

**Town of Pomfret**  
 5218 Pomfret Road  
 North Pomfret, VT 05053  
 Agenda for October 19, 2016 Regular Selectboard Meeting  
**7:00pm** at the Pomfret Town Offices

Agenda Item	Presenting Individual	Timeframe
1. Call to Order	Chair	7:00pm-
2. Public Comment	Chair	7:00pm-
3. Review of Agenda	Chair	7:00-7:05pm
4. Recurring Items, Presentations, Including Items for Possible Vote:		
a) Review, discussion, and approval of minutes: 10/05	Chair	7:05-7:10pm
b) Treasurer's Report	Treasurer	7:10-7:20pm
i. Warrants for Payment		
(1) Accounts Payable		
(2) Payroll		
c) State Police Coverage	Lt. Jenkins/Sheila Hopkins	7:20-7:40pm
d) Delinquent Tax Collector's Report	Delinquent Tax Collector	7:40-7:50pm
e) Road Foreman's Report	Road Foreman	7:50-8:05pm
i. General Update		
ii. Caper St. Intersection VTrans Report		
iii. Highway Help		
iv. Tree Removal		
v. Town Chipper		
vi. Tractor Update		
5. Business Items for Possible Vote:	Chair	8:05-8:50pm
a) Fuel Bids Opening		
b) Health Insurance Policy Review		
c) Driveway Permits Approval		
d) Intersection Widening: Clifford Road and Caper Street		
e) Fire Department Updates		
i. Insurance		
ii. Liaison		
iii. 'Other Updates'		
f) Town Insurance		
g) Budget Meeting Schedule		
h) Runamuck 5K Event		

6. Business Items for Discussion a) Selectboard correspondence: b) Next meeting's agenda:	Chair	8:50-8:55pm
7. Closing Public Comments, Review of Assignments, and Adjournment	Chair	8:55-9:00pm

**Town of Pomfret  
5218 Pomfret Road  
North Pomfret, VT 05053**

Draft Minutes of the October 5, 2016 Regular Selectboard Meeting

Present: Michael Reese (Selectboard Member), Sheila Hopkins (Selectboard Member), Frank Perron (Selectboard Member), Melanie Williams, (Selectboard Member), Emily Grube (Selectboard Member), Art Lewin, Sr. (Road Foreman), Ellen DesMeules (Treasurer), Ona Chase (Constable), Karen Hewitt (Collector of Delinquent Taxes), Jonathan Williams (Assistant to the Selectboard), Scott Woodward, Laura Kent, Sherman Kent, Orson St. John, Kevin Rice, John Moore, William B. Emmons, John S. Moore, and Betsy Siebeck

1. Call to Order: Michael Reese called the meeting to order at 7:10pm.
2. Public Comment: (audio 0:41) There was no public comment.
3. Review of Agenda: (audio 0:46) ‘The Chipper’s Case ‘(executive session) and ‘Temporary Auditor’ were added to the agenda. The Board approved the agenda by consensus.
4. Review, Discussion, and Approval of Minutes (9/21): (audio 3:35) Sheila Hopkins moved, and Melanie Williams seconded, to approve the 9/21/16 minutes with changes. The Board unanimously approved the motion.
5. Treasurer’s Report: (audio 5:00)
  - (a) Warrants for Payment (1) Accounts Payable (2) Payroll: The Treasurer briefed the Board on the warrants for payment and there was discussion by the Selectboard. Frank Perron moved, and Melanie Williams seconded, to approve the warrants (#16025, #16024 and # 16021) as read. The Board unanimously approved the motion.
6. Delinquent Tax Collector’s Report: (audio 10:24) Karen Hewitt briefed the Board on the ongoing delinquent tax collection efforts, and there was discussion. A payment was received in full and the tax lien was released on the concerned property. A conversation with an attorney is ongoing. Tax sales for several properties are being discussed; these properties are: James and Lynn Salmon parcel 1900-L located at Handy Road, and Joan Dunn parcel 0707 located at 1502 Allen Hill Rd.
7. Road Foreman’s Report: (audio 12:30)
  - (a) General Update: The Road Foreman briefed the Board on road grading efforts (working towards the north end), sand screen assembly, and employee training. There was a problem with truck #3’s plow frame. The stone wall was discussed. The Road Foreman is meeting with FEMA on 10/6/16 at 10AM

regarding previously completed projects. The Road Foreman briefed the Board on driveway permits and there was discussion. A Driveway Permits Approval item will be added to the next Regular Selectboard meeting agenda. The Road Foreman and the Selectboard discussed a request from a resident regarding widening an intersection at Clifford Road. An 'Intersection Widening' item will be added to the next Regular Selectboard meeting agenda. The Selectboard discussed a tree's removal.

- (b) Tractor(s) Discussion: Frank Perron briefed the Board on this item and there was discussion. The tractor has been advertised on Craigslist for three weeks and multiple interested parties have reviewed the tractor. Michael Reese moved, and Melanie Williams seconded, to authorize Frank Perron to determine an appropriate price that reflects fair market value in his judgment, sell the tractor, and to sign off on the sale. The Board unanimously approved the motion.
8. Reserve Funds/Budget Discussion: (audio 24:10) The Treasurer and Sheila Hopkins briefed the Board on this item and there was discussion. The Capital Planning Committee is preparing a report and will present their findings at the first Regular Selectboard meeting in November. The Board and the public discussed the town's reserve funds. The Selectboard requested that the Assistant to the Selectboard send out a reminder email to department heads to solicit completed budget sheets/narratives. Laura Kent briefed the Board on the Board of Auditors' budget and there was discussion.
9. Fuel Purchase RFPs: (audio 34:55) The Assistant briefed the Selectboard on this item and there was discussion. Michael Reese moved, and Melanie Williams seconded, to approve the amended fuel RFPs issuance and distribution. The Board unanimously approved the motion. Draft RFPs shall be included in the agenda with attachments document for future Regular Selectboard meetings. The Assistant to the Selectboard shall publish and distribute the RFPs.
10. Town Officer Health Insurance: (audio 39:13) Michael Reese briefed the Board on this item and there was discussion by the Selectboard. A 'Health Insurance Policy Review' item will be added to the next Regular Selectboard meeting.
11. Town Plan Approval by TRORC: (audio 46:48) Michael Reese and several Pomfret Planning Commission members briefed the Board on this item and there was discussion. Michael Reese moved, and Sheila Hopkins seconded, to submit the 2016 Pomfret Town Plan to the Two Rivers Ottawaquechee Regional Commission (TRORC) for their approval. The Board unanimously approved the motion. Michael Reese then moved, and Melanie Williams seconded, to authorize the Chair of the Pomfret Selectboard to draft, sign, and submit a letter requesting that TRORC accept and approve the 2016 Pomfret Town Plan. The Board unanimously approved the motion.
12. Discussion of Consultant John Wood's Report: (audio 53:11) Melanie Williams

