

# **Town of Pomfret**

**5218 Pomfret Road  
North Pomfret, VT 05053**

## **Agenda for January 26, 2014 Special Selectboard Meeting Meeting to be held in the Town office and is open to the public**

7:00 pm Call to order and Chair's opening remarks

Review of Agenda

Final Budget

Budget explanation

Selectboard Report

Town Meeting Warning

Other Business

Adjournment

## WARNING – TOWN MEETING

The legal voters of the Town of Pomfret are hereby warned and notified to meet in the Town Hall in said Town on Tuesday, March 4, 2014, at 9:00 A.M.

(Voting by Australian ballot for WUHS budget will be at the Town Hall from 9:00 A.M. to 7:00 P.M.)

1. To elect a Town Moderator for the ensuing year.
2. To elect a Town Clerk for the ensuing year.
3. To act on reports submitted.
4. To elect the following Town officers:
  - ⌚ Selectboard, 3 yr. term
  - ⌚ Treasurer, 1 yr. term
  - ⌚ Collector of Delinquent Taxes, 1 yr. term
  - ⌚ Cemetery Commissioner, 3 yr. term
  - ⌚ Lister, 3 yr. term
  - ⌚ Auditor, 3 yr. term
  - ⌚ Auditor, 1 yr. term
  - ⌚ Grand Juror, 1 yr. term
  - ⌚ Town Agent, 1 yr. term
  - ⌚ Library Trustees, two for 3 yr. terms
  - ⌚ Trustee of Public Funds, 3 yr. term.
5. Shall the Town appropriate the sum of **\$36,935** for the ***Abbott Memorial Library?***
6. Shall the Town vote and appropriate the sum of **\$3,950** to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the ***Visiting Nurse Association & Hospice of VT and NH.***
7. Shall the Town appropriate the sum of **\$2,500** to support programming of the ***Ottauquechee Community Partnership (OCP) and OCP's Mentor and Buddy Program?*** These programs help keep children and youth in the WCSU area drug-free, engaged in healthy activities and provided with opportunities for leadership and personal growth.
8. Shall the Town vote to appropriate the sum of **\$2,500** as the town's share of service for the ***Woodstock Area Council on Aging to run The Thompson Senior Center?*** The Thompson Senior Center is an important community resource - providing daily meals, medical and area transportation, and an array of health, educational and social services. These are the only funds requested by the senior center; there is no other budgeted support provided by the town.
9. Shall the Town appropriate the sum of seven hundred and fifty dollars (**\$750.**) to support programming of the ***Spectrum Teen Center.*** Our objective is to engage teens in healthy activities and provide them with a safe and drug free environment. The Spectrum Teen Center strives to make youth feel supported, welcomed, and included along with giving them a sense of belonging. There is no charge to attend our regularly scheduled program.
10. Shall the Town establish a reserve fund to be used to purchase non-vehicular fire equipment including, but not limited to, hose and associated accessories, self-contained breathing apparatuses and other personal protection equipment?
11. Shall the Town grant the Selectboard the authority to spend unanticipated funds such as grants and gifts?

## WARNING – TOWN MEETING

12. Shall the Town authorize the Selectboard to borrow money, if necessary, for the payment of current expenses of the Town pending receipts of payment of taxes?
13. Shall the Town adopt a July 1 through June 30 fiscal year, effective for the fiscal year beginning July 1, 2014?
14. In the event that Article 13 is adopted, shall the Town approve the budget of for Town and highway expenses as shown in the Town Report for the period of January 1, 2014 to June 30, 2014, and the budget of \$1,709,888 for town and highway expenses as shown in the Town Report for the twelve month period of July 1, 2014 to June 30, 2015?
15. In the event that Article 13 fails, shall the Town approve the budget of \$170,888 for Town and highway expenses as shown in the Town Report for the twelve month period of January 1, 2014 to December 31, 2014?
16. To see what sum the Town will vote to raise in taxes. (The sum of \$804,009 as estimated in the Comparative Statement may be altered by actions taken on previous articles.)
17. To see if the town will have the treasurer collect taxes in the following manner:
  - ⌚ **The first installment due on August 15, 2014.**
  - ⌚ **If Article 13 passes**, then the second installment shall be due on February 15, 2015.
  - ⌚ **If Article 13 does not pass**, then the second installment shall be due on November 15, 2014.
  - ⌚ **If Article 13 passes**, late payments will be subject to interest of 1% per calendar month or part thereof. **All taxes outstanding on February 16, 2015 will be delinquent** and subject to a penalty of 8% for the Town.
  - ⌚ **If Article 13 does not pass**, late payments will be subject to interest of 1% per calendar month or part thereof. **All taxes outstanding on November 16, 2014 will be delinquent** and subject to a penalty of 8% for the Town.
18. To do any other proper and necessary business.

Dated at Pomfret Vermont this 21<sup>st</sup> day of January, 2014.

Michael Reese, Chairman \_\_\_\_\_

Neil Lamson \_\_\_\_\_

Mark C. Warner \_\_\_\_\_

## THE BUDGET

The Pomfret Selectboard unanimously recommends approval of the attached budget. Since early January your three Selectmen, in open meetings, attended by numerous Town citizens, have developed a budget that will decrease property taxes by 5%.

We have scrutinized town and highway expenses to ensure all funds are dedicated to improving government services while minimizing the likelihood of future surpluses. Although we extended the timeframe to replace highway vehicles, we will be purchasing a new truck and new breathing equipment for the fire department and will be upgrading the town website with volunteer help. We are enthusiastic about opportunities to improve tracking of highway resources, financial reporting and forecasting.

The Selectboard, Treasurer, Town Auditors and professional auditors strongly recommend that our town switch to a July 1 through June 30 fiscal year. Changing the fiscal year will allow the town to extend the tax payments by collecting in August and February. According the Vermont League of Cities and Towns, the benefits include:

- ⌚ The school and town will be on the same fiscal year.
- ⌚ Tax collection will start soon after the beginning of the fiscal year, thus minimizing the need to borrow money for operating expenses or relying too heavily upon other funds.
- ⌚ Voters get to approve the budget in March for the tax year that starts in July. Therefore, no operating expenses will be incurred before budget approval. Currently, the town operates from January 1 until Town Meeting with no budget in place.
- ⌚ Town boards and departments will have six months to prepare their budgets instead of only two weeks.
- ⌚ Auditors will have more time to do their job because they can audit the books in July and August and prepare the town report by December or January.
- ⌚ Winter highway costs will be in a single year budget cycle.
- ⌚ The town's fiscal year will match the state's fiscal year for highway, school and other funding.

Despite the challenges of last year, the Selectboard is committed to working together with all town officials and concerned citizens to lead a town government we can all be proud of. Our proposed budget is a clear example of this commitment.

	A	B	C	D	E	F
1	<b>2014 12-Month Budget</b>					
2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>	
3	<b>— RECEIPTS —</b>					
4	<b>RECEIPTS</b>					
5	Total taxes assessed	4,495,690.16		4,139,282.41		
6	Less school tax to school	(2,017,654.00)		(2,114,998.00)		
7	Less school tax to state	(1,610,769.13)		(1,190,150.11)		
8	School Tax Adjustment from Prior Year	24,009.90				
9	Total Town assessment	891,276.93		834,134.30		
10	Less current year delinquent	(53,216.99)				
11	Less Prepaid and Adjustments	90.65				Tax change
12	Actual Net taxes to Town	<b>838,150.59</b>	<b>847,263</b>	<b>834,134.30</b>	<b>804,009</b>	-5.1%
13						
14	<b>From Cash On Hand</b>				<b>193,120</b>	
15						
16	<b>Other Tax</b>					
17	Prior Years Delinquent	52,268.64	50,000	36,688.68	30,000	
18	Current Use Reimbursement	252,674.00	250,000	262,252.00	255,000	
19	Current Use Penalty					
20	VT State Land in lieu of Taxes	4,172.00	4,172	4,172.00	4,172	
21	Appalachian Trail, in Lieu	3,178.00	3,178	3,102.00	3,000	
22	<b>TOTAL Other Tax</b>	<b>312,292.64</b>	<b>307,350</b>	<b>306,214.68</b>	<b>292,172</b>	
23						
24	<b>Penalties &amp; Interest-Taxes</b>					
25	Interest Current Year	2,737.60	2,795	2,175.39	2,000	
26	Interest Prior Years	3,200.15	3,143	2,343.21	2,000	
27	Late Penalty 8% Cur Year	9,161.80	9,162	5,190.94	4,000	
28	Late Penalty 8% Prior Years	3,910.87	3,911	2,572.71	2,000	
29	Penalties - late homestead filing					
30	Late Penalty 1% Fee					
31	Interest on taxes					
32	Checking Acct Interest	620.10	500	165.75		
33	<b>TOTAL Penalties &amp; Interest-Taxes</b>	<b>19,630.52</b>	<b>19,511</b>	<b>12,448.00</b>	<b>10,000</b>	
34						
35	<b>Income Accts</b>					
36	Ambulance reimbursements	-			-	
37	Recording	14,637.00	11,500	9,135.25	9,000	
38	Copying	1,655.13	1,500	1,568.06	1,500	
39	Landfill Coupons Rcpts	13,570.00	15,000	12,474.00	12,000	
40	Landfill Coupons-Cost	(14,556.00)	(15,000)	(10,966.00)	(12,000)	
41	Marriage-CU License Rcpts	270.00	100	360.00	300	
42	Marriage-CU Licenses-Cost	(245.00)	(100)	(245.00)	(300)	
43	Dog License Rcpts	2,014.00	2,000	2,312.00	2,300	
44	Dog Licenses-Cost	(892.00)	(900)	(1,020.00)	(1,000)	
45	Liquor License	150.00	150	150.00	185	
46	Auto Reg Fees	45.00	40	36.00	40	
47	Rent Town Hall	325.00	300	50.00	150	
48	<b>Total Income Accts</b>	<b>16,973.13</b>	<b>14,590</b>	<b>13,854.31</b>	<b>12,175</b>	
49						

