

Town of Pomfret  
5218 Pomfret Road  
North Pomfret, VT 05053

Draft Minutes of the April 15, 2015 Special Selectboard Meeting

Present: Phil Dechert (Selectboard Member), Michael Reese (Selectboard Member), Eric Chase (newly appointed Selectboard Member), Ellen DesMeules (Treasurer), Arthur Lewin, Sr. (Road Foreman), Sherman Kent, Laura Kent, Melanie Williams, Bob Merrill, Eric Chase, Keith Chase, Ona Chase, Brian Marsicovetere, Pam Pickett, Katy Savage (Vermont Standard), Andrew Mann, Marge Wakefield and Kevin Rice.

The meeting was called to order by Chair Phil Dechert at 7:04pm.

1. Review of Agenda: The following changes were made to the agenda: 1. Add review of Vermont structures grant agreement to Road Foreman's Report; and 2. Add Review of purchase of fire truck.
2. Appointment of Selectboard Member: Brian Marsicovetere withdrew his name from consideration because he supports Eric Chase. Michael Reese moved, and Phil Dechert seconded, that Eric Chase be appointed Selectboard member to serve until the next Town Meeting (which is expected to occur in the next couple of months). Following discussion, the Board unanimously approved the motion. Michael Reese administered the Oath of Office, and Eric joined the Board at the table.
3. Minutes of Previous Meetings: The Board agreed to defer review of the April 1<sup>st</sup> and 18<sup>th</sup> meetings.
4. Treasurer's Report:
  - (a) Warrants for Payment:
    - i. Phil Dechert moved, and Michael Reese seconded, that the Board approve warrant 269 totaling \$16,548.08. Following discussion, the Board unanimously approved the motion.
    - ii. Phil Dechert moved, and Michael Reese seconded, that the Board approve payroll warrant 270. Following discussion, the Board unanimously approved the motion.
  - (b) Budget Status and Forecast: The Board reviewed the 3<sup>rd</sup> quarter budget report. In the coming days, the Treasurer will complete certain bookkeeping entries to present a more accurate picture of the Town's financial picture. She does not anticipate surplus funds at the end of the fiscal year on June 20, 2015.
  - (c) Bookkeeping Assistance: The Treasurer requested additional funds in the budget to cover an assistant for herself and the Town Clerk, who could float between both departments. She will await direction from the accounting firm before seeking specific bookkeeping assistance.
5. Road Foreman's Report:
  - (a) Update on Activities:
    - i. The road crew has been running the yolk rake behind the tractor on the roads smoothing out ruts and some potholes.
    - ii. They've begun grading roads and will complete the entire town once the roads have dried.
    - iii. The culverts that appear to be sinking will rise back up once the frost comes out.
  - (b) Traffic Study (speed limits): The Board discussed the process of compiling a traffic study to measure speed limits. The study will be performed by Two Rivers Ottaquechee Regional Commission without cost to the Town. The Board will consider specific plans at its next meeting.

- (c) Driveway Access Permit (Westbrook): The Road Foreman will check with Seth Westbrook for a site visit.
- (d) Bandrail: The Road Foreman received a price for guardrail replacement in several places around Town and will present the quote to the Board.
6. Liquor License Renewal Application (Suicide Six): Michael Reese moved, and Phil Dechert seconded, that the Board approve the 2015 Liquor License Renewal Application for a First Class Restaurant/Bar License to Sell Malt and Vinous Beverages and Outside Consumption Permit filed by the Woodstock Resort Corporation doing business as Suicide Six Ski Area. Following discussion, the Board unanimously approved the motion.
7. Appointment of Solid Waste District Alternate Representative: The Board deferred consideration of this appointment.
8. Meeting Resolution/Rules of Procedure: The Board deferred consideration of this document.
9. Vermont Structures Grant Agreement: Michael Reese explained the transfer of grant funding from a federal highway grant to a state structures grant for the 7090 Pomfret Road culvert replacement. A state grant agreement will be considered at the Board's next meeting.
10. Antenna/Repeater Update: Phil Dechert noted the following: spending is below the amount in the reserve account (\$14,830); installation of batteries and inverter system are necessary; and reprogramming needs to be done. Phil Dechert, the Fire Chief and Road Foreman will discuss the options for increasing the antenna height from 38 feet to 50 feet.
11. Fire Truck: Fire Chief Kevin Rice asked the Board to consider a offer from the fire truck vendor to save \$4,500 for a prepayment on the fire truck. The Board declined. The Board agreed to waive the Purchasing Policy for the purchase of the fire truck and purchased the an E-One brand fire truck through the dealer, Desorcie Emergency Products. The Fire Chief emphasized the importance of using the same model of equipment as the other truck in order to minimize disruptions during emergencies. Also, Desorcie is the only dealer available to purchase an E-One vehicle.
12. Budget Review: ***The Board agreed to meet next Tuesday, April 21<sup>st</sup> at 6pm for a special meeting*** to discuss the budget, review the state grant agreement, and consider speed enforcement.
13. Public Comment:
- (a) Sherman Kent congratulated Eric Chase and asked him to consider holding office hours, because he believed the practice started by Scott Woodward was very helpful.
- (b) Bob Merrill asked about the logistics of setting up an email address for the new member.
14. Following motion, the Board adjourned the meeting.

Dated: 4/15/2015

Respectfully Submitted by Michael Reese