- briefed this Board on this item and there was discussion by the Board and the public. Fire Chief Kevin Rice discussed consultant John Wood's report with the Selectboard and briefed the Board on the Pomfret – Teago Volunteer Fire Department's related, ongoing efforts, and there was further discussion.
13. Driveway Permit – Hewitt Hill Road: (audio 1:29:00) Michael Reese briefed the Board on this item and there was discussion re: a driveway Permit for 753 Hewitt Hill Road. Three members of the Board attended a site visit on 09/28/16. The specifics of the permit were read aloud. Michael Reese moved, and Frank Perron seconded, to approve the application dated 9/21/16 for George F. Bartol Trust at 753 Hewitt Hill Road, with the standards as set forth in the application and the additional requirement that the large maple tree at the site be removed for site distance purposes. The Board unanimously approved the motion.
  14. Temporary Auditor: (audio 1:34:00) Laura Kent briefed the Board on the need for a temporary auditor working on the town report and there was discussion. Sheila Hopkins moved, and Melanie Williams seconded to authorize the auditors to hire a temporary assistant for preparation of the town report at \$17 an hour. The Board unanimously approved the motion.
  15. Grant Work: (audio 1:36:00) The assistant to the Selectboard briefed the Board on his ongoing grant application/management efforts and there was discussion. Frank Perron moved, and Michael Reese seconded, to have the assistant to the Selectboard complete and submit the application for the Transportation Alternatives Grant Program application on behalf of the town of Pomfret. The Board unanimously approved the motion.
  16. Selectboard Correspondence: (audio 1:42:00) Michael Reese briefed the Board on the correspondence received and there was discussion.
  17. Next Meeting's Agenda: 'Health Insurance Policy Review', 'State Police Coverage', 'Driveway Permits Approval', 'Intersection Widening', 'Fire Department Updates' 'Tree Removal' and 'Town Chipper' and 'Tractor Update' were items placed on the agenda for the next Regular Selectboard meeting. 'Fuel Bids Opening' was scheduled for the second October Regular Selectboard meeting. The Capital Planning Commission's presentation was scheduled for the first November Regular Selectboard meeting.
  18. Closing Public Comments, Review of Assignments: (audio 1:49:49) None.
  19. Executive Session:
    - (a) Melanie Williams moved, and Frank Perron seconded that the board enter into executive session for the purposes of pending or probable civil litigation or a prosecution, to which the public body is or may be a party pursuant to 1 VSA 313(a)(1)(F), in relation to the Chipper's Case. The Assistant to the Selectboard was present for part of the executive session.

(b) Michael Reese moved, and Sheila Hopkins seconded, that the Board exit Executive session. The Board unanimously approved the motion at 9:25pm. No action was taken during the executive session at this time.

20. Adjournment: Melanie Williams moved, and Michael Reese seconded, to adjourn the meeting at 9:25pm. The Board unanimously approved the motion.

Date: 10/07/2016

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at \_\_\_\_\_ Meeting

**Town of Pomfret  
5218 Pomfret Road  
North Pomfret, VT 05053**

Draft Minutes of the October 5, 2016 Special Selectboard Meeting

Present: Sheila Hopkins (Selectboard Member), Frank Perron (Selectboard Member), Melanie Williams (Selectboard Member), Michael Reese (Selectboard Member), Emily Grube (Selectboard Member), Jonathan Williams (Assistant to the Selectboard), and Art Lewin Sr. (Road Foreman)

1. Call to Order: Frank Perron called the meeting to order at 6:30pm.
2. Public Comment: (audio 0:) None.
3. Executive Session:
  - (a) Melanie Williams moved, and Sheila Hopkins seconded that the board enter into executive session for the purposes of pending or probable civil litigation or a prosecution, to which the public body is or may be a party pursuant to 1 VSA 313(a)(1)(F) AND for the purposes of the evaluation of an employee pursuant to 1 VSA 313(a)(3). The Board unanimously approved the motion. Art Lewin Sr. and Jonathan Williams were present for part of the executive session.
  - (b) Melanie Williams moved, and Frank Perron seconded, that the Board exit Executive session. The Board unanimously approved the motion at 7:06pm.
4. Closing Public Comments and Adjournment: Sheila Hopkins moved, and Melanie Williams seconded to adjourn the Special Selectboard meeting at 7:06pm. The Board unanimously approved the motion.

Date: 10/07/2016

Respectfully Submitted,

Jonathan Williams, Assistant

Approved by the Board at \_\_\_\_\_ Meeting

# Office of Highway Safety

## Road Safety Audit Review

<b>Town:</b>	Pomfret	<b>Date Reviewed:</b>	<u>August 10, 2015</u>
<b>Route:</b>	Pomfret Road TH1 and Caper St TH 13 intersection	<b>Mile points:</b>	7.00 (Pomfret Rd, FAS 66)

### Location Map



# Office of Highway Safety

## Road Safety Audit Review

### **RSAR Process**

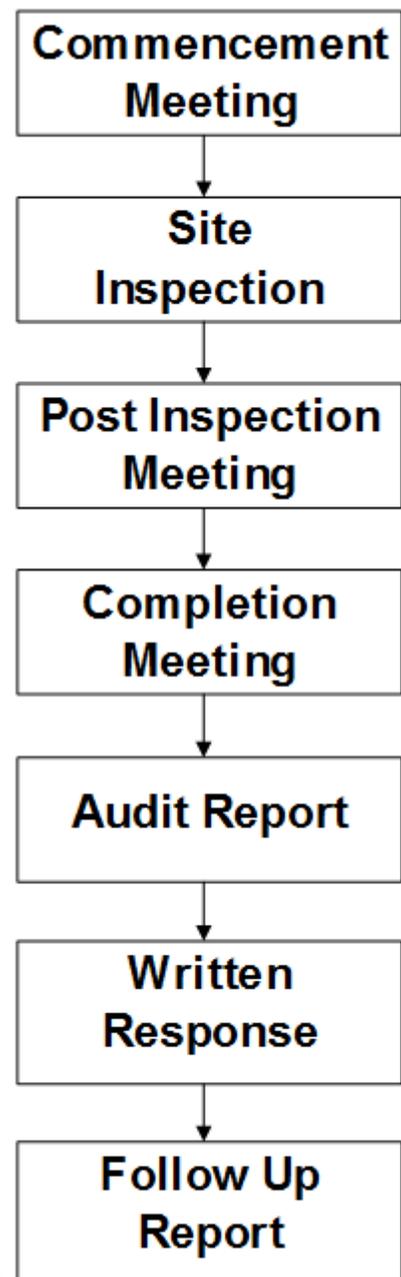
A **Road Safety Audit Review** (RSAR) is a formal examination of an existing road in which an independent, multi-discipline team (the Audit Team) reports on potential safety issues.

According to the Federal Highway Administration (FHWA), the purpose of a RSAR is to determine which elements of the road may present a safety concern, to what extent and under what circumstances as well as to identify opportunities to mitigate the identified safety concerns.

The RSAR process is composed of several steps as shown in Figure 1. The process starts with a **Commencement Meeting** during which the Audit Team reviews data and gathers community concerns. A **Site Inspection** is then performed by the Audit Team. The site visit involves the identification of safety deficiencies as seen in the field. The Audit Team will usually drive through the location of interest to “get a feel” for the area, traveling through each approach in the case of intersections. The team is to then drive at a slower speed to make observations. If needed, the team will also walk the location. Following the site inspection, the Audit Team holds a **Post Inspection Meeting**. It is during this meeting that the team members discuss their observations and identify safety issues. The team is to reach a consensus on the importance of each safety issue mentioned. Only those issues for which a consensus is reached are included in the RSAR findings. A RSAR report (Written Report) is prepared.