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2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>	
50	<b>Town Permits</b>					
51	Access	100.00	100	50.00	50	
52	Building	2,010.52	1,500	612.80	700	
53	Excess Weight	345.00	350	350.00	350	
54	Ridgeline	-	250	-	250	
55	Zoning Subdivision	60.00	200	185.00	200	
56	<b>Total Town Permits</b>	<b>2,515.52</b>	<b>2,400</b>	<b>1,197.80</b>	<b>1,550</b>	
57						
58	<b>Misc. Income</b>					
59	Donations	-		7,650.00	-	
60	Metivier Escrow Account	24,900.00	-	-		
61	Misc. Highway	11,876.96		1,823.82		
62	Misc Selectmen	448.90		1.77		
63	Misc. Town Clerk	20.00		8.92		
64	WC Reimbursement	213.00		1,228.00		
65	<b>TOTAL Misc. Income</b>	<b>37,458.86</b>		<b>10,712.51</b>	<b>-</b>	
66						
67	<b>Emergency Services Income</b>					
68	ES Donations	2,746.00		500.00		
69	Insurance reimbursements	5,151.00				
70	<b>Total ES Income</b>	<b>7,897.00</b>		<b>500.00</b>	<b>-</b>	
71						
72	<b>State Funds &amp; Other Grants</b>					
73	State Aid - Highways	98,629.45	128,136	133,111.90	130,000	
74	Paving Grant	-				
75	Bridge&Culvert Grant	-	175,000		175,000	
76	Traffic Fines	6,631.63	5,000	7,685.55	6,000	
77	Municipal Fines			312.50	300	
78	Funds for Reappraisal	5,176.00	5,500	5,804.50	5,500	
79	Reimburse Listers	609.00	609	-		
80	Listers Ed Reimb	389.00	389			
81	Crime Victim' Service	246.67		77.01		
82	Base station grant		3,471	2,513.50		
83	Generator grant		3,900	3,900.00		
84	Planning Commision Grant	3,000.00	4,500	9,568.00		
85	FEMA Grant (Fire dept. equipment)		102,700		-	
86	PACIF Equipment Grant			987.37		
87	VBB Grant for Cloudland Road				1,000	
88	VBB Grant for Culvert Inventory		-	-	4,000	
89	<b>TOTAL State Funds &amp; Other Grants</b>	<b>114,681.75</b>	<b>429,205</b>	<b>163,960.33</b>	<b>321,800</b>	
90						

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2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>	
91	<b>Loans &amp; Reimbursements</b>					
92	Insurance Reimbursement			92.00		
93	FEMA Reimbursements TS Irene	834,979.77	150,000	161,786.14		
94	FEMA Reimbursements 2013 Storms			29,443.76	60,000	
95	<b>Total Loans &amp; Reimbursements</b>	<b>834,979.77</b>	<b>150,000</b>	<b>191,321.90</b>	<b>60,000</b>	
96						
97	<b>Transfers</b>					
98	Loan proceeds - 3yr amortization					
99	From LaBounty Fund	31.50	31	-	15,062	
100	From Bridge Fund	-	-	-	-	
101	From Equipment Reserve Fund		100,000	100,000.00	-	
102	From Emergency Services checking acct	3,163.53				
103	From Cemetary checking acct	3,342.66				
104	<b>Total Transfers</b>	<b>6,537.69</b>	<b>100,031</b>	<b>100,000.00</b>	<b>15,062</b>	
105	8. Cemetery Income or Transfer from CD			2,750.00		
106						
107	<b>TOTAL INCOME without net taxes</b>	<b>1,352,966.88</b>	<b>1,023,087</b>	<b>802,959.53</b>	<b>905,879</b>	
108	<b>TOTAL INCOME with net taxes</b>	<b>2,191,117.47</b>	<b>1,870,350</b>	<b>1,637,093.83</b>	<b>1,709,888</b>	
109						

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2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>	
110	<b>— EXPENSES —</b>					
111	<b>Use of Cash On Hand (line 14)</b>					
112	Bridge #34 Barber Hill Rd.				100,000	
113	Sessions Meadow Rd. Project				81,120	
114	Crack Sealing				12,000	
115	<b>Total Use of Cash On Hand</b>				<b>193,120</b>	
116						
117	<b>MUNICIPAL EXPENSES</b>					
118	<b>Clerk</b>					
119	Clerk Sal (PR)	18,900.00	21,000	21,000.00	21,630	
120	Clerk Ins	7,792.41	7,921	8,394.12	11,929	
121	Reimburs. By clerk	(389.64)	(396)	166.67		
122	Clerk Asst		500	102.00	500	
123	Clerk Gen Ex	35.00	100	380.45	35	
124	Land Record Books	478.29	600	1,021.87	700	
125	Book Restoration				1,000	
126	Book Binding				1,600	
127	<b>TOTAL Clerk</b>	<b>26,816.06</b>	<b>29,725</b>	<b>31,065.11</b>	<b>37,394</b>	
128						
129	<b>Treasurer</b>					
130	Treas Sal (PR)	16,500.00	21,000	21,000.00	21,630	
131	Treas Ins	3,805.44	2,000	1,795.66	2,000	
132	Reimburs. By treasurer	(206.14)				
133	Treas Asst		2,500		500	
134	Treas Gen Ex	10.75		405.02		
135	<b>TOTAL 102 Treasurer</b>	<b>20,110.05</b>	<b>25,500</b>	<b>23,200.68</b>	<b>24,130</b>	
136						
137	<b>Listers</b>					
138	Listers Payroll (PR)	6,608.75	6,200	3,519.00	5,000	
139	Listers Gen Exp	145.53	500	515.93	500	
140	Tax Mapping (software/training)				-	
141	Listers Ed	230.00	500	180.00	500	
142	<b>TOTAL Listers</b>	<b>6,984.28</b>	<b>7,200</b>	<b>4,214.93</b>	<b>6,000</b>	
143						
144	<b>Other Officers&amp;Expenses</b>					
145	Regular selectboard members	3,000.00	3,000	2,833.30	3,000	
146	SB Admin assistant	2,985.00	9,000	6,950.00	0	
147	SB Admin assistant exp.			669.19		
148	Selectboard expenses	3,478.76	500	1,036.39	500	
149	Board of Auditors	5,197.75	5,000	7,498.20	6,500	
150	Board of Auditors Gen. Exp.			1,036.36		
151	Constable	-	1,250	1,452.05	1,250	
152	Delinquent Tax Collector	2,500.00	2,500	1,561.76	2,500	
153	Zoning Administrator	2,360.00	3,000	2,280.00	3,000	
154	ZBA & Admin Expenses	64.75	300		300	
155	Planning Comm Expenses	69.38	500		500	
156	Planning Comm Special Projects	-	7,500	10,537.25		
157	Town's Cost SS & Med (PR)	4,433.49	5,580	4,652.74	4,500	
158	Workers Comp	242.45	238		206	
159	Public Officials Liab Ins & Bonds	3,634.00	3,495	3,733.00	2,852	
160	Town's Cost Retirement	817.37	900	1,018.21	1,150	
161	Bond					
162	<b>TOTAL Other Officers&amp;Expenses</b>	<b>28,782.95</b>	<b>42,763</b>	<b>45,258.45</b>	<b>26,258</b>	

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2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>	
163						
164	<b>Municipal Office</b>					
165	Insurance	1,900.00	2,228	2,228.00	2,195	
166	Electricity	1,008.85	1,000	1,246.60	1,300	
167	Propane	1,348.93	2,000	1,386.66	2,000	
168	Telephone-Internet	1,413.72	2,000	1,656.99	2,000	
169	Postage & Envelopes	1,452.15	1,500	1,817.15	1,500	
170	Town Officers Supplies	997.44	1,000	1,479.11	1,500	
171	Cleaning	550.00	700	550.00	700	
172	Building Maintenance	564.21	2,500	557.10	700	
173	Computer Support/Backup	5,490.00	3,850	7,876.63		
174	Computer IT	977.57	11,000	9,860.34	2,500	
175	New computer Equip.	9,233.45	10,612	10,911.29		
176	New PC (auditors/listers)				1,000	
177	Other new equipment (copier lease)	447.00	1,500	1,435.75	1,500	
178	New laptop PC (listers)				-	
179	NEMRC support				550	
180	Proval				1,650	
181	Office 365 software (email)				1,400	
182	Cloud backup & Support				4,200	
183	Maine Host (web site)				300	
184	Domain Name (drop: Godaddy)				35	
185	Professional Audit		25,000	20,300.00	-	
186	Mold Removal	21,062.19				
187	Misc Mun Office Exp	-	200	84.95	200	
188	<b>TOTAL Municipal Office</b>	<b>46,445.51</b>	<b>65,090</b>	<b>61,390.57</b>	<b>25,230</b>	
189						
190	<b>General Expenses</b>					
191	Town Reports	750.00	900	817.20	1,000	
192	Notices	148.01	250	278.18	300	
193	Grounds Maint	1,200.00	1,400	950.00	1,000	
194	Brick Bldg Exp	1,763.39	2,500	1,474.38	1,500	
195	Town buildings reserve		25,000	25,000.00	-	
196	Educational Conferences	3,470.00	800	1,948.00	800	
197	911 Signs & Posts	38.93	100		-	
198	LaBounty Funds dispersed	31.50	32		32	
199	Misc Gen Exp	400.00	500	50.00	500	
200	Tax Abatement Expense			21,075.79		
201	Cemetery Maintenance		2,500	2,500.00	5,000	
202	<b>TOTAL General Expenses</b>	<b>7,801.83</b>	<b>33,982</b>	<b>54,093.55</b>	<b>10,132</b>	
203				51,593.55		

