,340	6,474	6,500	6,500
Health Ins - Town's Cost	17,328	17,328	34,655	38,000	38,000
Disability Insurance	0	0	0	3,000	3,000
Drug & Alcohol Test/DOT	250	109	500	600	600
Protective Cloth/Supplies	0	0	1,000	1,000	1,000
Total Labor and Benefits	110,243	110,656	221,079	232,000	227,000
Insurance					
Property & Liability Ins	16,000	13,922	15,238	16,000	16,000
Workers Compensation Ins	11,000	10,445	10,445	11,000	11,000
Unemployment Insurance	998	688	998	1,000	1,000
Highway: Conf, Train & Mileage	0	0	0	1,000	1,000
Total Insurance	27,998	25,055	26,681	29,000	29,000
Materials					
Salt	35,100	33,146	70,200	75,000	75,000
Sand	27,000	26,919	54,000	54,000	54,000
Crushed Stone	36,000	25,859	72,000	72,000	65,000
Chloride	0	0	18,000	18,000	16,000
Cold Patch & Hot Mix	0	0	900	1,500	1,500
Culverts & Headwalls	0	0	9,000	9,000	9,000
Bandrail	0	0	10,800	11,000	11,000
Signs, Snow Fence & Posts	0	1,238	9,900	10,000	10,000
Highway Misc	0	82	720	750	750
Total Materials	98,100	87,244	245,520	251,250	242,250

Town Operating Account
Revised Detail of Revenues, Expenditures, Budget
May 2015

	Budget FY 2014 (6-mo)	Actual FY 2014 (6-mo)	Budget FY 2015 (12-mo)	Budget FY - 2016	Budget FY - 2016
Equipment					
Diesel	21,150	21,397	42,300	42,500	42,500
Gasoline (Small Equip)	0	0	0	200	200
Diesel Exhaust Fluid	675	366	1,350	2,000	2,000
Parts, Labor, Repairs	18,900	11,187	37,800	37,800	37,800
Shop, Oil, Small Tools, etc	9,000	5,727	18,000	15,000	15,000
Tires & Chains	5,400	4,580	10,800	11,000	11,000
Blades, Shoes, Rake Teeth	4,500	4,385	9,000	9,000	9,000
Rented Equipment	4,950	0	9,900	2,000	2,000
Radios & Cellphones	270	248	540	600	600
Traffic Control Devices	0	398	0	0	0
Vehicle Purchase	0	0	200,000	0	0
Vehicle Lease	0	0	0	25,000	25,000
Garage Computer & Expense	0	0	0	750	750
Total Equipment	64,845	48,289	329,690	145,850	145,850
Vehicles & Equip Maintenance	0	0	0	0	0
Garage Building					
Garage Utilities	1,800	1,436	3,600	3,600	3,600
Garage Building & Grounds	9,000	515	18,000	18,000	8,000
Garage Fuel Oil	2,700	6,383	5,400	6,200	7,500
Telephone	0	0	0	500	500
Total Garage Building	13,500	8,335	27,000	28,300	19,600
Contracts					
Roadside Mowing	9,000	0	18,000	0	0
Paving	0	0	0	250,000	50,000
Paving Reserve		0			175,000
Crack Sealing	0	0	0	25,000	25,000
School Plowing	1,750	1,750	3,500	3,900	3,900
Total Contracts	10,750	1,750	21,500	278,900	253,900
Highway Special Projects					
Bridge #34 Barber Hill Road	0	0	175,000	0	0
Sessions Meadow Project	0	0	0	0	0
Paving 9-2014 Teago	0	0	0	0	0
Bridge 16 Mill Brook	0	0	0	20,000	20,000
7090 Pomfret Rd Culvert	0	0	0	0	0
2013/July Storm Repair		0	60,000		0
Hwy Use of Cash Reserves		0	193,120		0
Total Hwy Special Projects	0	0	428,120	20,000	20,000
Highway Vehicle Reserve	0	0	0	25,000	25,000
Total Highway Expenditures	325,436	281,328	1,299,590	1,010,300	962,600

**Town Operating Account
Revised Detail of Revenues, Expenditures, Budget
May 2015**

	Budget FY 2014 (6-mo)	Actual FY 2014 (6-mo)	Budget FY 2015 (12-mo)	Budget FY - 2016	Budget FY - 2016
TOTAL TOWN & HWY REVENUES	448,298	171,193	1,709,888		1,421,461
TOTAL TOWN & HWY EXPENDITURES	448,298	408,812	1,709,889	1,517,855	1,421,461
GAIN OR LOSS		(237,619)			0