The **Written Report** identifies safety concerns and proposes guidance. These issues and solutions are presented in a tabular

**Figure 1 - Road Safety Audit Process**



# Office of Highway Safety

## Road Safety Audit Review

format associated to each Responsible Entity for ease of reporting. The **Responsible Entities** are any groups who own a roadway feature or who are responsible for making an improvement or for initiating further studies. These could include for example, the VTrans design section, the local town, the local police or the local RPC.

### **Location**

The location of this RSAR is the intersection of Pomfret Road and Caper Street in Pomfret. The North Pomfret post office is located across the intersection. There are about twenty-three residences on Caper Street, with about eighteen of them being occupied full time.

### **Purpose of the RSAR**

This RSAR was conducted at the request of Johnathan Williams, Assistant to the Pomfret Selectboard, via Rita Seto of the Two Rivers-Ottawaquechee Regional Commission (TRORC).

The RSAR herein has sought to identify potential safety hazards and physical features which may affect road user safety. However, it is possible that not every deficiency has been identified. It should further be recognized that the implementation of the guidance in this report may contribute to improve the level of safety of the facility reviewed but not necessarily remove all the risks.

### **RSAR Participants**

Mario Dupigny-Giroux from the Office of Highway Safety, VAOT, was the RSAR coordinator.

The other participants were:

Noah Bell,	Office of Highway Safety, VAOT
Michael Blakslee	District 4, VAOT
Joe Kelly,	TSMO, VAOT
Chris Mercon,	TSMO, VAOT

Art Lewin,	Town of Pomfret
Frank Perron Jr,	Town of Pomfret
Johnathan Williams,	Town of Pomfret

Will Wright,	Resident on Caper St
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# Office of Highway Safety

## Road Safety Audit Review

Rita Seto,

Two Rivers-Ottauquechee Regional Commission

### **Information Reviewed**

#### Geometry

Caper Street intersects with Pomfret Road at a 10-degree angle. Pomfret Road curves slightly to the left and back to the right east of the intersection (taking Caper Street as being north).

#### Speed Limit

The posted speed limit is 40 mph on Pomfret Road. The regional planning commission conducted a speed study on Pomfret Road in May 2015 between Caper Street and Bunker Hill Road and determined the 85<sup>th</sup> percentile speed to be 38 mph (meaning that 85% of the traffic travels at a speed 38 mph or less).

#### Traffic Volumes

The regional planning commission conducted a traffic count in 2015 and determined that the average daily traffic on Pomfret Road was 580 vehicles.

#### Signs and Markings

The existing signs approaching the Caper Street intersection from the east consist of a 40 mph speed limit sign, followed by a pedestrian sign supplemented with a 30 mph speed plaque.

The Caper Street approach is not controlled with any signs. It is identified with a street name sign that is located on the northeast corner of the intersection.

#### Future Projects

There are no future projects planned in Pomfret as per VTrans information.

#### Crash History

The crash history was reviewed in the area of the intersection for the five-year period covering the years 2011 to 2015. Crashes that took place during 2016 up to the time of this review were

# Office of Highway Safety

## Road Safety Audit Review

also examined to provide additional insight. A collision diagram and the crash narratives for each of the crashes are provided at the end of this report.

There was only one crash listed on the 2011-2015 general yearly crash summary report at this intersection. In addition to this crash, there was at least one more crash at this intersection in 2016 (as of the end of September).

Both of the crashes were right angle crashes that involved a vehicle that was traveling westbound on Pomfret Road and a vehicle that was stopped on Caper Street and that was attempting to make a left turn onto Pomfret Road.

To supplement current information, historical crash listings dating back to 1992 were further reviewed. It was found that possibly one more crash would have happened at this intersection in 1992.

### Current Local Concerns

The Caper Street intersection was discussed at selectboard meetings during summer 2016. The discussion acknowledged that the residents of Caper Street knew about the dangerous condition at the intersection and the lack of visibility but that it was those traveling on Pomfret Road that needed to be made aware of the situation. While there are only a couple crashes on record, anecdotally, there has been some close calls. Summer conditions make the situation worst because of tall grass.

During the Commencement meeting for this Road Safety Audit, it was mentioned that some of the motorists that were entering Pomfret Road from Caper Street to continue towards Woodstock were not necessarily stopping but were treating this more like a slip lane. It was also mentioned that, instead of making a left turn off Caper Street, some people preferred to continue on Pomfret Road and turn around at the church or at the post office.

# Office of Highway Safety

## Road Safety Audit Review

### Identified Safety Concerns

This section lists the areas of safety concern identified by the audit team during the site inspection and from the analysis of available data. This section also reports the potential safety enhancement suggested by the audit team. The concerns are not listed in order of importance.

Concern: Corner Sight Distance Issue, Northeast Quadrant

The corner sight distance when stopped on Caper Street and looking to the left is inexistent. This is due to the angle that Caper Street meets Pomfret Road and the difference in elevation between the two roads.

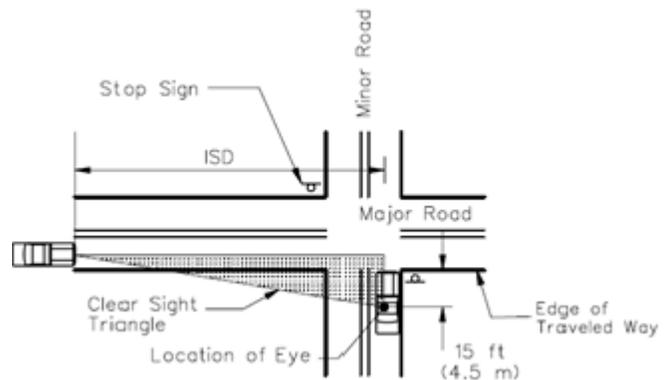


# Office of Highway Safety

## Road Safety Audit Review



As per the American Association of State Highway Officials (AASHTO), 445 feet of corner sight distance should be available for a traveling speed of 40 mph (ISD in the diagram below).



Clear Sight Triangle Concept

# Office of Highway Safety

## Road Safety Audit Review

### Safety Enhancements:

Replace the existing signage on Pomfret Road and include a side road sign supplemented with a 25 mph advisory speed plaque for traffic traveling towards the intersection from Norwich. See Exhibit A for more details.

Consider installing an intersection conflict warning system to either warn traffic on Pomfret Road that a vehicle is on the Caper Street approach or warn a vehicle on the Caper Street approach that a vehicle is approaching on Pomfret Road from Norwich. See Exhibit B for a possible application.

Improve the corner sight distance by cutting the embankment and by constructing a retaining wall.

### Concern: Turning Maneuver onto Caper Street Issue

Because of the angle at which the roads meet, motorists that are making a right turn onto Caper Street must swing wide into the other lane.

### Safety Enhancement:

Could the intersection be relocated somewhere else by connecting Caper Street directly to Pomfret Road or via a short connecting road? This would also be applicable to the previous safety concern.

### **Summary of Safety Enhancements**

The safety concerns and potential actions that were identified in the previous sections are further summarized in the next table. These potential enhancements will be presented to the Town of Pomfret for further consideration.