	A	B	C	D	E	F	
1	<b>2014 12-Month Budget</b>						
2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>		
204	<b>Emergency Services</b>						
205	*Fire Division						
206	Reserve Accounts						
207	Apparatus Reserve Account			42,500.00	35,000.00		
208	Equipment Reserve Account				0.00		
209	Hose & Appliance Reserve Account			0.00	0.00		
210	PPE Reserve Account			0.00	0.00		
211	SCBA Reserve Account			0.00	0.00		
212	Equipment Reserve Account - Other			0.00	0.00		
213							
214	Administration						
215	Admin Building and Grounds			150.00	0.00		
216	Envelopes			0.00	0.00		
217	Freight			0.00	0.00		
218	Miscellaneous			0.00	100.00		
219	Paper			0.00	0.00		
220	PO Box Rental			54.00	48.00		
221	Postage, Mailing Service			0.00	20.00		
222	Printing and Copying (Printing, copying, duplicating, recording)			221.32	0.00		
223	Administration - Other			0.00	0.00		
224	Operations						
225	Books, Subscriptions, Reference						
226	Emergency Reporting			1,416.00	1,450.00		
227	Memberships			595.00	600.00		
228	Books, Subscriptions, Reference - Other			58.50	80.00		
229	Facilities and Equipment						
230	Apparatus						
231	Diesel Fuel			502.46	0.00		
232	Gasoline			270.66	600.00		
233	Pomfret Engine 1			322.33	655.00		
234	Pomfret Tanker			4,289.92	795.00		
235	Rescue			97.00	650.00		
236	Teago Engine 1			233.76	625.00		
237	Teago Engine 2			0.00	655.00		
238	Vehicle Maintenance			0.00	0.00		
239	Apparatus - Other			0.00	0.00		
240	Generators			887.00	900.00		
241	Hand Tools			474.00	185.00		
242	Hose & Appliances			511.70	0.00		
243	Ladders			0.00	0.00		
244	Portable Generators			0.00	0.00		
245	Portable Lights			1,344.00	0.00		
246	Portable Pumps			0.00	0.00		
247	Portable Tanks			0.00	0.00		
248	Power Tools			0.00	0.00		
249	Radio Hardware			0.00	0.00		
250	Repairs			0.00	0.00		
251	Rope Rescue Equipment			0.00	100.00		
252	SCBA						
253	Flow testing			0.00	1,040.00		
254	Hydrostatic Testing			0.00	0.00		
255	SCBA Mask Fit Test			315.00	0.00		
256	SCBA Repairs			0.00	0.00		
257	SCBA - Other			0.00	30,000.00		
258	Supplies (Expendable items that need to be tracked)			0.00	360.00		
259	Testing/Monitoring Equipment			0.00	195.00		
260	Traffic Control Devices			736.25	0.00		
261	Turnout Gear (PPE)						

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2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>	
262	Boots			330.00	0.00	
263	Face Shield			0.00	0.00	
264	Gloves			345.00	632.00	
265	Helmets			0.00	0.00	
266	Nomex			147.50	120.00	
267	Turn Out Coats			1,910.34	1,930.00	
268	Turn Out Pants			1,309.80	1,320.00	
269	Turnout Gear (PPE) - Other			4,042.64	0.00	
270	Fuel Surcharges			6.50	10.00	
271	Supplies					
272	Batteries					
273	Batteries - Other			0.00	0.00	
274	Hand lights			235.00	224.00	
275	Pager Batteries			168.00	170.00	
276	Portable Radio Batteries			0.00	300.00	
277	Batteries - Other			0.00	0.00	
278	Total Batteries			403.00	694.00	
279	Supplies - Other			0.00	0.00	
280	Utilities					
281	Alarm Systems			576.50	669.00	
282	Electric			2,478.39	2,550.00	
283	Heating System Maint			484.20	500.00	
284	Heating System Oil			4,640.54	4,704.96	
285	Heating System Propane			3,903.05	3,904.92	
286	Septic System			295.00	300.00	
287	Telephone			1,965.78	1,999.92	
288	Telephone Internet Service			838.93	849.96	
289	Telephone Long Distance			212.16	219.96	
290	Utilities - Other			0.00	0.00	
291	Operations - Other			0.00	0.00	
292	Travel and Meetings (Expenses related to training, travel, meetings, conferen					
293	Conference, Convention, Meeting (Conducting, or sending staff to, program-			0.00	0.00	
294	Training			0.00	2,000.00	
295	Travel (Hotels, airfares, local transportation, car rentals, taxis, per diems, me			0.00	0.00	
296	Travel and Meetings (Expenses related to training, travel, meetings, confere			0.00	0.00	
297	Water Resources Development			0.00	0.00	
298	*Fire Division - Other			0.00	0.00	
299				<b>79,271</b>	<b>62,157</b>	
300	Sheriff's Patrol	17,071.00	20,000	18,651.50	22,000	
301	*Emergency Management Division					
302	Income					
303	Donation to the Town			0.00	0.00	
304	Government Grants (Grants from local, state, and federal governments)					
305	Federal Grants					
306		VCOMM Pager Grant		0.00	0.00	
307		VCOMM Radio Grants		0.00	0.00	
308		VCOMM Repeater Grants		0.00	0.00	
309		Federal Grants - Other		0.00	0.00	
310	Total Federal Grants			0.00	0.00	
311	Total Government Grants (Grants from local, state, and federal governments)			0.00	0.00	
312	Tax Deposits					
313	Reserve Accounts					
314	Radio Reserve Account			<b>6,000.00</b>	<b>6,000.00</b>	
315						
316	610000 · *Emergency Management (EOC & Shelters)					
317	*Insurance (All)					
318	Accident & Health			3,188.00	3,400.00	
319	Liblty, Prprty, Umbrella, Auto			0.00	10,182.00	

	A	B	C	D	E	F
1	<b>2014 12-Month Budget</b>					
2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>	
320	Workman's Compensation			0.00	2,564.00	
321	*Insurance (All) - Other			-92.00	0.00	
322	<b>Total *Insurance (All)</b>			<b>3,096.00</b>	<b>16,146.00</b>	
323	Ambulance Contract					
324	Unpaid Ambulance Bills			0.00	5,000.00	
325	Ambulance Contract - Other			25,312.00	26,216.00	
326	Subtotal Ambulance Contract			<b>25,312.00</b>	<b>31,216.00</b>	
327	Emergency Operations Center			11,099.64	500.00	
328	Radio Equipment			5,133.30	1,000.00	
329	Safety Equipment			575.50	200.00	
330	Training (Emerg Mngmt)			0.00	360.00	
331	Travel Expense (Emerg Mngmt)			98.54	500.00	
332				<b>16,906.98</b>	<b>2,560.00</b>	
333						
334	Emergency Medical Service					
335	Income					
336	Tax Deposits					
337	Reserve Accounts					
338	EMS Reserve Account					
339	AED Battery (2017)			400.00	400.00	
340	AED replacement (2018)			4,000.00	4,000.00	
341	EMS Reserve Account - Other			0.00	0.00	
342	Total EMS Reserve Account			4,400.00	4,400.00	
343	<b>Total Reserve Accounts</b>			<b>4,400.00</b>	<b>4,400.00</b>	
344						
345						
346						
347	Expense					
348	*EMS Division					
349	EMS Supplies					
350	Equipment			1,543.23	500.00	
351	General			0.00	1,000.00	
352	EMS Supplies - Other			0.00	0.00	
353	Total EMS Supplies			1,543.23	1,500.00	
354	Training					
355	EMS Conference			0.00	1,750.00	
356	Refresher Courses			180.00	500.00	
357	Training Material			0.00	250.00	
358	Training Mileage			305.10	0.00	
359	Training - Other			70.00	0.00	
360	Total Training			555.10	2,500.00	
361	*EMS Division - Other			0.00	0.00	
362	Total *EMS Division			<b>2,098.33</b>	<b>4,000.00</b>	
363	Total Expense			2,098.33	4,000.00	
364	Net Ordinary Income			-2,098.33	-4,000.00	
365	Net Income			-2,098.33	-4,000.00	
366						
367						
368	FD Operating Expenses	35,150.91	43,800	31,685.95	62,157	
369	Fire Apparatus Reserve	35,000.00	42,500	42,500.00	35,000	
370	FD Equipment Reserve					
371	Fast squad operating expenses		4,500	3,990.64	4,000	
372	Fast squad equipment reserve	15,623.00	4,400	4,400.00	4,400	
373	Insurance - FD and FS	17,071.00	15,800	3,188.00	16,146	
374	Sheriff's Patrol	24,408.00	20,000	18,651.50	22,000	
375	Ambulance Service		25,312	25,312.00	26,216	
376	Communications supplies	4,000.00	500	338.18		
377	Communications equip reserve	4,723.92	6,000	6,000.00	6,000	

	A	B	C	D	E	F
1	<b>2014 12-Month Budget</b>					
2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>	
378	Emergency Operations Center	2,260.13	6,000	12,378.56	2,560	
379	Unpaid Ambulance Bills		5,000	0.00	5,000	
380	SCBA and gas meter	-	108,100	0.00	0	
381	Training	966.73				
382	Building Maintenance					
383	Supplies					
384	Vehicle Maintenance/fuel					
385	Emergency Reporting					
386	Administration					
387	Utilities					
388	Equipment (hose, etc.)					
389	Turnout Gear					
390	Membership/subscriptions					
391	<b>Total Emergency Services</b>	<b>139,203.69</b>	<b>281,912</b>	<b>148,444.83</b>	<b>183,479</b>	
392						
393	<b>Extraordinary Expenses</b>					
394	Tax rebates	8,883.79				
395	Legal & Prof Fees	1,439.88	1,000	1,776.05	1,000	
396	Insurance claim	-	500			
397	Professional Accountant			-	5,000	
398	bank loan/loan fee			25.00		
399	McCosker Bridge settlement		9,760	9,765.00		
400	<b>TOTAL Extraordinary Expenses</b>	<b>10,323.67</b>	<b>11,260</b>	<b>11,566.05</b>	<b>6,000</b>	
401						
402	<b>Voted Appropriations</b>					
403	Abbott	35,562.00	36,935	36,935.00	36,935	
404	Wdstck Visiting Nurse	3,950.00	3,950	3,950.00	3,950	
405	Mental Health HCRS	979.00	979	979.00	979	
406	Council on Aging (Thompson Center)	1,500.00	2,500	2,500.00	2,500	
407	Woodstock Area Job Bank	300.00	300	300.00	300	
408	Ottawaquechee Comm. Partnership	1,500.00	2,500	2,500.00	2,500	
409	Spectrum Teen center		500	500.00	750	
410	Pentangle	950.00	950	950.00	900	
411	<b>TOTAL Voted Appropriations</b>	<b>44,741.00</b>	<b>48,614</b>	<b>48,614.00</b>	<b>48,814</b>	
412						
413	<b>Assessments</b>					
414	Windsor County Tax	7,310.71	17,911	13,964.49	13,241	
415	Waste Management	11,435.60	11,436	11,435.60	11,436	
416	VLCT Dues	1,694.00	1,697	1,697.00	1,867	
417	Two Rivers	1,130.00	1,130	1,130.00	1,166	
418	<b>TOTAL Assessments</b>	<b>21,570.31</b>	<b>32,174</b>	<b>28,227.09</b>	<b>27,710</b>	
419						
420	<b>Town Hall</b>					
421	Fuel Oil	2,875.12	4,500	4,796.33	3,500	
422	Electricity	783.08	800	1,035.56	1,000	
423	Insurance	3,161.00	3,557	3,557.00	3,452	
424	Propane	448.88	300	63.85	100	
425	Misc & Cleaning	49.28	250	75.00	100	
426	Repairs & Maintenance	2,584.92	5,000	223.10	2,000	
427	<b>TOTAL Town Hall</b>	<b>9,902.28</b>	<b>14,407</b>	<b>9,750.84</b>	<b>10,152</b>	