ESTIMATED TAXES TO BE RAISED and RATE FY 2016

Projected:

Income w/o Taxes	General Fund	\$294,199.00	
Income w/o Taxes	Highway	\$161,000.00	
Income w/o Taxes	Subtotal	\$455,199.00	
Add from Cash Reserves		\$35,500.00	
	Total Income w/o Taxes		\$490,699.00
Expenses - General Fund		\$458,861.00	
Expenses - Highway		\$962,600.00	
	Total Expenses		\$1,421,461.00
	Estimated Taxes to be Raised		\$930,762.00
Grand List		\$248,027,028.00	
1% of Grand List		\$2,480,270.28	
	Estimated Tax Rate		0.3753
	(Estimated Tax Rate = Taxes to be Raised ÷ 1% Grand List)		

May 29, 2015

Selectboard
Town of Pomfret
5218 Pomfret Rd
North Pomfret, VT 05053

Subject: Traffic Speed Study Analysis

Dear Pomfret Selectboard:

The Two Rivers-Ottauquechee Regional Commission completed a traffic speed study on 5 town road locations per your request. A map of the speed study locations and raw data of these counts are attached. The results are also summarized below.

Traffic Volumes

Automated traffic count recorders were used to perform this count, which included measuring traffic volume, direction of travel and traffic speed. Average daily traffic in Table 1 represents the average number of vehicle trips at each location during the study period. Average weekday figures include traffic volumes during Monday through Friday. Average weekend traffic includes only Saturday and Sundays during the study period.

Table 1 - Traffic Volume					
Site No.	Location	Dates	Average Daily Traffic	Average Weekday Traffic	Average Weekend Traffic
1	Howe Hill Rd	May 5 - May 11, 2015	614	668	475
2	North Pomfret Rd	May 5 - May 11, 2015	580	610	502
3	Stage Rd @ SS6	May 5 - May 11, 2015	511	541	436
4	Pomfret Rd @ Teago N	May 5 - May 11, 2015	1118	1197	920
5	Pomfret Rd @ Teago E	May 5 - May 11, 2015	1645	1759	1362