## Potential Safety Enhancements Summary Table

Safety Concern	Safety Enhancement	Responsibility	Safety Payoff	Time Frame	Cost
Corner Sight Distance Issue, Northeast Quadrant (looking left towards Norwich)	Replace the existing signage on Pomfret Road and include a side road sign supplemented with a 25 mph advisory speed plaque for traffic traveling towards the intersection from Norwich (See Exhibit A)	Town	Low	Short	Low
	Consider installing an intersection conflict warning system (as illustrated in Exhibit B)	Town	27% crash reduction <sup>1</sup>	Short-Mid	Med (\$12,000, TAPCO)
	Cut the embankment and install a retainer wall	Town	High	Mid-Long	High
	Could the intersection be relocated somewhere else by connecting Caper Street directly to Pomfret Road or via a short connecting road?	Town	54% crash reduction (HSM)	Long	Very High
Turning Maneuver onto Caper Street Issue	Could the intersection be relocated somewhere else by connecting Caper Street directly to Pomfret Road or via a short connecting road?	Town	High	Long	Very High

<sup>1</sup> FHWA Tech Brief, Safety Evaluation of Intersection Conflict Warning System (ICWS) (HRT-16-035)

# COLLISION DIAGRAM

Key Number =

MUNICIPALITY: <u>Pomfret</u>	COUNTY: _____	FILE: <u>CaperSt</u>
INTERSECTION: <u>Pomfret Road</u>		CASE # : _____
PERIOD: <u>5</u> YEARS <u>8</u> MONTHS	FROM <u>1/1/2011</u> TO <u>8/10/2016</u>	BY: _____ DATE: <u>9/26/2016</u>



SYMBOLS		MANNER OF COLLISION	
MOVING VEHICLE	<b>P</b> PEDESTRIAN	REAR END	HEAD ON
TURNING VEHICLE	<b>B</b> BICYCLIST	LEFT TURN	RIGHT TURN
BACKING VEHICLE	<b>A</b> ANIMAL	LEFT TURN	RIGHT TURN
PARKED VEHICLE	FIXED OBJECT	OVERTAKE	RIGHT ANGLE
<span style="border: 1px solid black; padding: 2px;">999</span> RECORD NUMBER	Fatal	OUT OF CONTROL	SIDE SWIPE

1 16D302200

On June 20th, 2016 at approximately 1728 hours, two-vehicle crash. Operator #1 stated that she was driving on Casper Road when she came to the intersection of Pomfret Road. She said that she stopped and then started to turn left off of Casper Road onto Pomfret Road. Said that she did not see the other vehicle driving on Pomfret Road. Operator #2 said that he was driving north on Pomfret Road at approximately 35mph when another vehicle pulled out of Casper Road. Investigation: Vehicle #1 was traveling on Casper Road when it came to the intersection of Pomfret Road. Vehicle #1 stopped at the intersection and then started to turn left onto Pomfret Road. Vehicle #2 was traveling on Pomfret Road near the intersection of Casper Road when Vehicle #1 started to enter onto Pomfret Road. No Injuries.

2 15D303882

On September 22, 2015 at approximately 0831 hours, two-car collision. Op 1 indicated she was pulling off from the side street Caper St making a left turn onto Pomfret road to travel toward Hartford. Op 2 advised she was traveling up Pomfret road from West Hartford area. Advised as she approached the intersection of Caper road the other vehicle pulled out in front of her. Injury

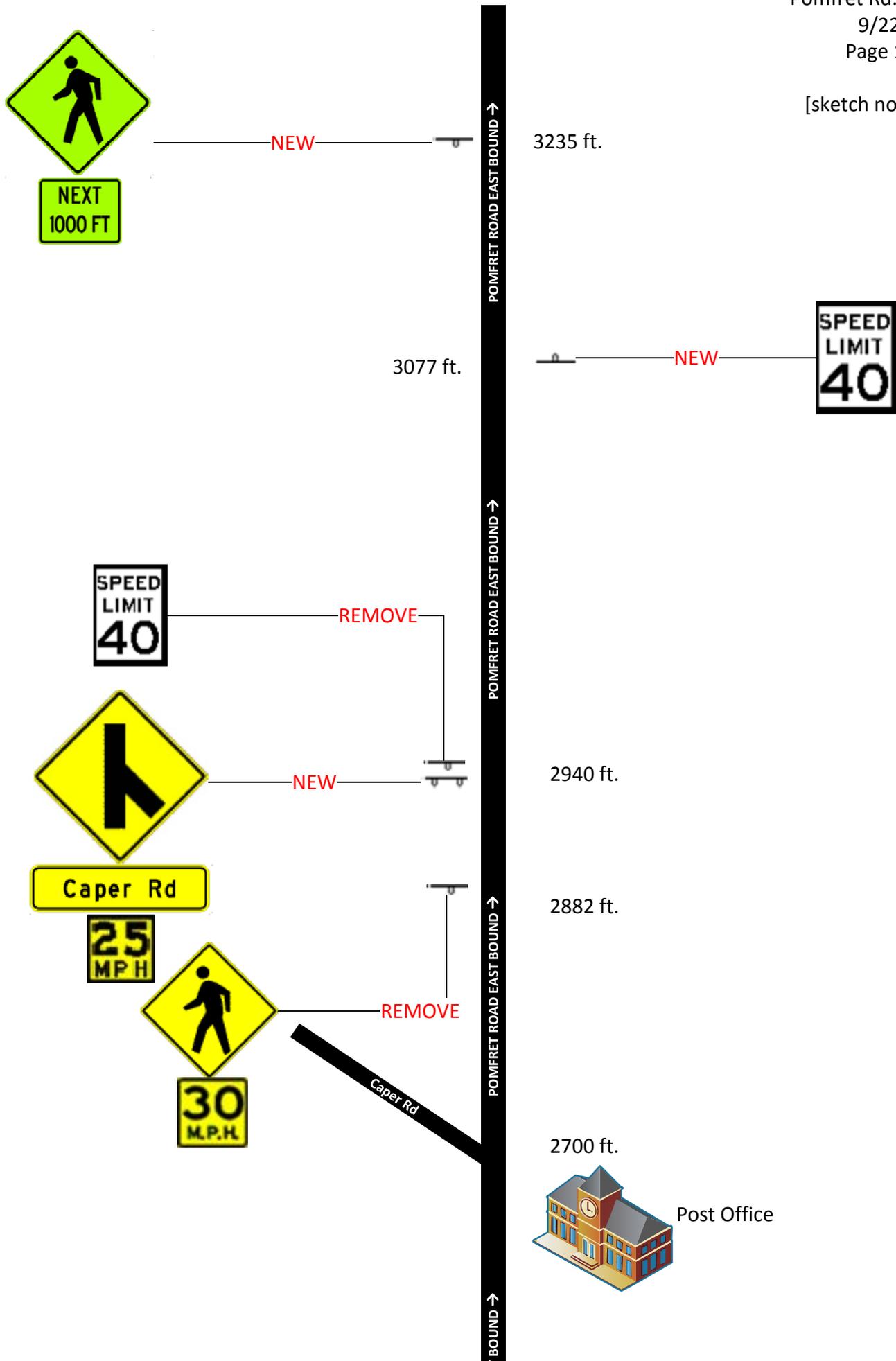
EXHIBIT A

Pomfret, VT  
Pomfret Rd. / Stage Rd.