	A	B	C	D	E	F
1	<b>2014 12-Month Budget</b>					
2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>	
428						
429	<b>Municipal Special Projects</b>					
430	Abbott Building Reserve Fund		3,000	3,000.00	3,000	
431	Town Hall Roof				-	
432	Town Buildings Improvements				2,000	
433	Parcel map	6,000.00				
434	<b>Total Municipal Special Projects</b>	<b>6,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>5,000</b>	
435						
436	<b>SUBTOTAL MUNICIPAL EXPENSES</b>	<b>368,681.63</b>	<b>313,715.00</b>	<b>468,826.10</b>	<b>410,298</b>	
437						
438	<b>Highway Expenses Summer/Winter Combined</b>					
439	<b>Labor and Benefits</b>					
440	Gross Pay (PR)-h	144,300.88		136,905.84	166,000	
441	SS Expense (PR)-h	9,063.12		8,419.99	10,126	
442	Med Ex (PR)-h	2,119.59		2,027.02	2,324	
443	Ret Ex (PR)-h	5,772.03		5,476.25	6,474	
444	Part-Time Labor -h	-		-	-	
445	Health Insurance	31,792.69		23,626.15	34,655	
446	Reimburs. by employees	(1,589.64)		-	-	
447	Dental Insurance	846.48		705.06	-	
448	Drug & Alcohol Testing & DOT physicals	99.14	500	-	500	
449	Unemployment	1,232.44		-	-	
450	Protective equipment/personal supplies	-		723.02	1,000	
451	<b>TOTAL Labor and Benefits</b>	<b>193,636.73</b>	<b>209,800</b>	<b>177,883.33</b>	<b>221,079</b>	
452						
453	<b>Materials</b>					
454	Salt	77,194.57	65,000	75,621.52	70,200	
455	Sand	45,009.00	50,000	49,790.00	54,000	
456	Crushed Stone	121,927.59	75,000	58,005.91	72,000	
457	Chloride	15,940.00	20,000	3,870.00	18,000	
458	Cold Patch & Hot Mix	474.12	1,000	315.90	900	
459	Culverts & Headwalls	1,514.69	10,000	-	9,000	
460	Bandrail	21,557.80	12,000	2,350.00	10,800	
461	Signs, Snow Fence & Posts	4,019.84	8,500	151.35	9,900	
462	Misc	574.14	800	2,096.55	720	
463	<b>TOTAL Materials</b>	<b>288,211.75</b>	<b>242,300.00</b>	<b>192,201.23</b>	<b>245,520</b>	
464						
465	<b>Equipment</b>					
466	Diesel	43,155.00	43,000	39,625.70	42,300	
467	Diesel Exhaust Fluid	-	0	-	1,350	
468	Equipment Repair (Parts & Labor)	50,689.07	42,000	29,375.66	37,800	
469	Oil, Grease, Tools	18,955.42	18,000	13,743.22	18,000	
470	Tires & Chains	16,391.61	10,000	7,546.82	10,800	
471	Blades, Shoes & Rake Teeth	261.18	10,000	644.10	9,000	
472	Rented Equipment	4,905.00	14,500	3,131.25	9,900	
473	Radios & Cellphones	6,097.88	7,400	1,212.89	540	
474	Truck body	20,677.00	0	-	-	
475	New truck(s)	145,689.00	185,000	182,021.00	200,000	
476	New equipment (computer)	10,355.50	0	2,234.50	-	
477	<b>TOTAL Equipment</b>	<b>317,176.66</b>	<b>329,900</b>	<b>279,535.14</b>	<b>329,690</b>	
478						

	A	B	C	D	E	F
1	<b>2014 12-Month Budget</b>					
2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>	
479	<b>Garage Building</b>					
480	Garage Utilities	4,689.12	4,000	1,973.53	3,600	
481	Garage Bldg&Grounds Maint	7,590.45	20,000	10,984.06	18,000	
482	Garage Fuel Oil	4,719.15	6,000	6,056.45	5,400	
483	<b>TOTAL Garage Building</b>	<b>16,998.72</b>	<b>30,000</b>	<b>19,014.04</b>	<b>27,000</b>	
484						
485	<b>Insurance</b>					
486	Property & Liability Insurance	12,511.00	14,177	14,177.00	15,238	
487	WC Insurance	8,008.00	9,108	9,108.00	10,445	
488	Unemployment Insurance	2,078.00	1,938	1,938.00	998	
489	<b>TOTAL Insurance</b>	<b>22,597.00</b>	<b>25,223.00</b>	<b>25,223.00</b>	<b>26,681</b>	
490						
491	<b>Contracts</b>					
492	Roadside mowing**	20,800.00	25,000	11,362.69	18,000	
493	Paving	-	20,000		-	
494	Crack Sealing	16,000.00	12,000		see line 114	
495	School Plowing	1,750.00	3,500	3,500.00	3,500	
496	<b>TOTAL Contracts</b>	<b>38,550.00</b>	<b>60,500.00</b>	<b>14,862.69</b>	<b>21,500.00</b>	
497	** may be done using town equipment					
498	<b>Highway Special Projects</b>					
499	Bridge #34 Barber Hill Rd. from grant				175,000	
500	Sessions Meadow Rd. Project		100,000	18,880.32	see line 113	
501	Bridge #5 Teago		275,000	7,400.00		
502	Road Surface/Culvert Inventory			5,400.00		
503	Ditching		2,000			
504	<b>TOTAL Highway Special Projects</b>	<b>-</b>	<b>377,000.00</b>	<b>31,680.32</b>	<b>175,000</b>	
505						
506	<b>Reserve Accounts</b>					
507	Equipment Reserve fund	-	-	0.00	-	
508	Bridge Reserve Fund	20,000.00	-	0.00	-	
509	Undesignated Highway Reserve	-	-	0.00	-	
510	<b>TOTAL Reserve Accounts</b>	<b>20,000.00</b>	<b>-</b>	<b>0.00</b>	<b>-</b>	
511						
512	<b>Emergency Highway Repairs</b>					
513	<b>TS Irene</b>					
514	Contracted labor & equip.	31,933.20				
515	Materials	23,234.29				
516	Admin, food & water	212.97				
517	Loan Repayment	850,000.00				
518	Loan interest	5,100.25				
519	Metevier Project	24,900.00				
520	<b>Total TS Irene</b>	<b>935,380.71</b>				
521						
522	<b>DR 4140 July 2013 Storms</b>	<b>-</b>	<b>-</b>	<b>11,931.31</b>	<b>60,000</b>	
523						
524	<b>TOTAL Emergency Highway repairs</b>	<b>935,380.71</b>	<b>-</b>	<b>11,931.31</b>	<b>60,000</b>	
525						
526	<b>SUBTOTAL HIGHWAY EXPENSES</b>	<b>1,832,551.57</b>	<b>1,274,723.00</b>	<b>752,331.06</b>	<b>1,106,470.00</b>	
527						
528	<b>Grand Total All Expenses</b>	<b>2,201,233.20</b>	<b>1,588,438.00</b>	<b>1,221,157.16</b>	<b>1,709,888.32</b>	

	A	B	C	D	E	F
1	<b>2014 12-Month Budget</b>					
2	<b>DRAFT BUDGET</b>	<b>Actual 2012</b>	<b>Budget 2013</b>	<b>Actual 2013</b>	<b>12-Month Budget</b>	
529						
530	<b>SUMMARY</b>					
531	<b>— EXPENSES —</b>					
532	<b>Use of Cash On Hand ( from line 14)</b>				<b>193,120</b>	
533						
534	<b>Municipal Expenses</b>					
535	Town clerk payroll & expense	26,816.06	29,725.00	31,065.11	37,394	
536	Town treasurer payroll & expense	20,110.05	25,500.00	23,200.68	24,130	
537	Listers & reappraisal	6,984.28	7,200.00	4,214.93	6,000	
538	OthOfficers&Ex	28,782.95	42,763.00	45,258.45	26,258	
539	Mun Office	46,445.51	65,090.00	61,390.57	25,230	
540	Gen Exp	7,801.83	33,982.00	54,093.55	10,132	
541	Emergency Services	139,203.69	281,912.00	148,444.83	183,479	
542	Extraordinary Exp	10,323.67	11,260.00	11,566.05	6,000	
543	Voted Approp.	44,741.00	48,614.00	48,614.00	48,814	
544	Assessments	21,570.31	32,174.00	28,227.09	27,710	
545	Town Hall	9,902.28	14,407.00	9,750.84	10,152	
546	Municipal Special Projects	6,000.00	3,000.00	3,000.00	5,000	
547	<b>Subtotal Municipal Expenses</b>	<b>368,681.63</b>	<b>595,627.00</b>	<b>468,826.10</b>	<b>410,298</b>	
548						
549	<b>Highway Expenses</b>					
550	Labor and Benefits	193,636.73	209,800.00	177,883.33	221,079	
551	Materials	288,211.75	242,300.00	192,201.23	245,520	
552	Equipment	317,176.66	329,900.00	279,535.14	329,690	
553	Garage Building	16,998.72	30,000.00	19,014.04	27,000	
554	Insurance	22,597.00	25,223.00	25,223.00	26,681	
555	Contracts	38,550.00	60,500.00	14,862.69	21,500	
556	Highway Special Projects	0.00	377,000.00	31,680.32	175,000	
557	Reserve Accounts	20,000.00	0.00	0.00	-	
558	Emergency Highway Repairs	935,380.71	0.00	11,931.31	60,000	
559	<b>Subtotal Highway Expenses</b>	<b>1,832,551.57</b>	<b>1,274,723.00</b>	<b>752,331.06</b>	<b>1,106,470</b>	
560						
561	<b>Grand Total Expenses</b>	<b>2,201,233.20</b>	<b>1,870,350.00</b>	<b>1,221,157.16</b>	<b>1,709,888</b>	
562						
563	<b>Receipts</b>					
564	From Cash On Hand				193,120	
565	Other Tax	312,292.64	307,350.00	306,214.68	292,172	
566	Penalties & Interest-Taxes	19,630.52	19,511.00	12,448.00	10,000	
567	Income Accts	16,973.13	14,590.00	13,854.31	12,175	
568	Town Permits	2,515.52	2,400.00	1,197.80	1,550	
569	Misc. Income	37,458.86	0.00	10,712.51	-	
570	ES Income	7,897.00	0.00	500.00	-	
571	State Funds & Other Grants	114,681.75	429,205.00	163,960.33	321,800	
572	Loans & Reimbursements	834,979.77	150,000.00	191,321.90	60,000	
573	Transfers	6,537.69	100,031.00	100,000.00	15,062	
574	Cemetery Income or Transfer from CD	-	0.00	2,750.00	-	
575	<b>TOTAL INCOME without net taxes</b>	<b>1,352,966.88</b>	<b>1,023,087.00</b>	<b>802,959.53</b>	<b>905,879</b>	
576	Net taxes current year	838,150.59	847,263.00	834,134.30	804,009	
577	<b>GRAND TOTAL INCOME with net taxes</b>	<b>2,191,117.47</b>	<b>1,870,350.00</b>	<b>1,637,093.83</b>	<b>1,709,888</b>	
578						
581	Gain or Loss	(10,115.73)	-	415,936.67	-	