128 King Farm Rd.
Woodstock, VT 05091
802-457-3188
trorc.org

William B. Emmons, III, Chair
Peter G. Gregory, AICP, Executive Director

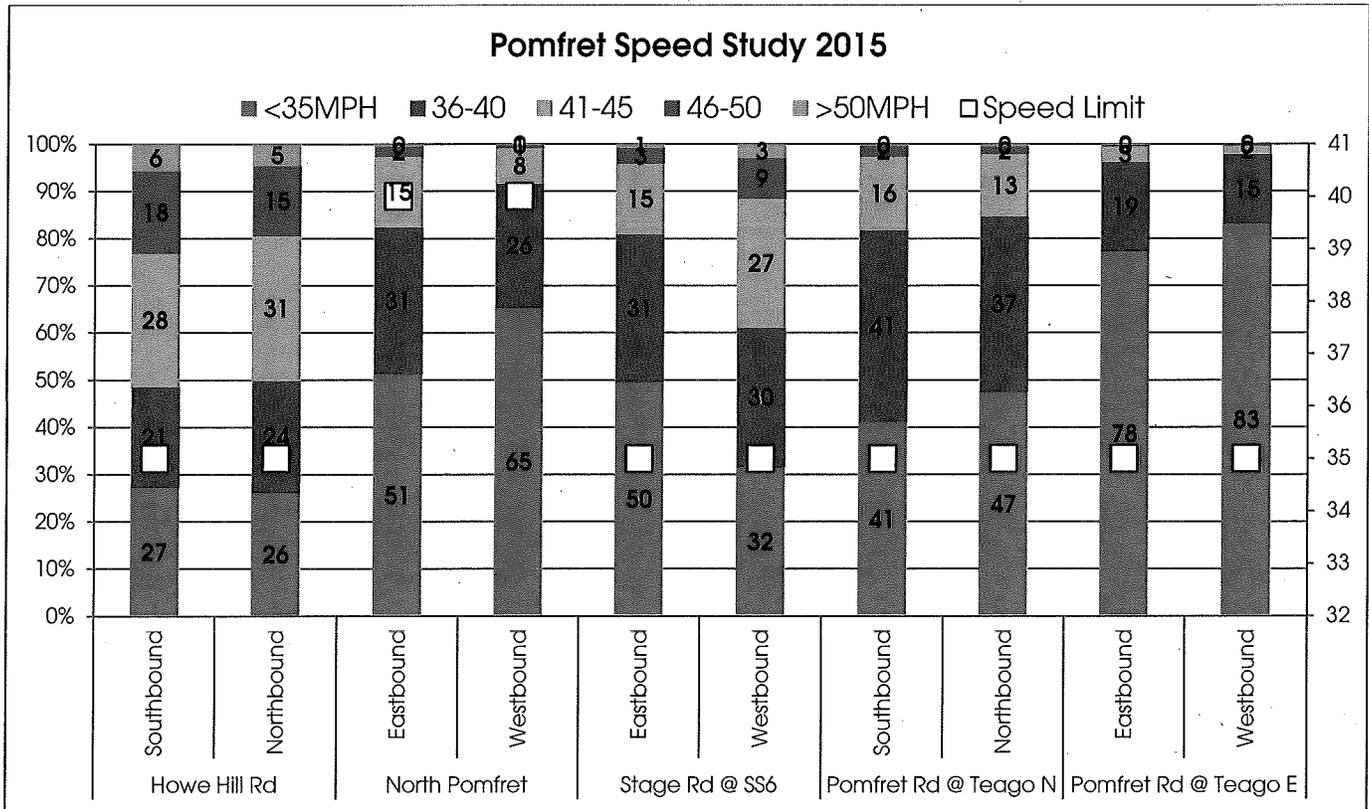
Traffic Speeds

Traffic speed is presented in Table 2 as 85th percentile speed, which represents the measured speed at a specified location below which 85 percent of all motorist travel. The 85th percentile speed is typically used by traffic engineers as the basis for setting the posted speed limit, although other factors – such as the number of driveways and density of development – should also be considered.

Site No.	Location	Dates	85th Percentile		Current Speed Limit	Suggested Speed Limit
			Northbound or Westbound	Southbound or Eastbound		
1	Howe Hill Rd	May 5 - May 11, 2015	46	47	35	35
2	North Pomfret Rd	May 5 - May 11, 2015	38	40	40	40
3	Stage Rd @ SS6	May 5 - May 11, 2015	44	41	35	35
4	Pomfret Rd @ Teago N	May 5 - May 11, 2015	40	41	35	35
5	Pomfret Rd @ Teago E	May 5 - May 11, 2015	35	37	35	25

Traffic is travelling at or just over the speed limit in both directions – between 35 and 45mph in areas with a speed limit of 35mph. With the exception of Howe Hill Road where the speed limit is 35mph, the average speed of both directions is around 45mph. The table and graph below shows the breakdown of percentage of vehicles traveling within each speed division.

		<35MPH	36-40	41-45	46-50	>50MPH
Howe Hill Rd	Southbound	27%	21%	28%	18%	6%
	Northbound	26%	24%	31%	15%	5%
North Pomfret	Eastbound	51%	31%	15%	2%	0%
	Westbound	65%	26%	8%	1%	0%
Stage Rd @ SS6	Eastbound	50%	31%	15%	3%	1%
	Westbound	32%	30%	27%	9%	3%
Pomfret Rd @ Teago N	Southbound	41%	41%	16%	2%	0%
	Northbound	47%	37%	13%	2%	0%
Pomfret Rd @ Teago E	Eastbound	78%	19%	3%	0%	0%
	Westbound	83%	15%	2%	0%	0%



I would be happy to present the results of this speed study at a Pomfret Select Board meeting if you wish.

Ultimately, it is up to the Town on what speed limits to set on the town roads. I believe by Teago, you can justify reducing the speed to 25mph with the pedestrian activity.

Please call me if you have any questions.

Sincerely,

Rita Seto, AICP
Senior Planner

Town of Pomfret

DRAFT

5218 Pomfret Road
North Pomfret, VT 05053
802-457-3861
www.pomfretvt.us

This Rental Agreement, dated _____, 20____ by and between the Town of Pomfret and _____ (the Renter). The Renter will use the Town Hall for the following event

DATE(S): _____ TIME(S): _____

The Renter will pay the Town a rental fee of \$ _____ at the signing of the Rental Agreement.