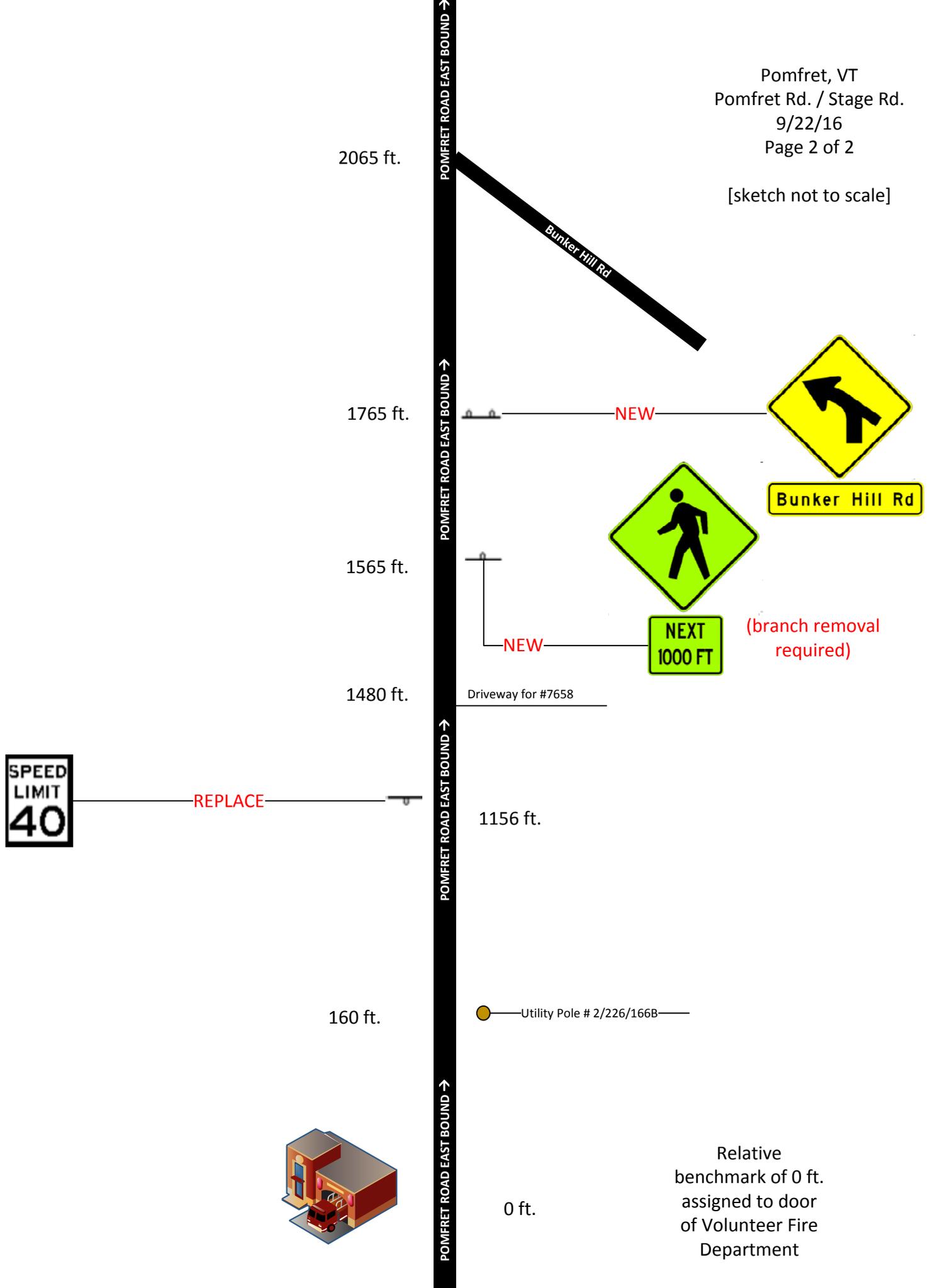
9/22/16

Page 1 of 2

[sketch not to scale]