	A	B	C	D
1	<b>2014 6-Month Budget</b>			
2	<b>— RECEIPTS —</b>	Jan - June 2014	12 month budget	
3	<b>RECEIPTS</b>			
4	Total taxes collected	-		
5	Less school tax to school	-		
6	Less school tax to state	-		
7	School Tax Adjustment from Prior Year	-		
8	Total Town assessment	-		
9	Less current year delinquent	-		
10	Less Prepaid and Adjustments	-		
11	Actual Net taxes to Town	-		
12				
13	<b>From Cash On Hand - cell = B572 or B573</b>	<b>348,384</b>	<i>this has changed 1/22</i>	
14				
15	<b>Other Tax</b>			
16	Prior Years Delinquent	15,000		
17	Current Use Reimbursement	-		
18	Current Use Penalty	-		
19	VT State Land in lieu of Taxes	-		
20	Appalachian Trail, in Lieu	-		
21	<b>TOTAL Other Tax</b>	<b>15,000</b>		
22				
23	<b>Penalties &amp; Interest-Taxes</b>			
24	Interest Current Year	-		
25	Interest Prior Years	-		
26	Late Penalty 8% Cur Year	-		
27	Late Penalty 8% Prior Years	-		
28	Penalties - late homestead filing	-		
29	Late Penalty 1% Fee	-		
30	Interest on taxes	-		
31	Checking Acct Interest	-		
32	<b>TOTAL Penalties &amp; Interest-Taxes</b>	<b>0</b>		
33				
34	<b>Income Accts</b>			
35	Ambulance reimbursements			
36	Recording	4,500		
37	Copying	750		
38	Landfill Coupons Rcpts	-		
39	Landfill Coupons-Cost	-		
40	Marriage-CU License Rcpts	-		
41	Marriage-CU Licenses-Cost	-		
42	Dog License Rcpts	-		
43	Dog Licenses-Cost	-		
44	Liquor License	-		
45	Auto Reg Fees	-		
46	Rent Town Hall	-		
47	<b>Total Income Accts</b>	<b>5,250</b>		
48				

	A	B	C	D
1	<b>2014 6-Month Budget</b>			
49	<b>Town Permits</b>			
50	Access	25		
51	Building	350		
52	Excess Weight	175		
53	Ridgeline	125		
54	Zoning Subdivision	100		
55	<b>Total Town Permits</b>	<b>775</b>		
56				
57	<b>Misc. Income</b>			
58	Donations	-		
59	Metivier Escrow Account	-		
60	Misc. Highway	-		
61	Misc Selectmen	-		
62	Misc. Town Clerk	-		
63	WC Reimbursement	-		
64	<b>TOTAL Misc. Income</b>	<b>0</b>		
65				
66	<b>Emergency Services Income</b>			
67	ES Donations	-		
68	Insurance reimbursements	-		
69	<b>Total ES Income</b>	<b>0</b>		
70				
71	<b>State Funds &amp; Other Grants</b>			
72	State Aid - Highways	65,000		
73	Paving Grant	-		
74	Bridge&Culvert Grant	-		
75	Traffic Fines	3,000		
76	Municipal Fines	-		
77	Funds for Reappraisal	-		
78	Reimburse Listers	-		
79	Listers Ed Reimb	-		
80	Crime Victim' Service	-		
81	Base station grant	-		
82	Generator grant	-		
83	Planning Commision Grant	-		
84	FEMA Grant (Fire dept. equipment)	-		
85	PACIF Equipment Grant	-		
86	VBB Grant for Cloudland Road	1,000		
87	VBB Grant for Culvert Inventory	4,000		
88	<b>TOTAL State Funds &amp; Other Grants</b>	<b>73,000</b>		
89				

	A	B	C	D
1	<b>2014 6-Month Budget</b>			
90	<b>Loans &amp; Reimbursements</b>			
91	Insurance Reimbursement	-		
92	Irene Loan	-		
93	FEMA Reimbursements TS Irene	-		
94	FEMA Reimbursements 2013 Storms	5,889		
95	<b>Total Loans &amp; Reimbursements</b>	<b>5,889</b>		
96				
97	<b>Transfers</b>			
98	Loan proceeds - 3yr amortization	-		
99	From LaBounty Fund	-		
100	From Bridge Fund	-		
101	From Equipment Reserve Fund	-		
102	From Emergency Services checking acct	-		
103	From Cemetary checking acct	-		
104	<b>Total Transfers</b>	<b>0</b>		
105	8. Cemetery Income or Transfer from CD		<i>what does this line mean?</i>	
106				
107	<b>TOTAL INCOME without using cash reserves</b>	<b>99,914</b>		
108	<b>Cash Reserves</b>	<b>348,384</b>		
109	<b>GRAND TOTAL INCOME</b>	<b>448,298</b>		
110				

	A	B	C	D
1	<b>2014 6-Month Budget</b>			
111	<b>— EXPENSES —</b>			
112	<b>MUNICIPAL EXPENSES</b>			
113	<b>Clerk</b>			
114	Clerk Sal (PR)	10,815		
115	Clerk Ins	5,965		
116	Reimburs. By clerk	-		
117	Clerk Asst	250		
118	Clerk Gen Ex	18		
119	Land Record Books	-		
120	Book Restoration	1,000		
121	Book Binding	1,600		
122	<b>TOTAL Clerk</b>	<b>19,648</b>		
123				
124	<b>Treasurer</b>			
125	Treas Sal (PR)	10,815		
126	Treas Ins	1,000		
127	Reimburs. By treasurer	-		
128	Treas Asst	250		
129	Treas Gen Ex	-		
130	<b>TOTAL 102 Treasurer</b>	<b>12,065</b>		
131				
132	<b>Listers</b>			
133	Listers Payroll (PR)	2,500		
134	Listers Gen Exp	250		
135	Tax Mapping (software/training)	-		
136	Listers Ed	250		
137	Reappraisal Ex - Gen	-		
138	Reappraisal Ex- PR (PR)	-		
139	<b>TOTAL Listers</b>	<b>3,000</b>		
140				
141	<b>Other Officers&amp;Expenses</b>			
142	Regular selectboard members	1,500		
143	SB Admin assistant	-	1,000 eliminated	1/22
144	SB Admin assistant exp.	-		
145	Recording Secretary	-		
146	Selectboard expenses	550		
147	Board of Auditors	2,750		
148	Board of Auditors Gen. Exp.	-		
149	Constable	750		
150	Delinquent Tax Collector	1,250		
151	Zoning Administrator	1,500		
152	ZBA & Admin Expenses	150		
153	Planning Comm Expenses	-		
154	Planning Comm Special Projects	-		
155	Town's Cost SS & Med (PR)	-		
156	Workers Comp	210		
157	Public Officials Liab Ins & Bonds	2,852		
158	Town's Cost Retirement	450		
159	Bond	-		
160	<b>TOTAL Other Officers&amp;Expenses</b>	<b>11,962</b>	was 12,962	1/22

	A	B	C	D
1	<b>2014 6-Month Budget</b>			
161				
162	<b>Municipal Office</b>			
163	Insurance	2,195		
164	Electricity	650		
165	Propane	1,000		
166	Telephone-Internet	1,000		
167	Postage & Envelopes	750		
168	Town Officers Supplies	1,000		
169	Cleaning	350		
170	Building Maintenance	350		
171	Computer Support/Backup	-		
172	Computer IT	-		
173	New computer Equip.	-		
174	New PC (auditors/listers)	-		
175	Other new equipment (copier lease)	-		
176	New laptop PC (listers)	-		
177	NEMRC support	-		
178	Proval	-		
179	Office 365 software (email)	-		
180	Cloud backup & Support	3,600		
181	Maine Host (web site)	-		
182	Domain Name (previously Godaddy)	-		
183	New Web site	-		
184	Professional Audit	-		
185	Mold Removal	-		
186	Misc Mun Office Exp	-		
187	<b>TOTAL Municipal Office</b>	<b>10,895</b>		
188				
189	<b>General Expenses</b>			
190	Town Reports	1,000		
191	Notices	150		
192	Grounds Maint	700		
193	Brick Bldg Exp	750		
194	Town buildings reserve	-		
195	Educational Conferences	750		
196	911 Signs & Posts	-		
197	LaBounty Funds dispersed	-		
198	Misc Gen Exp	250		
199	Tax Abatement Expense	-		
200	Cemetery Maintenance	2,500		
201	<b>TOTAL General Expenses</b>	<b>6,100</b>		
202				