The terms of the agreement between the Town of Pomfret and the Renter(s) are as follows:

1. INSURANCE: Renter will procure and maintain at their sole cost and expense, comprehensive general liability insurance in which the Town of Pomfret is an additional insured party with combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate. Renter will furnish the Town with a certificate of insurance prior to the Event.
2. SMOKING: Smoking is prohibited in the Town Hall.
3. ~~ALCOHOL: Alcohol is prohibited in the Town Hall or about the premises.~~

ALCOHOL. If alcohol will be furnished, served or consumed at the Event, Renter agrees to the following additional terms:

- A. An additional security deposit of \$ _____ is due at the signing of this Rental Agreement.
- B. If Renter will furnish or serve alcohol at the Event, Renter will procure and maintain, at its sole cost and expense, liquor liability insurance in which the Town of _____ is an additional insured with combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate. Renter will furnish the Town with a certificate of such insurance prior to the Event.
- C. If Renter will contract with a caterer or other third party to furnish or serve alcohol at the Event, such caterer or third party shall procure and maintain at its sole cost and expense comprehensive general liability insurance with combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate, and liquor liability coverage insured with combined single limit coverage of \$1,000,000 per occurrence and \$1,000,000 in the aggregate. Town and Renter shall both be named as additional insureds. Renter will furnish the Town with a certificate of such insurance prior to the Event.
- D. Host liquor liability coverage may be substituted when alcohol is consumed and not sold at the Facility with the prior written approval of the Town. The Town shall be named as an additional insured on the host liquor liability insurance.
- E. Renter and/or Renter's guests shall not provide alcohol to persons under the age of 21 or to persons who are already intoxicated or are apparently intoxicated. Renter and/or Renter's guests shall require proof of age of all persons prior to serving them with alcohol.
- F. Renter acknowledges that the Town does not condone the irresponsible use of alcoholic beverages. It shall be Renter's sole responsibility to monitor the use of alcoholic beverages by Renter's guests.

4. OCCUPANCY: Occupancy of the Town Hall will be limited to _____ persons.

5. There are to be no nails. Tacks or staples driven into the woodwork or plaster. Scotch tape is not to be applied to the plaster, woodwork or any lighting fixture. Paper products are not to be attached to lighting fixtures. Wax is not to be applied to the floor.
6. Light bulbs may not be removed for any reason other than replacement of a bulb of the same wattage. Electrical cords may be plugged into proper electrical outlets only.
7. The Town Hall must be left in a clean condition, and accumulated rubbish and/or garbage must be removed from the premises. Mops and cleaning materials must be furnished by the Renter. Floors must be swept then damp-mopped.
8. **OBLIGATIONS OF RENTER.** At the end of the rental term, Renter will return the Facility in a neat, orderly and clean condition. Renter will be responsible for, and liable to, the Town for all repairs to the Facility required as a result of damage caused by Renter and Renter's guests.
9. INDEMNIFICATION AND HOLD-HARMLESS: Renter agrees to indemnify and hold the Town, its officers, agents, and employees harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use and occupancy of the Town Hall by Renter and Renter's guest, agents, or employees.
10. **ASSIGNMENT.** This Rental Agreement is not assignable to any other person or entity.
11. **RIGHT OF ENTRY AND TERMINATION.** The Town, its officers, agents, and employees shall have the right to enter the Facility at all times during the Event to confirm Renter's conformance to this Agreement. If the Town determines, in its sole judgment, that Renter has breached a term of this Agreement, the Town shall have the right to immediately terminate this Rental Agreement prior to the expiration of its term and prior to the conclusion of the Event without any refund to Renter.
12. CONFORMANCE WITH THE LAW: Renter agrees that Renter will abide by and conduct their affairs in accordance with Town of Pomfret's Town Hall Rental Agreement and all laws, rules, regulations, and ordinances, including those relating to alcohol consumption. Renter shall not engage in or allow any illegal activity to occur at the Town Hall.
13. FEES: ~~Parties, weddings, etc. (1 or more days) \$150.00~~
1 day ~~—3 Hours~~ with use of kitchen Electric Stove & Refrigerator ~~—~~ \$ ~~100~~75.00 / day
~~1—3 Hours with use of Gas Stove & Refrigerator \$100.00~~
1. 1 day ~~—3 Hours~~ with NO use of the Kitchen \$ 50.00
NOTE: ~~If you are interested in using the Town Hall for more than 3 hours, please call for the price.~~

(RENTER)

(RENTER)

AUTHORIZED AGENT
TOWN OF POMFRET

DATE: _____

WINDSOR COUNTY SHERIFF'S DEPARTMENT
LAW ENFORCEMENT SERVICES CONTRACT

The following agreement between the Windsor County Sheriff's Department (hereinafter referred to as "Sheriff's Department") and the Town of Pomfret, a governmental entity (hereinafter referred to as "Town") will be for the period of July 1, 2015 to June 30, 2016.

