

Town of Pomfret

5218 Pomfret Road
North Pomfret, VT 05053

Draft Minutes of the September 17, 2014 Regular Selectboard Meeting

Present: Mark Warner (Selectboard Member), Michael Reese (Selectboard Member), Phil Dechert (Selectboard Member), Arthur Lewin, Sr. (Road Foreman), Kevin Rice, Sherman Kent, Emily Grube, Ellen DesMeules, Melanie Williams and Bill Cole.

1. The meeting was called to order at the Town Offices by Chair Mark Warner at 7:02 pm at the Town Offices. A site visit was held at 6pm at 2346 Bartlett Brook Road to review location of proposed power line to repeater.
2. Review of Agenda: The Board agreed to make the following changes to the Agenda: 1. Add description of the site visit under Antenna/Repeater topic; 2. Review correspondence under Other Business; 3. Add office cleaning bid to Treasurer's Report; and 4. Remove solar project Public Service Board petition from the agenda.
3. Public Comment: None.
4. Treasurer's Report:
 - (a) The Board unanimously approved the following warrants for payment: 200 and 201.
 - (b) Phil Dechert moved, and Michael Reese seconded, that the Board authorize the Treasurer to engage Robert Curtis, (the only bidder) to clean the Town Offices according to his quote. The Treasurer will report back to the Board in a few months for to review the arrangement. Following discussion, the Board unanimously approved the motion.
 - (c) The Treasurer plans to provide the first quarter financial reports next month.
5. Road Foreman's Report:
 - (a) Update on activities:
 - i. Highway crew has been grading roads, reshaping ditches, excavator work on culverts, redid entrance to Burns Cemetery. They'll be replacing a culvert on Joe Ranger Road and Bartlett Brook Road (just below Spooner Road).
 - ii. Road Foreman provided pictures of the contractor's work on the Barber Hill Road bridge. Both footings are completed and both walls are expected by next Friday.
 - iii. Paving (1 inch shim coat, 1 inch asphalt overlay) of .6 miles on Pomfret Road is completed.
 - iv. The new scraper truck is expected to arrive in Burlington on November 4, 2014. It will go to another company for installation of the dump body and plow with delivery to the Town in late January or early February.
 - v. The 1 ton truck steering and shocks will be replaced.
 - vi. The 2 wheel drive International truck needs brakes and tires to get it through the winter season before the new truck is ready when it will be traded-in.
 - vii. Yellow centerline painting (paid by the State) is expected to begin in one or two weeks. The Road Foreman will review and report to the Board on the availability and cost of

white fog lines.

- (b) Mark Warner moved, and Phil Dechert seconded, that the Road Foreman arrange crack filling with Nicom Coatings based upon their bid of \$12,000. A section of the Pomfret Road from the Hartford townline will not be cracksealed in the expectation it will be repaved (shim coat and overlay) next summer. Michael Reese noted he requested another bid from a separate contractor, and he would like to review this competing price before going with Nicom. After additional discussion, the Board approved the motion with Mark Warner and Phil Dechert voting yes, and Michael Reese voting no.
- (c) The Road Foreman obtained the following bids for sand: Pike (\$14.25/yard), D&D (\$13.50/yard) and Twin State (\$13.20/yard). After reviewing the composition of a sample pile, the Road Foreman recommended Twin State. Michael Reese moved, and Mark Warner seconded, that the Board authorize the Road Foreman to arrange the delivery of sand as needed from Twin State based upon the quoted price. Following discussion, the Board unanimously approved the motion.
- (d) At the Board's meeting on August 20, 2014, the Board accepted a price quote from Cargill derived from a State of Vermont bidding process whereby the town would pay \$83.52/ton of salt with potential increases due to fuel surcharge and a guarantee of 1,000 tons. However, Mark Warner reported that he has since received a revised quote from Cargill of \$74.52/ton with a fuel surcharge but amounts not guaranteed. Cargill noted there is no supply chain problem. The Board agreed to review a quote from at least one other company, Morton, before going forward with Cargill.
- (e) Mark Warner moved, and Phil Dechert seconded, that the Board approve the draft agreement (attached to the agenda) with Hook Construction for the replacement of the culvert at 7090 Pomfret Road and modified to provide for three equal payments of \$32,392.00 as follows: 1. Upon arrival on-site; 2. Upon opening of the road; and 3. Upon completion of project. Following discussion, the Board unanimously approved the motion. Mark Warner will inform the emergency services organizations of the road closure which is expected to last for up to two days. The Road Foreman and Michael Reese will check for any additional requirements for notice of the road closure.
- (f) The Board reviewed the inspection report of Bridge #16 on Pomfret Road over Mill Brook by the Vermont Agency of Transportation, Structures Design Section. River scouring has undermined a concrete footing. The Town intends to address the apparent structural deficiency and requested the Road Foreman to meet with the State's river management engineer and a contractor to review and present the repair options at the next Board meeting.