	A	B	C	D
1	<b>2014 6-Month Budget</b>			
203	<b>Emergency Services</b>		<i>old:</i>	<i>update 1/22</i>
367	FD Operating Expenses	9,290	0	
368	Fire Apparatus Reserve	-	0	
369	FD Equipment Reserve	-	0	
370	Fast squad operating expenses	1,000	1,000	
371	Fast squad equipment reserve	-	0	
372	Insurance - FD and FS	11,000	11,000	
373	Sheriff's Patrol	11,000	11,000	
374	Ambulance Service	-	0	
375	Communications supplies	-	0	
376	Communications equip reserve	-	0	
377	Emergency Operations Center	-	0	
378	Unpaid Ambulance Bills	-	0	
379	SCBA and gas meter	-	0	
380	Training	600		
390	<b>Total Emergency Services</b>	<b>32,890</b>		
391				
392	<b>Extraordinary Expenses</b>			
393	Tax rebates	-		
394	Legal & Prof Fees	500		
395	Insurance claim	-		
396	Accounting support	2,500		<i>name change</i>
397	Town treasurer consulting fee	-		
398	bank loan/loan fee	-		
399	Renovation loan repayment	-		
400	McCosker Bridge settlement	-		
401	<b>TOTAL Extraordinary Expenses</b>	<b>3,000</b>		
402				
403	<b>Voted Appropriations</b>			
404	Abbott	-		
405	Wdstck Visiting Nurse	-		
406	Mental Health HCRS	-		
407	Council on Aging (Thompson Center)	-		
408	Woodstock Area Job Bank	-		
409	Ottauquechee Comm. Partnership	-		
410	Spectrum Teen center	-		
411	HIRS	-		
412	Pentangle	-		
413	<b>TOTAL Voted Appropriations</b>	<b>-</b>		
414				
415	<b>Assessments</b>			
416	Windsor County Tax	-		
417	Waste Management	-		
418	VLCT Dues	-		
419	Two Rivers	-		
420	<b>TOTAL Assessments</b>	<b>-</b>		
421				
422	<b>Town Hall</b>			
423	Fuel Oil	1,750		
424	Electricity	500		
425	Insurance	3,452		

	A	B	C	D
1	<b>2014 6-Month Budget</b>			
426	Propane	50		
427	Misc & Cleaning	50		
428	Repairs & Maintenance	500		
429	<b>TOTAL Town Hall</b>	<b>6,302</b>		

DRAFT

	A	B	C	D
1	<b>2014 6-Month Budget</b>			
430				
431	<b>Municipal Special Projects</b>			
432	Abbott Building Reserve Fund	-		
433	Town Hall Roof	15,000		
434	Town building improvements	2,000		
435	Parcel map	-		
436	<b>Total Municipal Special Projects</b>	<b>17,000</b>		
437				
438	<b>SUBTOTAL MUNICIPAL EXPENSES</b>	<b>122,862</b>		
439				
440	<b>Highway Expenses Summer/Winter Combined</b>			
441	<b>Labor and Benefits</b>			
442	Gross Pay (PR)-h	83,000		
443	SS Expense (PR)-h	5,145		
444	Med Ex (PR)-h	1,200		
445	Ret Ex (PR)-h	3,320		
446	Part-Time Labor -h	-		
447	Health Insurance	17,328		
448	Reimburs. by employees	-		
449	Dental Insurance	-		
450	Drug & Alcohol Testing & DOT physicals	250		
451	Unemployment	-		
452	Training	-		
453	Protective equipment/personal supplies	-		
454	<b>TOTAL Labor and Benefits</b>	<b>110,243</b>		
455				
456	<b>Materials</b>			
457	Salt	35,100		78,000
458	Sand	27,000		60,000
459	Crushed Stone	36,000		80,000
460	Chloride	-		20,000
461	Cold Patch & Hot Mix	-		1,000
462	Culverts & Headwalls	-		10,000
463	Bandrail	-		12,000
464	Signs, Snow Fence & Posts	-		11,000
465	Misc	-		800
466	<b>TOTAL Materials</b>	<b>98,100</b>		<b>272,800</b>
467				
468	<b>Equipment</b>			
469	Diesel	21,150		47,000
470	Diesel Exhaust Fluid	675		1,500
471	Equipment Repair (Parts & Labor)	18,900		42,000
472	Oil, Grease, Tools	9,000		20,000
473	Tires & Chains	5,400		12,000
474	Blades, Shoes & Rake Teeth	4,500		10,000
475	Rented Equipment	4,950		11,000
476	Radios & Cellphones	270		600
477	Truck body	-		-
478	New truck(s)	-		200,000
479	New equipment (computer)	-		-
480	<b>TOTAL Equipment</b>	<b>64,845</b>		<b>344,100</b>

	A	B	C	D
1	<b>2014 6-Month Budget</b>			
481				

DRAFT

	A	B	C	D
1	<b>2014 6-Month Budget</b>			
482	<b>Garage Building</b>			
483	Garage Utilities	1,800		4,000
484	Garage Bldg&Grounds Maint	9,000		20,000
485	Garage Fuel Oil	2,700		6,000
486	<b>TOTAL Garage Building</b>	<b>13,500</b>		<b>30,000</b>
487				
488	<b>Insurance</b>			
489	Property & Liability Insurance	16,000		15,238
490	WC Insurance	11,000		10,445
491	Unemployment Insurance	998		998
492	<b>TOTAL Insurance</b>	<b>27,998</b>		<b>26,681</b>
493				
494	<b>Contracts</b>			
495	Roadside mowing**	9000	<i>added 1/22</i>	20,000
496	Paving	-		
497	Crack Sealing	-		12,000
498	School Plowing	1750		3,500
499	<b>TOTAL Contracts</b>	<b>10,750</b>		<b>35,500.00</b>
500				
501	<b>Highway Special Projects</b>			
502	Bridge #34 Barber Hill Rd. from grant	-		
503	Sessions Meadow Rd. Project	-		
504	Bridge #5 Teago	-		
505	Road Surface/Culvert Inventory	-		
506	Ditching	-		
507	<b>TOTAL Highway Special Projects</b>	<b>-</b>		
508				
509	<b>Reserve Accounts</b>			
510	Equipment Reserve fund	-		
511	Bridge Reserve Fund	-		
512	Undesignated Highway Reserve	-		
513	<b>TOTAL Reserve Accounts</b>	<b>-</b>		
514				
515	<b>Emergency Highway Repairs</b>			
516	<b>Total TS Irene</b>			
517				
518	<b>DR 4140 July 2013 Storms</b>	-		
519				
520	<b>TOTAL Emergency Highway repairs</b>	<b>-</b>		
521				
522	<b>SUBTOTAL HIGHWAY EXPENSES</b>	<b>325,436</b>		
523				
524	<b>Grand Total All Expenses</b>	<b>448,298</b>		

	A	B	C	D
1	<b>2014 6-Month Budget</b>			
525				
526	<b>SUMMARY</b>			
527	<b>— EXPENSES —</b>			
528	<b>Municipal Expenses</b>			
529	Town clerk payroll & expense	19,648		
530	Town treasurer payroll & expense	12,065		
531	Listers & reappraisal	3,000		
532	OthOfficers&Ex	11,962		
533	Mun Office	10,895		
534	Gen Exp	6,100		
535	Emergency Services	32,890		
536	Extraordinary Exp	3,000		
537	Voted Approp.	-		
538	Assessments	-		
539	Town Hall	6,302		
540	Municipal Special Projects	17,000		
541	<b>Subtotal Municipal Expenses</b>	<b>122,862</b>		
542				
543	<b>Highway Expenses</b>			
544	Labor and Benefits	110,243		
545	Materials	98,100		
546	Equipment	64,845		
547	Garage Building	13,500		
548	Insurance	27,998		
549	Contracts	10,750		
550	Highway Special Projects	-		
551	Reserve Accounts	-		
552	Emergency Highway Repairs	-		
553	<b>Subtotal Highway Expenses</b>	<b>325,436</b>		
554				
555	<b>Grand Total Expenses</b>	<b>448,298</b>		
556				
557	<b>Receipts</b>			
558	Other Tax	15,000		
559	Penalties & Interest-Taxes	-		
560	Income Accts	5,250		
561	Town Permits	775		
562	Misc. Income	-		
563	ES Income	-		
564	State Funds & Other Grants	73,000		
565	Loans & Reimbursements	5,889		
566	Transfers	-		
567	Cemetery Income or Transfer from CD	-		
568	<b>TOTAL INCOME without using cash reserves</b>	<b>99,914</b>		
569	<b>From cash Reserves</b>	<b>348,384</b>		
570	<b>GRAND TOTAL INCOME</b>	<b>448,298</b>		

	A	B	C	D	E	F
1	<b>2014 Budget</b>					
2	<b>DRAFT BUDGET 1/24/14 LLK&amp;BLR</b>					
3	<b>— RECEIPTS —</b>	Jan - June 2014		12-Month Budget		
4	<b>Taxes Current Year</b>					
5	Total Taxes Collected	-				
6	Less School Tax to School	-				
7	Less School Tax to State	-				
8	School Tax Adjustment from Prior Year	-				
9	Total Town Assessment	-				
10	Less Current Year Delinquent	-				
11	Less Prepaid and Adjustments	-			increase due to	
12	Actual Net Taxes to Town	<b>0</b>		<b>804,009</b>	750 (not 500) to	
13					Spectrum Teen	
14	<b>From Cash on Hand</b>	<b>330,740</b>		<b>193,120</b>		
15						
16	<b>Other Tax</b>					
17	Prior Years Delinquent	15,000		30,000		
18	Current Use Reimbursement			255,000		
19	Current Use Penalty					
20	VT State Land in lieu of Taxes			4,172		
21	Appalachian Trail, in Lieu			3,000		
22	<b>TOTAL Other Tax</b>	<b>15,000</b>		<b>292,172</b>		
23						
24	<b>Penalties &amp; Interest-Taxes</b>					
25	Interest Current Year	-		2,000		
26	Interest Prior Years	-		2,000		
27	Late Penalty 8% Cur Year	-		4,000		
28	Late Penalty 8% Prior Years	-		2,000		
29	Penalties - late homestead filing	-				
30	Late Penalty 1% Fee	-				
31	Interest on taxes	-				
32	Checking Acct Interest	-				
33	<b>TOTAL Penalties &amp; Interest-Taxes</b>	<b>0</b>		<b>10,000</b>		
34						
35	<b>Income Accts</b>					
36	Ambulance reimbursements			-		
37	Recording	4,500		9,000		
38	Copying	750		1,500		
39	Landfill Coupons Rcpts	-		12,000		
40	Landfill Coupons-Cost	-		(12,000)		
41	Marriage-CU License Rcpts	-		300		
42	Marriage-CU Licenses-Cost	-		(300)		
43	Dog License Rcpts	-		2,300		
44	Dog Licenses-Cost	-		(1,000)		
45	Liquor License	-		185		
46	Auto Reg Fees	-		40		
47	Rent Town Hall	-		150		
48	<b>Total Income Accts</b>	<b>5,250</b>		<b>12,175</b>		
49						
50	<b>Town Permits</b>					
51	Access	25		50		
52	Building	350		700		
53	Excess Weight	175		350		
54	Ridgeline	125		250		
55	Zoning Subdivision	100		200		
56	<b>Total Town Permits</b>	<b>775</b>		<b>1,550</b>		