RECITALS

The parties recite and declare:

- A. The Sheriff's Department as part of its normal business provides law enforcement services on a contractual basis to governmental and non-governmental entities.
- B. The Town is in need of additional police presence within certain areas of the Town and enforcement of state laws including the municipal ordinance for the regulation of speed in said Town of Pomfret.

SECTION ONE
SERVICES TO BE PROVIDED

The Sheriff's Department shall provide to the Town, fully equipped and trained Deputy Sheriffs, for the purpose of satisfying law enforcement needs within the Town. These services shall be provided in patrols for (8) hours per week consisting of a minimum duration of (4) hours each. The patrol shall be scheduled by the Sheriff's Department with the approval of the Town. The patrol activities shall primarily concentrate in areas of said Town identified and determined to be priority police presence areas by the Town.

SECTION TWO
TERMS OF AGREEMENT

The services to be provided under and pursuant to this agreement will be for the period of July 1, 2015 to June 30, 2016 or until either party gives (30) thirty days written notice to the other that it wants to amend or terminate this agreement.

SECTION THREE
LAW ENFORCEMENT

The Sheriff's Department shall enforce all state laws during the contract period. If municipal ordinances are to be enforced, the Town must provide copies of their ordinances.

SECTION FOUR
TIME CHARGES AND RATE

The Sheriff's Department shall be paid at a rate of \$49.00 per hour, per officer. Travel to and from the Town shall be included in the time charged. The Sheriff's Department shall charge the hourly rate specified above for all investigations, office work such as compiling reports and arrest records, court related proceedings which include; meeting with prosecutors, depositions, and court appearances for hearings and trials.

SECTION FIVE
SHERIFFS COMPENSATION FOR ADMINISTRATION OF THE CONTRACT

Pursuant to 24 VSA 291a(C) the Sheriff, as administrator of the contract, shall be entitled to compensation at a rate not to exceed 5% of the total contract. This administrative fee does not increase the gross total cost for services specified in this contract.

SECTION SIX
TIME OF PAYMENT

In consideration of the services to be rendered under the provisions of this agreement the Town agrees to pay the Sheriff's Department in full within (30) thirty days of receipt of the bill.

SECTION SEVEN

The Sheriff's Department shall be the owner of any and all equipment acquired for use in furtherance of this contract.

SECTION EIGHT
OFFICER CONTROL AND DISCRETION

The Sheriff's Department shall at all times retain control of all discretionary police practices and decisions. This shall include the forwarding of criminal offenses to the prosecutor and the follow up of evidence of criminal activity. The Sheriff's Department and the Town agree that patrols for traffic law enforcement shall be regularly conducted and other regular police activities may be conducted after mutual agreement by the Sheriff's Department and the Town.

SECTION NINE
ENTIRE AGREEMENT

This agreement shall constitute the entire agreement between the parties and that any prior understanding or representation of any kind preceding the date of this agreement shall not be binding upon either party except to the extent incorporated in the agreement.

SECTION TEN
MODIFICATION OF AGREEMENT

Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

SECTION ELEVEN
NOTICES

Any notice provided for or concerning this agreement shall be in writing and deemed sufficiently given when sent by certified or registered mail, or hand delivered, to the respective address of each party.

SECTION TWELVE
INSURANCE

The Sheriff's Department shall carry appropriate professional liability insurance coverage and workmen's compensation for its officers, and further shall carry adequate insurance coverage for any automobiles used in the performance of this contract.

Windsor County Sheriff's Department

BY: D. Michael Chamberlain
D. Michael Chamberlain, Sheriff

DATE: May 26th, 2015

Town of Pomfret:

BY: _____
Michael Reese, Selectboard

DATE: _____

BY: _____
Philip Deckhert, Chairman

DATE: _____

BY: _____
Eric Chase, Selectboard

DATE: _____