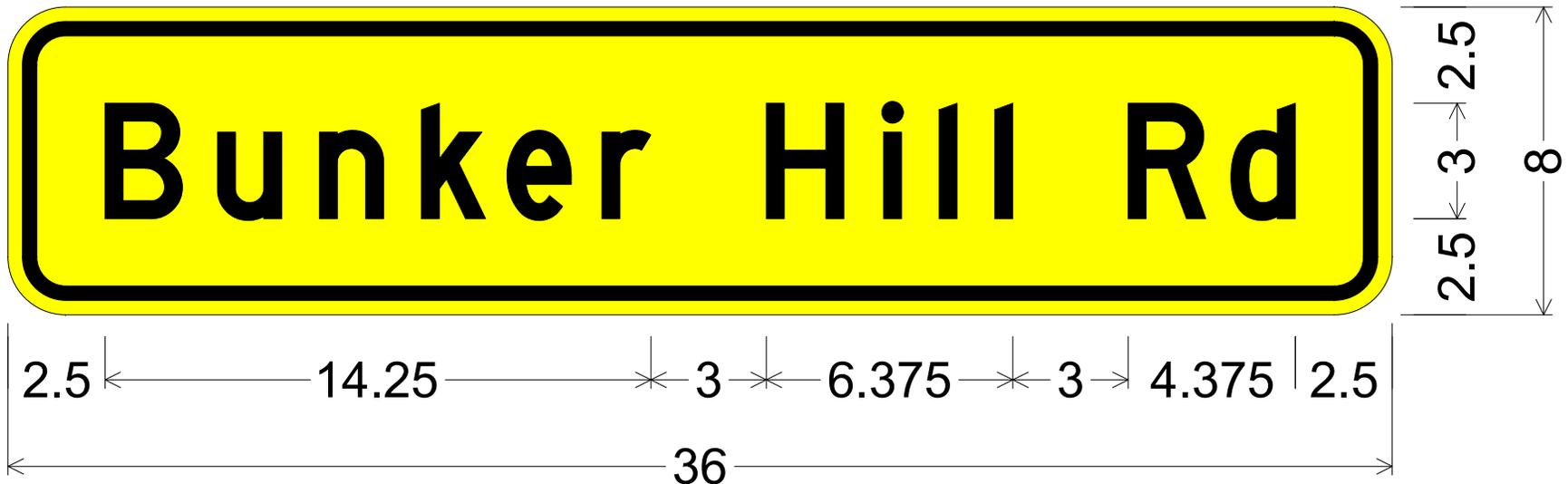


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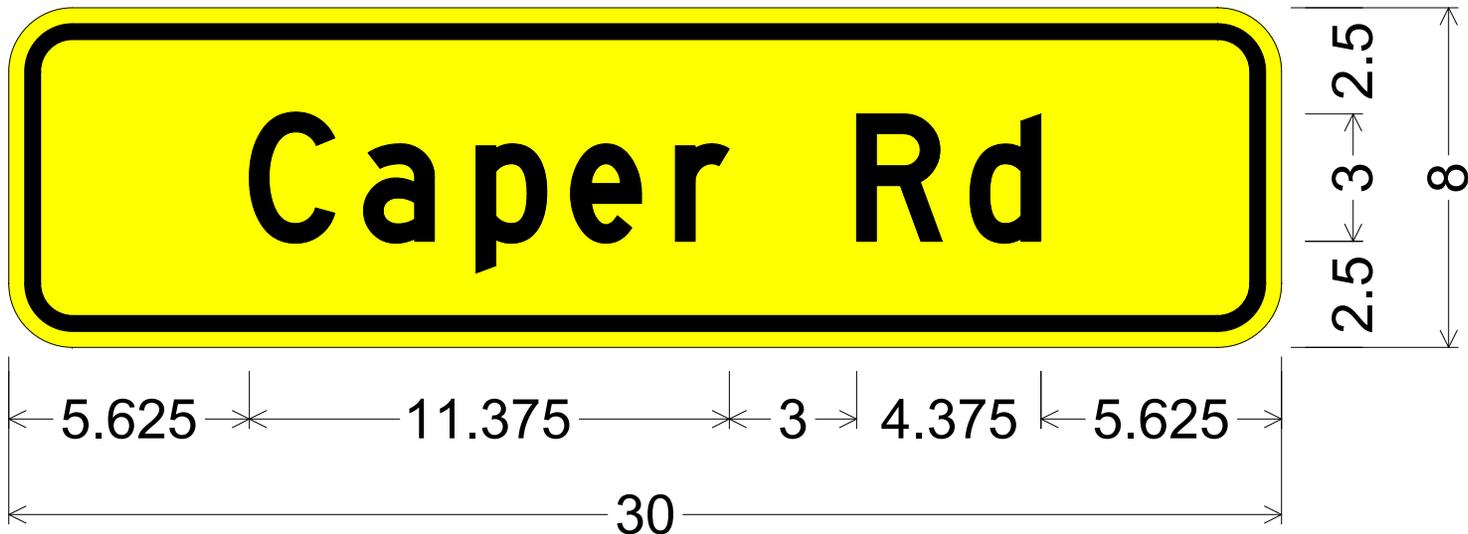


Relative benchmark of 0 ft. assigned to door of Volunteer Fire Department





1.500" Radius, 0.375" Border, 0.375" Indent, Black on Yellow;  
"Bunker Hill Rd" D;



1.500" Radius, 0.375" Border, 0.375" Indent, Black on Yellow;  
"Caper Rd" D;

EXHIBIT B

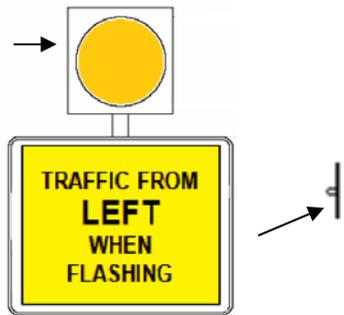
Intersection Conflict Warning System

**Option A (red):** The detector is on Pomfret Rd and activates a beacon at Caper Street.

**Option B (blue):** The detector is on Caper St and activates a beacon on Pomfret Road

Cost of equipment for Option A or Option B is around \$12,000 (as per

Beacon to be activated wirelessly only when a westbound vehicle is passing in detection area "A". The beacon shall be activated for a duration of 11.4 seconds. If a second vehicle is detected, the beacon is to flash for another 11.4 seconds. The flashing beacon is solar powered if suitable for the site conditions.

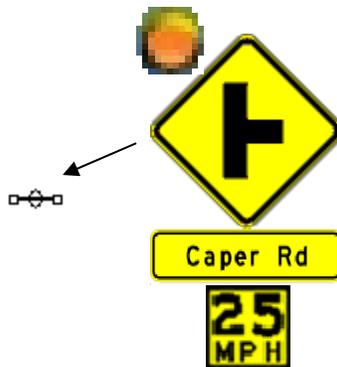
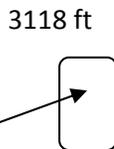
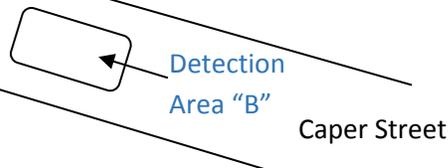


To  
Woodstock



Relative benchmark of 0 ft. is assigned to door of Volunteer Fire Department

The sensor for detection area "B" is microwave or radar. It is operated in presence mode. It is located above a stop sign and detects Caper St traffic at the intersection. It activates wirelessly the beacon at point 3118 ft.



The sensor for detection area "A" is microwave or radar with 11.4 seconds of extension time and is located above the side road sign. It activates wirelessly the beacon at point 2700 ft. The flashing beacon on the side road sign is solar powered if suitable for the site conditions. It is triggered wirelessly by the sensor at detection area "B"

The location of the intersection sign is 418 ft from the intersection for Option A, or 240 ft for Option B.

Pomfret Rd

# Runamuck 50k road race April 8th

Jon <jonrecycles@yahoo.com>

Mon 9/19/2016 1:44 PM

To: slectboard@barnardvt.us <slectboard@barnardvt.us>; Becky Fielder <Clerk@pomfretvt.us>; Jonathan Williams <jonathan.williams@pomfretvt.us>; Michael Reese <Michael.Reese@pomfretvt.us>;

Good day - And thank you for your time on the phone - we spoke regarding the Runamuck 50k ultra marathon utilizing roads in Pomfret and Barnard, and I have returned/emailed signed permits.

As I mentioned we have outgrown the Windsor High School parking lot. The location has been an amazing launch site for the race for 3 years, working with the towns of Windsor, West Windsor, Hartland, and Brownsville, but re-location to S6 would offer a quality location.

Enclosed please find all the particulars for the 2017 event. I have reached out to my Insurers USA track&field, and to include the Woodstock Inn and Resort, town of Barnard, and Pomfret as additional insured is routine and free. Once the event is granted sanction for 2017 I can present a copy to all parties by email and fax.

Thank you again for all of your help with relocating The Runamuck 50k to S6, please let me know if there is anything else I can do on my end.

Cheers -

Jonathan Vass

2017 Runamuck 50k - Saturday, April 8th

## Course

The Runamuck 50k is a hilly dirt road ultra marathon (31.2 mi) to take place in Pomfret, Vt. The course features 25 miles of dirt roads, 1 mile of trail and 5 mi pavement.

The race will start and finish at Suicide Six, traveling up lime pond into Barnard, thru East Barnard, out to kings hwy in No.Pomfret and back to S6. I have included turn by turn directions, as well as a course map on Strava.

The course will offer two fully stocked aid stations along with 3 additional water/ check in stations.

2017

Registration will be limited to 135 runners.

In the past this has been a free race, with no amenities or aid provided for apx. 50 runners.

I took over the race in 2016, we offered a free event, brought on sponsors, aid stations, medical assistance, awards, and had 109 finishers!

2016 Sponsors included

Darn Tough - Socks for finishers and volunteer's

Harpoon - Lunch gift certificates.

Maria Chambers Pottery - 1st Place Awards

Faded Orange - hats, t-shirts, stickers

Road-id - bibs, gift certificates

Links

strava.

<http://www.strava.com/routes/5918230>

Facebook.

<https://www.facebook.com/Runamuck-50k-453018411482537/?ref=settings>

Ultrasignup.

<https://ultrasignup.com/register.aspx?did=36030>

2016 letters from participants.

Jonathan,

Thanks for putting on a super fun low key race. What perfect training for the other Vermont ultras..... I had no idea what to expect but you nailed all the pertinent stuff, well marked course, enough critical food/water/beverages out on the course, a hilly bastard with no real technical difficulties and accurate distance. Just for laughs, I'm the guy with the two garmin 305 GPS watches, and the course measured 31.16 and 31.17 respectively. Close enough for me to say the 50K distance was balls on accurate.