6. Unfinished Business:

- (a) A site visit was held at 2346 Bartlett Brook Road to receive information about the location of the proposed power line to the antenna/repeater with the following in attendance: Michael Reese, Phil Dechert, Mark Warner, Arthur Lewin, Sr., Kevin Rice, Frank Perron and Bob Merrill. The option to stay on Webster property and connect the utility pole to the lower end of the existing line (as discussed at the last Board Meeting) does not appear feasible due to rock ledge, unless a new line is installed for a much longer distance and higher cost on another portion of the Webster property. The Board discussed the feasibility and costs of installing the electric line on the Barcomb property including easement provisions and tree removal costs. Further, the Board discussed reimbursement to Mike Barcomb for additional legal fees. Phil Dechert will contact Mike about an easement. Mark Warner will collect additional cost estimates for installing a longer section of line up the woods road on the Webster property.

(b) Update on Town Hall:

- i. Michael Reese reported that the roofing company has not completed the job on the Town Hall. If the company does not respond in the next couple of days, then Michael Reese will ask Bill Cole to seal the exposed parts of the building until more extensive repairs can be made in upcoming building seasons.
 - ii. Phil Dechert reported that work to allow the entrance/exit doors to swing outward is expected to be completed before the Harvest Supper. The electrical work on the exit signs and emergency lighting will not be completed before the Harvest Supper. Mark Warner will email Bruce Martin (of the State Fire Marshal's office) with these updates.
- (c) Michael Reese explained that the dog ordinance previously approved (agenda item on May 21, 2014 and adopted on June 18, 2014) was not posted in the required locations within the required timeframe. Accordingly, he suggested the Board ratify its previous decision and arrange the required public notice. Michael Reese moved, and Mark Warner seconded, that the Board adopt the ordinance draft previously approved and post legal notices. Following discussion, the Board approved the motion with Phil Dechert and Mark Warner voting yes, and Michael Reese voting no. Michael Reese explained his vote is consistent with his previous vote on June 18, 2014. Phil Dechert will arrange the required notices with the Town Clerk.

7. New Business:

- (a) At a subsequent meeting, Phil Dechert will propose a process for preparing Local Hazard Mitigation Plan and flood hazard regulations.
- (b) Mark Warner moved, and Phil Dechert seconded, that the Board designate Michael Reese as the voting delegate for the Town at the 2014 Vermont League of Cities and Towns (VLCT) Annual Business Meeting on October 9, 2014. Following discussion, the Board unanimously approved the motion.

8. Other Business:

- (a) Michael Reese asked the Board to establish a process to prepare the budget at the next Board meeting, which was agreed to.
- (b) A letter was received relating to concerns over motorcycle noise and possible road damage caused by the Vermont Overland bike race.

9. Minutes of prior meetings: The Board deferred action on the August 20, 2014 minutes.

10. Public Comment: None

11. Following proper motion, the Board adjourned the meeting.

Dated: 9/18/2014

Respectfully Submitted,
Michael Reese, Selectboard Clerk