	A	B	C	D	E	F
57						
58	<b>Misc. Income</b>					
59	Donations	-		-		
60	Metivier Escrow Account	-		-		
61	Misc. Highway	-		-		
62	Misc Selectmen	-		-		
63	Misc. Town Clerk	-		-		
64	WC Reimbursement	-		-		
65	<b>TOTAL Misc. Income</b>	<b>0</b>		<b>-</b>		
66						
67	<b>Emergency Services Income</b>					
68	ES Donations	-		-		
69	Insurance reimbursements	-		-		
70	<b>Total ES Income</b>	<b>0</b>		<b>-</b>		
71						
72	<b>State Funds &amp; Other Grants</b>					
73	State Aid - Highways	65,000		130,000		
74	Paving Grant	-		-		
75	Bridge & Culvert Grant	-		175,000		
76	Traffic Fines	3,000		6,000		
77	Municipal Fines	-		300		
78	Funds for Reappraisal	-		5,500		
79	Reimburse Listers	-		-		
80	Listers Ed Reimb	-		-		
81	Crime Victim Service	-		-		
82	Base Station Grant	-		-		
83	Generator grant	-		-		
84	Planning Commision Grant	-		-		
85	FEMA Grant (Fire Dept. equipment)	-		-		
86	PACIF Equipment Grant	-		-		
87	VBB Grant for Cloudland Road	1,000		1,000		
88	VBB Grant for Culvert Inventory	4,000		4,000		
89	<b>TOTAL State Funds &amp; Other Grants</b>	<b>73,000</b>		<b>321,800</b>		
90						
91	<b>Loans &amp; Reimbursements</b>					
92	Insurance Reimbursement	-		-		
93	FEMA Reimbursements TS Irene	-		-		
94	FEMA Reimbursements 2013 Storms	5,889		60,000		
95	<b>Total Loans &amp; Reimbursements</b>	<b>5,889</b>		<b>60,000</b>		
96						
97	<b>Transfers</b>					
98	Loan proceeds - 3yr Amortization	-		-		
99	From LaBounty Fund	-		15,062		
100	From Bridge Fund	-		-		
101	From Equipment Reserve Fund	-		-		
102	From Emergency Services Checking Acc't	-		-		
103	From Cemetery Checking Acc't	-		-		
104	<b>Total Transfers</b>	<b>0</b>		<b>15,062</b>		
105	Cemetery Income or Transfer from CD					
106						
107	<b>6-month Budget Income Breakdown:</b>					
108	<b>TOTAL INCOME without using cash reserves</b>	<b>99,914</b>				
109	<b>Cash Reserves</b>	<b>330,740</b>				
110	<b>GRAND TOTAL INCOME</b>	<b>430,654</b>				
111						
112	<b>12-month Budget Income Breakdown</b>					
113	<b>TOTAL INCOME without net taxes</b>			<b>905,879</b>		
114	<b>TOTAL INCOME with net taxes</b>			<b>1,709,888</b>		
115						

	A	B	C	D	E	F
116						
117	<b>— EXPENSES —</b>					
118	<b>Use of Cash On Hand (line 14)</b>					
119	Bridge #34 Barber Hill Rd.			100,000		
120	Sessions Meadow Rd. Project			81,120		
121	Crack Sealing			12,000		
122	<b>Total Use of Cash On Hand</b>			<b>193,120</b>		
123						
124						
125	<b>MUNICIPAL EXPENSES</b>					
126	<b>Clerk</b>					
127	Clerk Salary	10,815		21,630		
128	Clerk Ins	5,965		11,929		
129	Reimbursement by Clerk	-				
130	Clerk Assistant	250		500		
131	Clerk General Expense	18		35		
132	Land Record Books	-		700		
133	Book Restoration	1,000		1,000		
134	Book Binding	1,600		1,600		
135	<b>TOTAL Clerk</b>	<b>19,648</b>		<b>37,394</b>		
136						
137	<b>Treasurer</b>					
138	Treasurer Salary	10,815		21,630		
139	Treasurer Insurance	1,000		2,000		
140	Reimbursment by Treasurer	-				
141	Treasurer Assistant	250		500		
142	Treas Gen Ex	-				
143	<b>TOTAL Treasurer</b>	<b>12,065</b>		<b>24,130</b>		
144						
145	<b>Listers</b>					
146	Listers Payroll	2,500		5,000		
147	Listers Gen Exp	250		500		
148	Tax Mapping (software/training)	-		-		
149	Listers Ed	250		500		
150	<b>TOTAL Listers</b>	<b>3,000</b>		<b>6,000</b>		
151						
152	<b>Other Officers &amp; Expenses</b>					
153	Regular Selectboard Members	1,500		3,000		
154	SB Administrator Assistant	-		0		
155	SB Administrator Assistant expenses	-				
156	Recording Secretary	-				
157	Selectboard Expenses	550		500		
158	Board of Auditors	2,750		6,500		
159	Board of Auditors Gen. Exp.	-				
160	Constable	750		1,250		
161	Delinquent Tax Collector	1,250		2,500		
162	Zoning Administrator	1,500		3,000		
163	ZBA & Admin Expenses	150		300		
164	Planning Comm Expenses	-		500		
165	Planning Comm Special Projects	-				
166	Town's Cost SS & Medicare	-		4,500		
167	Workers Comp	210		206		
168	Public Officials Liab Ins & Bonds	2,852		2,852		
169	Town's Cost Retirement	450		1,150		
170	Bond	-				
171	<b>TOTAL Other Officers &amp; Expenses</b>	<b>11,962</b>		<b>26,258</b>		
172						

	A	B	C	D	E	F
173	<b>Municipal Office</b>					
174	Insurance	2,195		2,195		
175	Electricity	650		1,300		
176	Propane	1,000		2,000		
177	Telephone-Internet	1,000		2,000		
178	Postage & Envelopes	750		1,500		
179	Town Officers Supplies	1,000		1,500		
180	Cleaning	350		700		
181	Building Maintenance	350		700		
182	Computer Support/Backup	-				
183	Computer IT	-		2,500		
184	New Computer Equipment	-				
185	New PC (auditors/listers)	-		1,000		
186	Other New Equipment (copier lease)	-		1,500		
187	New Laptop PC (listers)	-		-		
188	NEMRC support	-		550		
189	Proval	-		1,650		
190	Office 365 Software (email)	-		1,400		
191	Cloud Backup & Support	3,600		4,200		
192	Maine Host (web site)	-		300		
193	Domain Name (previously Godaddy)	-		35		
194	Professional Audit	-				
195	Mold Removal	-				
196	Misc Municipal Office Expenses	-		200		
197	<b>TOTAL Municipal Office</b>	<b>10,895</b>		<b>25,230</b>		
198						
199	<b>General Expenses</b>					
200	Town Reports	1,000		1,000		
201	Notices	150		300		
202	Grounds Maintenance	700		1,000		
203	Brick Bldg Expenses	750		1,500		
204	Town Buildings Reserve	-		-		
205	Educational Conferences	750		800		
206	911 Signs & Posts	-		-		
207	LaBounty Funds Dispersed	-		32		
208	Miscellaneous General Expenses	250		500		
209	Tax Abatement Expense	-				
210	Cemetery Maintenance	2,500		5,000		
211	<b>TOTAL General Expenses</b>	<b>6,100</b>		<b>10,132</b>		
212						
213	<b>Emergency Services</b>					
376	FD Operating Expenses	9,290		62,157		
377	Fire Apparatus Reserve	-		35,000		
378	FD Equipment Reserve	-				
379	Fast Squad Operating Expenses	1,000		4,000		
380	Fast Squad Equipment Reserve	-		4,400		
381	Insurance - FD and FS	11,000		16,146		
382	Sheriff's Patrol	11,000		22,000		
383	Ambulance Service	-		26,216		
384	Communications Supplies	-				
385	Communications Equipment Reserve	-		6,000		
386	Emergency Operations Center	-		2,560		
387	Unpaid Ambulance Bills	-		5,000		
388	SCBA and Gas Meter	-		0		
389	Training	600				
390	Building Maintenance					
391	Supplies					
392	Vehicle Maintenance/fuel					
393	Emergency Reporting					

	A	B	C	D	E	F
394	Administration					
395	Utilities					
396	Equipment (hose, etc.)					
397	Turnout Gear					
398	Membership/Subscriptions					
399	<b>Total Emergency Services</b>	<b>32,890</b>		<b>183,479</b>		
400						
401	<b>Extraordinary Expenses</b>					
402	Tax Rebates	-				
403	Legal & Professional Fees	500		1,000		
404	Insurance Claim	-				
405	Accounting Support	2,500		5,000		
406	Bank Loan/Loan Fee	-				
407	McCosker Bridge settlement	-				
408	<b>TOTAL Extraordinary Expenses</b>	<b>3,000</b>		<b>6,000</b>		
409						
410	<b>Voted Appropriations</b>					
411	Abbott Memorial Library	-		36,935		
412	Visiting Nurse & Hospice of VT and NH	-		3,950		
413	Health Care & Rehabilitation Services (HCRS)	-		979		
414	Woodstock Area Council on Aging/Thompson Ctr	-		2,500		
415	Woodstock Area Job Bank	-		300		
416	Ottauquechee Community Partnership	-		2,500		
417	Spectrum Teen Center	-		750	not 500	
418	The Ottauquechee Health Foundation	-		-		
419	Pentangle Arts Council	-		900		
420	<b>TOTAL Voted Appropriations</b>	<b>-</b>		<b>48,814</b>		
421						
422	<b>Assessments</b>					
423	Windsor County Tax	-		13,241		
424	Waste Management	-		11,436		
425	VLCT Dues	-		1,867		
426	Two Rivers-Ottauquechee Regional Commission	-		1,166		
427	<b>TOTAL Assessments</b>	<b>-</b>		<b>27,710</b>		
428						
429	<b>Town Hall</b>					
430	Fuel Oil	1,750		3,500		
431	Electricity	500		1,000		
432	Insurance	3,452		3,452		
433	Propane	50		100		
434	Misc & Cleaning	50		100		
435	Repairs & Maintenance	500		2,000		
436	<b>TOTAL Town Hall</b>	<b>6,302</b>		<b>10,152</b>		
437						
438	<b>Municipal Special Projects</b>					
439	Abbott Building Reserve Fund	-		3,000		
440	Town Hall Roof	15,000		-		
441	Town Building Improvements	2,000		2,000		
442	Parcel Map	-				
443	<b>Total Municipal Special Projects</b>	<b>17,000</b>		<b>5,000</b>		
444						
445	<b>SUBTOTAL MUNICIPAL EXPENSES</b>	<b>122,862</b>		<b>410,298</b>	(\$250 added	
446					to Spectrum)	