Good luck at the Vt 100, I'll look for you up there. Being an old codger at 62, I've ratcheted down to the 100K. Your course, run again about three weeks prior to the Vermont 100 would be a perfect last long run with the right type of training specificity. Thanks for putting on a great event. Well done.

Lee Dickey ~

Jonathan -

What a great event!!!!!! Glad I didn't roll over and go back to bed at 4AM instead of driving to Windsor. Really glad the race was not Sunday or I would not be posting this... See you next year, feel free to smooth out some of those hills.....

Facebook posting ~

Turn by Turn directions -  
From S6 Parking area

Left onto Stage rd.  
3.2 mi - Rt on Lime pond rd.  
1.8 mi - Left on Sayer hill rd.  
1.6 mi - Rt on Royalton Turnpike.  
1.3 mi - Rt on East Barnard rd.  
2.7 mi - Rt on Broad brook rd.  
1.5 mi - left on Webster Hill.  
.7 mi - left on Skyline dr.  
1.7 mi - Rt on Allen hill rd.  
2 mi - Rt on Howe hill rd.  
3 mi - left on Pomfret rd.  
1 mi - Rt on Bunker hill.  
1 mi - continue left on Bunker hill. (AT out and back)  
2 mi - continue straight onto Old Kings hwy.  
1.5 mi - left on Galaxy hill.  
.8 mi - Rt on Pomfret rd.  
100 yards, Quick left on Webster hill.  
1.9 mi - left on Wild Apple.  
3.3 mi - left on Stage rd.  
1.5 mi - finish at Suicide Six

\*\*\* course currently measures 30.5 the remaining .7 - 1mi will be made up on Wild Apple trails.

Recycling Associates,Inc

Jonathan Vass

1 Whipple Street  
Nashua, NH 03060

Mobil - 802-734-3277

Office - 877-886-4344

Fax - 603-886-0222

[www.recyclingassociates.com](http://www.recyclingassociates.com)

\*\*\*\*\*CONFIDENTIALITY NOTE: This communication and any attachments may contain confidential and/or privileged information. Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient please contact the sender and destroy all copies of the communication. Thank you for your anticipated cooperation.

Check Warrant Report # 16027 Current Prior Next FY Invoices  
For checks For Check Acct 01 (General Fund) 10/21/16 To 10/21/16

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			53,911.10	0.00	53,911.10		

Board of Selectmen

To the Treasurer of TOWN OF POMFRET, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*53,911.10 Let this be your order for the payments of these amounts.

\_\_\_\_\_  
Michael Reese, Chair

\_\_\_\_\_  
Emily Grube

\_\_\_\_\_  
Sheila Hopkins

\_\_\_\_\_  
Frank Perron

\_\_\_\_\_  
Melanie Williams

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
1150	BLUE CROSS & BLUE SHIELD	160006103000 health ins-liability	3331.22	0.00	3331.22	1802	10/21/16
1215	C KENYON CONSTRUCTION	134428 stone wall materials	3000.00	0.00	3000.00	1803	10/21/16
1272	CASELLA WASTE SERVICES	0286262 trash removal	42.38	0.00	42.38	1804	10/21/16
1305	CITIZENS BANK MASTERCARD	10102016 misc town exp.	756.56	0.00	756.56	1805	10/21/16
1398	DANA KAYE	10132016 cleaning	50.00	0.00	50.00	1806	10/21/16
1430	DEAD RIVER COMPANY	40982 212.6 gal LP N Pom FD	300.47	0.00	300.47	1807	10/21/16
1430	DEAD RIVER COMPANY	47754 105.gals htng oil Town G	216.01	0.00	216.01	1807	10/21/16
1430	DEAD RIVER COMPANY	63015 38.2 gals htng oil Town	81.95	0.00	81.95	1807	10/21/16
1595	FAIR POINT COMMUNICATIONS	10172016 phone bills	109.44	0.00	109.44	1808	10/21/16
1890	IDS	17-153 Dog License-cost	118.85	0.00	118.85	1809	10/21/16
1910	IRVING ENERGY	146177	783.23	0.00	783.23	1810	10/21/16
8016	JOHN MOORE	10072016 mail exp & T H Maint exp	183.18	0.00	183.18	1811	10/21/16
2020	KIBBY EQUIPMENT, INC.	276287 Chain 10'	39.50	0.00	39.50	1812	10/21/16
2050	LINCOLN NATIONAL LIFE INSURANC	PR-10/14/16 Payroll Transfer	94.94	0.00	94.94	1813	10/21/16
2144	MEMBERS ADVANTAGE CREDIT UNION	10122016 leftover paving funds	23142.66	0.00	23142.66	1814	10/21/16
2350	OX HILL CONSTRUCTION, LLC	1288 cemetery mowing	3000.00	0.00	3000.00	1815	10/21/16
2350	OX HILL CONSTRUCTION, LLC	1289 Ctr Bldg Maint-Grounds	750.00	0.00	750.00	1815	10/21/16
2380	PIKE INDUSTRIES, INC.	893034 132.7 ton crushed stone	1738.36	0.00	1738.36	1816	10/21/16
2380	PIKE INDUSTRIES, INC.	893581 Mill Brook Project	823.79	0.00	823.79	1816	10/21/16
2380	PIKE INDUSTRIES, INC.	893589 178 ton crushed stone	2331.81	0.00	2331.81	1816	10/21/16
2380	PIKE INDUSTRIES, INC.	894172 305.76 ton crushed stone	4229.10	0.00	4229.10	1816	10/21/16
2380	PIKE INDUSTRIES, INC.	895275 130.79 ton crushed stone	1713.36	0.00	1713.36	1816	10/21/16
2670	STAPLES CREDIT PLAN	10172016 misc office supplies	191.96	0.00	191.96	1817	10/21/16
2685	STEVE CHAMBERLIN	190 school plow 1st instal	1950.00	0.00	1950.00	1818	10/21/16
2690	STITZEL, PAGE & FLETCHER, P.C.	26105 professional svc	1580.34	0.00	1580.34	1819	10/21/16
2691	SULLIVAN, POWERS & CO., P.C.	119581 professional svc	2691.00	0.00	2691.00	1820	10/21/16
2701	TAD RICHARDSON	0001289 computer svc	150.00	0.00	150.00	1821	10/21/16
2705	TDS LEASING INC.	01058174 copier lease	94.25	0.00	94.25	1822	10/21/16
2880	UPPER VALLEY EQUIPMENT RENTALS	82030 Millbrook Bridge	355.00	0.00	355.00	1823	10/21/16
2930	VERIZON	10182016 highway cell ph/radio	49.76	0.00	49.76	1824	10/21/16
3260	WELCH'S TRUE VALUE HARDWARE	166194 two Lith batteries	11.98	0.00	11.98	1825	10/21/16