	A	B	C	D	E	F
447	<b>Highway Expenses Summer/Winter Combined</b>					
448	<b>Labor and Benefits</b>					
449	Gross Pay	83,000		166,000		
450	SS Expense	5,145		10,126		
451	Medicare	1,200		2,324		
452	Retirement	3,320		6,474		
453	Part-time Labor	-		-		
454	Health Insurance	17,328		34,655		
455	Reimbursement by Employees	-		-		
456	Dental Insurance	-		-		
457	Drug & Alcohol Testing & DOT Physicals	250		500		
458	Unemployment	-		-		
459	Protective Equipment/Personal Supplies	-		1,000		
460	<b>TOTAL Labor and Benefits</b>	<b>110,243</b>		<b>221,079</b>		
461						
462	<b>Materials</b>					
463	Salt	31,590		70,200		
464	Sand	24,300		54,000		
465	Crushed Stone	32,400		72,000		
466	Chloride	-		18,000		
467	Cold Patch & Hot Mix	-		900		
468	Culverts & Headwalls	-		9,000		
469	Bandrail	-		10,800		
470	Signs, Snow Fence & Posts	-		9,900		
471	Miscellaneous	-		720		
472	<b>TOTAL Materials</b>	<b>88,290</b>		<b>245,520</b>		
473						
474	<b>Equipment</b>					
475	Diesel	19,035		42,300		
476	Diesel Exhaust Fluid	608		1,350		
477	Equipment Repair (Parts & Labor)	17,010		37,800		
478	Oil, Grease, Tools	8,100		18,000		
479	Tires & Chains	4,860		10,800		
480	Blades, Shoes & Rake Teeth	4,050		9,000		
481	Rented Equipment	4,455		9,900		
482	Radios & Cellphones	243		540		
483	Truck Body	-		-		
484	New truck(s)	-		200,000		
485	New equipment (computer)	-		-		
486	<b>TOTAL Equipment</b>	<b>58,361</b>		<b>329,690</b>		
487						
488	<b>Garage Building</b>					
489	Garage Utilities	1,620		3,600		
490	Garage Bldg & Grounds Maintenance	8,100		18,000		
491	Garage Fuel Oil	2,430		5,400		
492	<b>TOTAL Garage Building</b>	<b>12,150</b>		<b>27,000</b>		
493						
494	<b>Insurance</b>					
495	Property & Liability Insurance	16,000		15,238		
496	Workers Comp Insurance	11,000		10,445		
497	Unemployment Insurance	998		998		
498	<b>TOTAL Insurance</b>	<b>27,998</b>		<b>26,681</b>		
499						
500	<b>Contracts</b>					
501	Roadside mowing**	9000		18,000		
502	Paving	-		-		
503	Crack Sealing	-		see line 120		
504	School Plowing	1750		3,500		
505	<b>TOTAL Contracts</b>	<b>10,750</b>		<b>21,500</b>		

	A	B	C	D	E	F
506						
507	<b>Highway Special Projects</b>					
508	Bridge #34 Barber Hill Rd. from grant	-		175,000		
509	Sessions Meadow Rd. Project	-		see line 120		
510	Bridge #5 Teago	-				
511	Road Surface/Culvert Inventory	-				
512	Ditching	-				
513	<b>TOTAL Highway Special Projects</b>	<b>-</b>		<b>175,000</b>		
514						
515	<b>Reserve Accounts</b>					
516	Equipment Reserve Fund	-		-		
517	Bridge Reserve Fund	-		-		
518	Undesignated Highway Reserve	-		-		
519	<b>TOTAL Reserve Accounts</b>	<b>-</b>		<b>-</b>		
520						
521	<b>Emergency Highway Repairs</b>					
522	<b>Total TS Irene</b>					
523						
524	<b>DR 4140 July 2013 Storms</b>	<b>-</b>		<b>60,000</b>		
525						
526	<b>TOTAL Emergency Highway repairs</b>	<b>-</b>				
527						
528	<b>SUBTOTAL HIGHWAY EXPENSES</b>	<b>307,792</b>		<b>1,106,470</b>		
529						
530	<b>Grand Total All Expenses</b>	<b>430,654</b>		<b>1,709,888</b>		
531						
532	<b>SUMMARY</b>					
533	<b>— EXPENSES —</b>					
534	<b>Municipal Expenses</b>					
535	Town Clerk Payroll & Expense	19,648		37,394		
536	Town Treasurer Payroll & Expense	12,065		24,130		
537	Listers & Reappraisal	3,000		6,000		
538	Other Officers & Expenses	11,962		26,258		
539	Municipal Office	10,895		25,230		
540	General Expenses	6,100		10,132		
541	Emergency Services	32,890		183,479		
542	Extraordinary Expenses	3,000		6,000		
543	Voted Appropriations	-		48,814		
544	Assessments	-		27,710		
545	Town Hall	6,302		10,152		
546	Municipal Special Projects	17,000		5,000		
547	<b>Subtotal Municipal Expenses</b>	<b>122,862</b>		<b>410,298</b>		
548						
549	<b>Highway Expenses</b>					
550	Labor and Benefits	110,243		221,079		
551	Materials	88,290		245,520		
552	Equipment	58,361		329,690		
553	Garage Building	12,150		27,000		
554	Insurance	27,998		26,681		
555	Contracts	10,750		21,500		
556	Highway Special Projects	-		175,000		
557	Reserve Accounts	-		-		
558	DR 4140 July 2013 Storms	-		60,000		
559	Emergency Highway Repairs	-		-		
560	<b>Subtotal Highway Expenses</b>	<b>307,792</b>		<b>1,106,470</b>		
561						
562	<b>Grand Total Expenses</b>	<b>430,654</b>		<b>1,709,888</b>		
563						
564	<b>Receipts</b>					

	A	B	C	D	E	F
565	Other Tax	15,000		292,172		
566	Penalties & Interest-Taxes	-		10,000		
567	Income Accts	5,250		12,175		
568	Town Permits	775		1,550		
569	Miscellaneous Income	-		-		
570	Emergency Services Income	-		-		
571	State Funds & Other Grants	73,000		321,800		
572	Loans & Reimbursements	5,889		60,000		
573	Transfers	-		15,062		
574	Cemetery Income or Transfer from CD	-		-		
575	<b>TOTAL INCOME without using cash reserves</b>	<b>99,914</b>		<b>712,759</b>		
576	<b>From Cash Reserves</b>	<b>330,740</b>		<b>193,120</b>		
577	<b>GRAND TOTAL INCOME</b>	<b>430,654</b>		<b>905,879</b>		

DRAFT

## SELECTBOARD REPORT 2013

Kevin Lessard resigned from the selectboard on September 5. Kevin Geiger was appointed to the selectboard and served until Michael Reese was elected at a special town meeting on November 5. We hired Arthur Lewin, Sr. as road foreman and Jeff Robinson as highway crew member after A. J. Lewin and Jim Potter resigned in May and June, respectively.

On July 2, a heavy thunderstorm did considerable damage to Pomfret Road and several Class 3 roads. The large culvert at 7090 Pomfret Road was completely undermined. Thanks to the heroic efforts of the fire department, several volunteers and Kevin Sawyer on the highway crew, Pomfret Road was closed for only 2 hours. The storm was eventually declared as a Federal disaster and we received \$29,443.76 from FEMA for repairs to Galaxy Hill Road, Clifford Road and Cloudland Road. We expect to receive an additional \$5,888.75 from FEMA for those repairs. We have been approved for \$60,000 to cover the costs of repairing Pomfret Road which will include rebuilding shoulders, repairing stream bank erosion at 7656 Pomfret Road and replacing the 4-ft culvert at 7090 Pomfret Road. The work on Pomfret Road will be completed by September 1, 2014.

On November 26 the town received the final payment of \$14,302.07 from FEMA for Tropical Storm Irene recovery work that we did in 2011 and 2012. We received a total of \$996,765.89 from FEMA for this disaster. We have installed a generator and radio base station at the town office to make it ready to be used as an emergency operations center during emergencies. These improvements were partially funded with grants from FEMA.

After nearly a year of negotiations, on August 30 a warranty deed was filed with town clerk that released the town from any obligations associated with the maintenance of the bridge and road to the McCosker property at 2286 Pomfret Road.

We decided not to replace Bridge #5 near Teago General Store. After spending \$7400 on a feasibility study and stream measurements and holding a public meeting, Vermont Department of Environmental Conservation advised us that it would deny a request to lower the stream channel. Without lowering the stream channel, the new bridge would have raised the highway 3 feet, which was unacceptable. We will continue to be diligent in our efforts to address the issues of traffic flow, pedestrian safety and flooding issues at that location.

Green Mountain Roads from Irasburg, VT mowed the roadsides on all our Class 2 highways (14 miles) and 24 miles of Class 3 highways. Thanks to efforts of the highway crew and Doug Tuthill, our mower was repaired and Kevin Sawyer used it to mow the roadsides on the remaining 24 miles of Class 3 highways. The selectboard asked Alan Graham to take the lead to form an ad hoc committee to develop a town roadside vegetation management policy.

We passed a revised dog ordinance which went into effect in February. Jon Fredholm was appointed as constable and enforced the dog ordinance by issuing several \$100 citations to owners of unlicensed dogs.

We made improvements to the highway garage to bring it into compliance with DEC waste handling regulations and address several safety hazards.

We started making audio recordings of selectboard meetings in April. The recordings are posted on the town web site.

We negotiated a contract with Dead River as the supplier for heating oil, propane and service for the 2014 calendar year for all town buildings, the fire stations and library.

We received two grants from the Better Backroads Program: \$4000 to conduct road surface and culvert inventories and \$10,000 to make improvements to Cloudland Road near Cloudland Farm.

We wish to express the sincere appreciation of the Selectboard and all townspeople to the many volunteers of the Fire Departments and Fast Squad for your dedication and service to the Town of Pomfret.

Respectfully submitted January 6, 2014

Pomfret Selectboard

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