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TOWN OF POMFRET Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
1150	BLUE CROSS & BLUE SHIELD	160006103000	10/17/16	10/21/16	01 health ins-liability	3,331.22 ✓	0.00	0.00
		100-2-00-00-100.020	Health Ins Payable					
1215	C KENYON CONSTRUCTION	134428	10/17/16	10/21/16	01 stone wall materials	3,000.00 ✓	0.00	0.00
		150-7-50-93-630.045	3862 Pomf Rd drainage rep					
1272	CASELLA WASTE SERVICES	0286262	10/12/16	10/21/16	01 trash removal	42.38 ✓	0.00	0.00
		150-7-40-83-410.000	Garage Utilities					
1305	CITIZENS BANK MASTERCARD	10102016	10/17/16	10/21/16	01 misc town exp.			
		100-7-30-44-565.005	FAST squad conf,train,mil			591.62	0.00	0.00
		100-7-10-65-420.000	Misc & Cleaning, Town Hal			102.38	0.00	0.00
		100-7-10-15-610.000	Treas Gen Expense			47.68	0.00	0.00
		100-7-10-30-641.038	Office 365 software			6.00	0.00	0.00
		150-7-20-75-650.040	Signs, snow Fence & posts			8.88	0.00	0.00
Invoice 10102016 Total						756.56 ✓	0.00	0.00
1398	DANA KAYE	10132016	10/17/16	10/21/16	01 cleaning	50.00 ✓	0.00	0.00
		100-7-10-30-330.000	Cleaning					
1430	DEAD RIVER COMPANY	40982	10/12/16	10/21/16	01 212.6 gal LP N Pom FD	300.47 ✓	0.00	0.00
		100-7-30-40-623.000	Propane Pomfret Fire Dept					
		47754	10/12/16	10/21/16	01 105.gals htng oil Town Ga	216.01 ✓	0.00	0.00
		150-7-40-83-624.005	Garage Fuel Oil					
		63015	10/12/16	10/21/16	01 38.2 gals htng oil Town H	81.95 ✓	0.00	0.00
		100-7-10-65-624.000	Fuel Oil, Town Hall					
Total For DEAD RIVER COMPANY						598.43	0.00	0.00
1595	FAIR POINT COMMUNICATIONS	10172016	10/17/16	10/21/16	01 phone bills			
		100-7-10-30-530.000	Telephone-Internet			71.72	0.00	0.00
		150-7-40-83-530.000	Telephone			37.72	0.00	0.00
Invoice 10172016 Total						109.44 ✓	0.00	0.00
1890	IDS	17-153	10/12/16	10/21/16	01 Dog License-cost	118.85 ✓	0.00	0.00
		100-6-10-10-320.045	Dog Licenses-Cost					
1910	IRVING ENERGY	146177	10/17/16	10/21/16	01 Diesel	783.23 ✓	0.00	0.00
		150-7-30-80-330.000	Diesel					
2020	KIBBY EQUIPMENT, INC.	276287	10/12/16	10/21/16	01 Chain 10'	39.50 ✓	0.00	0.00
		150-7-35-05-672.020	Truck 3, repairs					
2050	LINCOLN NATIONAL LIFE INS	PR-10/14/16	PR01:063	10/14/16	10/14/16	01 Payroll Transfer		
		100-2-00-00-100.025	Disability Ins payable			94.94	0.00	0.00

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TOWN OF POMFRET Accounts Payable  
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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Description	Invoice Amount	Discenc. Amount	Discount Amount
2144 MEMBERS ADVANTAGE CREDIT	10122016		10/12/16	10/21/16	01	leftover paving funds			
	422-7-10-00-000.020		Transfer out				23,142.66 ✓	0.00	0.00
2350 OX HILL CONSTRUCTION, LLC	1288		10/17/16	10/21/16	01	cemetery mowing			
	300-7-94-00-430.000		General Maintenance				3,000.00 ✓	0.00	0.00
	1289		10/17/16	10/21/16	01	Ctr Bldg Maint-Grounds			
	100-7-20-35-430.000		Grounds Maint				750.00 ✓	0.00	0.00
Total For OX HILL CONSTRUCTION, LLC							3,750.00	0.00	0.00
2380 PIKE INDUSTRIES, INC.	893034		10/12/16	10/21/16	01	132.7 ton crushed stone			
	150-7-20-75-650.010		Crushed Stone				1,738.36 ✓	0.00	0.00
	893581		10/12/16	10/21/16	01	Mill Brook Project			
	150-7-50-93-630.020		Bridge 16 Mill Brook				823.79 ✓	0.00	0.00
	893589		10/12/16	10/21/16	01	178 ton crushed stone			
	150-7-20-75-650.010		Crushed Stone				2,331.81 ✓	0.00	0.00
	894172		10/12/16	10/21/16	01	305.76 ton crushed stone			
	150-7-20-75-650.010		Crushed Stone				3,447.38	0.00	0.00
	150-7-50-93-630.045		3862 Pomf Rd drainage rep				781.72	0.00	0.00
Invoice 894172 Total							4,229.10 ✓	0.00	0.00
	895275		10/17/16	10/21/16	01	130.79 ton crushed stone			
	150-7-20-75-650.010		Crushed Stone				1,713.36 ✓	0.00	0.00
Total For PIKE INDUSTRIES, INC.							10,836.42	0.00	0.00
2670 STAPLES CREDIT PLAN	10172016		10/17/16	10/21/16	01	misc office supplies			
	100-7-10-30-610.000		Town Offices: Supplies				191.96 ✓	0.00	0.00
2685 STEVE CHAMBERLIN	190		10/17/16	10/21/16	01	school plow 1st instal			
	100-7-30-42-525.005		School plowing				1,950.00 ✓	0.00	0.00
2690 STITZEL, PAGE & FLETCHER,	26105		10/12/16	10/21/16	01	professional svc			
	100-7-10-45-333.000		Legal & Prof Fees				1,580.34 ✓	0.00	0.00
2691 SULLIVAN, POWERS & CO., P	119581		10/12/16	10/21/16	01	professional svc			
	100-7-10-45-333.000		Legal & Prof Fees				2,691.00 ✓	0.00	0.00
2701 TAD RICHARDSON	0001289		10/12/16	10/21/16	01	computer svc			
	100-7-10-30-641.040		Computer services				150.00 ✓	0.00	0.00
2705 TDS LEASING INC.	01058174		10/17/16	10/21/16	01	copier lease			
	100-7-10-30-740.000		Other New Equip/Copier le				94.25 ✓	0.00	0.00

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TOWN OF POMFRET Accounts Payable  
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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
2880	UPPER VALLEY EQUIPMENT RE 82030		10/12/16	10/21/16	01 Millbrook Bridge	355.00 ✓	0.00	0.00
	150-7-50-93-630.020		Bridge 16	Mill Brook				
2930	VERIZON	10182016	10/12/16	10/21/16	01 highway cell ph/radio	49.76 ✓	0.00	0.00
	150-7-30-80-330.030		Radios & Cellphones					
3260	WELCH'S TRUE VALUE HARDWA	166194	10/12/16	10/21/16	01 two Lith batteries	11.98 ✓	0.00	0.00
	150-7-30-80-330.015		Shop, oil, small tools et					
8016	JOHN MOORE	10072016	10/12/16	10/21/16	01 mail exp & T H Maint exp			
	100-7-10-30-424.000		Town Office Building Main			116.96	0.00	0.00
	100-7-10-25-610.010		Planning Comm Exp			66.22	0.00	0.00
Invoice 10072016 Total						183.18	0.00	0.00
Report Grand Total						53,911.10	0.00	0.00

Fund Totals	Expenditures	Dis-Encumbrance
100	12,387.56	0.00
150	15,380.88	0.00
422	23,142.66	0.00
300	3,000.00	0.00
	53,911.10	0.00